



KS ASSUREMENT QUALITY ASSURANCE REPORT

Performed by:

DATE

PROFESSION:

COMPANY

[Select date]

Select an item.

Select an item.

NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

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01. PROJECT INFORMATION

DATE	CONSTRUCTION CASE	MAIN AND GENERAL CONTRACTOR/BH
[Select date]	CASE ID: NAME: ADDRESS: POSTCODE: START DATE DEADLINE	Select an item. NAME: ADDRESS: POSTCODE: COMPANYNR. PHONE: EMAIL:

DATE	NAME	CONSTRUCTION MANAGEMENT
[Select date]		PHONE: EMAIL:

DATE	NAME	SAFETY COORDINATOR
[Select date]		PHONE: EMAIL:

DATE	CERTIFICATION SCHEME	LEVEL
[Select date]	Select an item.	Select an item.

DATE	PROFESSION GROUP
[Select date]	Select an item.

02. ASSOCIATED ADVISORS AND INSPECTOR

DATE	NAME	ADVISOR/ARCH
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[Select date]

Select an item.

NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

DATE	NAME	ADVISOR/ENG CONTRUCTION
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[Select date]

Select an item.

NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

DATE	NAME	ADVISOR/ENG
------	------	-------------

[Select date]

Select an item.

NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

03. FOUNDATION/DOCUMENTS RECEIVED BEFORE START

The work is based on the information and assumptions available at the time of preparation.

The contractor reserves the right to adjust the price and/or schedule if unknown conditions or unforeseen events arise during the execution of the work that are not included in the existing project materials or specifications.

The prerequisites for the execution of the contract include, but are not limited to:

- Any unforeseen changes along the way are not included.
- Hidden constructions, wires, or installations that are not positioned in accordance with the project materials.
- Changes in building regulations or other legislative requirements enacted after the start date.
- Delays caused by third parties or suppliers outside the contractor's control.

It is noted that AB18 (General Conditions for Work and Deliveries in Construction and Civil Engineering) applies to this contract, which means that all parties are obligated to adhere to these conditions. This includes the management of changes, delays, and other circumstances that may arise during the course of the project.

It is explicitly noted that the client and their advisors have full responsibility for the project being clearly and unambiguously prepared, so that there is no doubt about the nature and scope of the work.

04. RECEIVED SUBSCRIPTION DOCUMENTS BEFORE COMMENCEMENT

DATE	DOCUMENTS
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[Select date]	UPLOAD FILES
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[Select date]	UPLOAD FILES
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APPLICABLE DRAWINGS

[Select date]	MOVE FILES HERE
---------------	-----------------

[Select date]	MOVE FILES HERE
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05. THE CHECKLIST

DOCUMENT:	RECEIVED:	NOTE:	APPROVED:
Contract.	[Select date]	Select an item.	[Select date]
Guarantee.	[Select date]	Select an item.	[Select date]
General Conditions.	[Select date]	Select an item.	[Select date]
Schedule.	[Select date]	Select an item.	[Select date]
Work Description.	[Select date]	Select an item.	[Select date]
List of Drawings	[Select date]	Select an item.	[Select date]
Correction sheet.	[Select date]	Select an item.	[Select date]
Project review.	[Select date]	Select an item.	[Select date]
Plan for safety and health.	[Select date]	Select an item.	[Select date]
Tender control plan.	[Select date]	Select an item.	[Select date]
B1.1 according to DS1140	[Select date]	Select an item.	[Select date]
Construction site plan	[Select date]	Select an item.	[Select date]
Quality assurance manual	[Select date]	Select an item.	[Select date]

06. COMPANY'S ORGANIZATION

DATE	PROFESSION:	SUBCONTRACTOR
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[Select date]

Select an item.

Select an item.

NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

DATE	NAME	PROJECT MANAGER
------	------	-----------------

[Select date]

NAME

PHONE:

EMAIL:

DATE	NAME	OWN HEALTH/SAFETY REPRESENTATIVE
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[Select date]

PHONE:

EMAIL:

DATE	PROFESSION:	SUBCONTRACTOR TO SUBCONTRACTOR
------	-------------	--------------------------------

[Select date]

Select an item.

Select an item.

NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

DATE	NAME:	INDEPENDENT INSPECTOR OR OTHER CONTROL
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[Select date]

Select an item.

COMPANY NAME:

ADDRESS:

POSTCODE:

PHONE:

EMAIL:

07. EMPLOYEE LINKED TO THE PROJECT FROM THE ORGANIZATION

ID_NO	NAME	ASSIGNED EMAIL:	MOBILE NUMBER	PHOTO/ID
07.01	Select an item.	Select an item.	+XX XXXXXXXX	
07.02				

08. PRODUCTION PREPARATION

Process Review

Immediately after acceptance, the company conducts a process review of the project.

In cases with design responsibility, a project review is also conducted.

The purpose of the review is to identify ambiguities and/or risk-prone work performances as well as environmental issues.

In cases where the company has agreements with subcontractors, the company ensures that they carry out a corresponding review.

09. SUPERVISION PLAN FOR PROJECT MANAGEMENT

POS.	WHAT	WHERE	WHEN	HOW MUCH	EXECUTED
PROCESS - PROJECT REVIEW					
9.01	Consistency in project materials (drawings/descriptions/contract)	Documented in Item in Ks-material.	During process/ project review Before kickoff meeting	100 %	[Select date]
9.02	Planning of execution methods incl. Risk assessment (work environment) and establishment of KS and APV folders.	Documented in Item in Ks-material.	During process/ project review Before kickoff meeting	100 %	[Select date]
9.1 MISCELLANEOUS					
9.11	Photo registration of existing conditions has been carried out.	Generally.	Before startup	100 %	[Select date]
9.12	Submission of KS materials to Construction Management.	Documented in the KS Folder.	Before startup	100 %	[Select date]
9.13	Submission of APV Folder to Construction Management.	Documented in the KS Folder.	Before startup	100 %	[Select date]
691 4	Submitted completed KS continuously to construction management. At construction meetings or in monthly mails.	Documented in the KS Folder.	At construction meetings or via email.	100 %	[Select date]
9.2 CONTROLS FOR THE CONTRACTOR					
9.21	Controlled execution of receiving and process control, including inspection notes for deficiencies and errors.	Documented in the control form for executed KS materials.	Continuously, but at least every 14 days and possibly before the construction meeting.	Random sampling. If self-control is inadequate, it will be intensified to weekly control of self-control. so it can be submitted satisfactorily.	[Select date]
9.22	Master review/final inspection, including verification that there is a quality assurance for the completed work	Documented in the control form for executed KS materials.	Before closing off hidden building component, before handing over sections/surfaces to another contractor. Upon completion of their work.	100 %	[Select date]
The above has been checked by:					NAME

10. DESCRIPTION OF THE CONTROL WORK

10.1 CONTROL PLAN (TENDER CONTROL PLAN OR THE COMPANY'S OWN)

The process review compared with any tender control plan forms the basis for establishing the case's control plan, which provides an overall overview of the controls and the documentation thereof that are applicable to the contract.

If a tender control plan has not been submitted before the price is quoted, the company's own control plan will form the basis for the company's controls.

The control plan is submitted for the client's approval at a potential project review meeting. If a project review meeting is not held with the construction management, the control plan will subsequently be sent along with the results of the company's process review for the client's approval.

10.2 QUALITY ASSURANCE ON THE PROJECT

The control is carried out by the Project Manager, or another person who is specifically assigned as the inspector for the work and who is familiar with our quality assurance system.

10.3 DOCUMENT CONTROL

Revised drawings, construction meeting minutes, etc. are sent to company e-mail. It is assumed that all revised drawings are accompanied by a revised drawing list, and that revisions on the drawings are clearly marked.

