



## CONTACT

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[arslan-zubair](#)



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## DEV SKILLS

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- HTML/CSS/JS
- Python
- GenAi / Custom GPTs
- Prompt Engineering
- My SQL
- Wordpress
- Git / Github

## SOCIAL MEDIA SKILLS

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- Social Media Management
- Video Editing / Canva Pro
- Figma

# ARSLAN ZUBAIR

STUDENT AT UNIVERSITY OF MANAGEMENT AND TECHNOLOGY

## INTRODUCTION

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Hi, I'm Arslan, a Student at University of Management and Technology. As a dedicated Computer Science student, I have developed a strong foundation in programming, software development, and problem-solving.

## WORK EXPERIENCE & PROJECTS

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### Team Lead | Operations & Order Entry Specialist at Growlaties

May 2025 - Present

- Leading operations with a focus on accurate CRM/ERP order processing, team coordination, and workflow efficiency, while previously handling B2C support and upselling with multilingual communication.

### Architecture & Interior Design Services Website

- Built a client-focused WordPress website for architecture, design, and real estate services, with integrated social media promotions and broad accessibility.

### Document Sumariser AI Tool

- A Stream-lit app using GPT-3.5 to generate concise summaries of uploaded documents for quick understanding and improved productivity.

### Intern Frontend Developer at Magemen IT Services

June 2023 - August 2023

- Developed and deployed a complete portfolio website from scratch using modern frontend technologies including HTML, CSS, and JavaScript

## EDUCATION

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### Bachelors in Computer Science

University of Management and Technology

2022-2026

### Intermediate in Computer Science

Garison College for Boys

2020-2022