**Notice**

**Date:** 19/09/2022

Hello friends, I'm Saim Kaskar, your PCE Secretory. I'm writing this notice to inform you that we are scheduling a meeting regarding the problem/issues faced by TECO students.

We are going to discuss the following things...

● Break between lectures

● Dustbin

● Water issues.

**Venue & Time:** Language lab, 3pm.

So, Kindly present at the time.

**TECO MEETING**

**Chairperson:** Khan Fahad.

**Secretary:** Kaskar Saim.

**Agenda:-**

1. Lecture breaks
2. New updated timetable
3. Dustbin issue.
4. Water issue.

**MOM:**

1. Reduce lecture timing
2. Break between two starting lectures
3. Break times.
4. Start the first lecture at 9 pm
5. Teachers should follow the timetable. Assist - Zakki Nadaf
6. Dusbin problem Assist -Arbaz khan.
7. Drinking water
8. Not Working filters
9. Every week filters should be checked whether it's working or not
10. Broken taps. Assist - Awaiz Khan.
11. Hand washer liquid at every basin.

**A.O.B**

1. No working keyboards in many labs.
2. Stationary problem.