Quality assurance documents are presented at construction meetings.

10.4 INFORMATION TO EMPLOYEES

Before work begins, craftsmen and any apprentices are generally informed about the current work and particularly about difficult work processes. Furthermore, information is provided about the project's quality and environmental requirements.

10.5 INCOMING CONTROL

When materials arrive at the construction site, it is checked that the delivered items are in the correct quantity and quality according to the control plan. Factors of significance for the environment are included in the incoming control, including the layout of the construction site. The incoming control is documented.

10.6 PROCESS CONTROL

During the work, the inspections specified in the control plan are carried out. Deviations and their rectification are carried out in accordance with the agreement. Factors of significance for the environment are included in the process control. The process control is documented.

10.7 FINAL INSPECTION




When the work or defined parts thereof are completed, the responsible party conducts a final inspection of the work. This final inspection is an internal activity, but documentation thereof can be presented.

10.7 DOCUMENTATION

A copy of the documentation for the completed quality assurance is submitted to the client or their advisors after further agreement.





All documents including documentation for the agreed quality assurance are stored during the current responsibility period.

11. CONTROL PLAN STANDARD

POS.	ACTIVITY	ACCEPTANCE CRITERIA	TIME	SCOPE	METHOD	DOCUMENTATION REQUIREMENTS	EXECUTED
11.??	 Receiving Control						
11.????	Delivery Notes	Documented under Item in Ks-material.	Upon receipt	100 %			
11.????	Handover after others/before registration	Documented under Item in Ks-material.	Upon transfer of interfaces/rooms or surfaces	100 %			
11.????	Damages	Documented under Item in Ks-material.	Upon receipt of materials or areas.	100 %			
11.1.??	 Process Control						
11.1.????	Photo documentation of the existing conditions	Documented under Item in Ks-material.	Under execution	25 %			
11.1.????	Submission of KS materials to Construction Management.	Documented under Item in Ks-material.	Under execution	25 %			
11.1.????	Submission of APV Folder to Construction Management.	Documented under Item in Ks-material.	Under execution	25 %			
11.1.????	Submitted completed KS continuously to construction management, in connection with construction meetings or monthly digitally.	Documented under Item in Ks-material.	Under execution	25 %			
11.2.??	 End Control						
11.2.????	Control of completed work	Photo/visual	Upon completion of work	100 %			
11.2.????	Tolerances, levels, etc.	Measuring Equipment/Photo	Upon completion of work,	100 %			

12. TENDER CONTROL PLAN

Here is the Tender Control Plan provided, if it exists in the project material.

-  Receiving Control
-  Process Control
-  End Control
-  Deviation

13. TIMESCHEDULE



ID_NO	ACTIVITY	CONTROL OF:	CONTROL TYPE:
[Select date]	Select an item.	Select an item.	Select an item.
14.01	TEXT:		

15.?? TEXT:

15. RECEIVING CONTROL/SURFACES/ROOM

ID_NO	ACTIVITY	CONTROL OF:	CONTROL TYPE
09-08-2024	Select an item.	Select an item.	Select an item.NIVEAU LEVEL 17
15.??	LOCATION OF CONTROL		Building part

15.?? TEXT:

ID_NO	BUILDING PART :	CONTROL TYPE	NIVEAU
14-08-2024	 Select an item.	Select an item.	Vælg et element.
15.??	LOCATION OF CONTROL		Building part



15.??	TEXT:
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ID_NO	BUILDING PART	:	CONTROL TYPE	NIVEAU
14-08-2024	 Select an item.		Select an item.	Vælg et element.
16.??.	LOCATION			Building part



16.?? TEXT:

16.??



ID_NO	BUILDING PART	CONTROL TYPE	NIVEAU
14-08-2024	Select an item.	Select an item.	Vælg et element.
??11	LOCATION		Building part



??11 TEXT:

0711





ID_NO	BUILDING PART	CONTROL TYPE	NIVEAU
14-08-2024	Select an item.	Select an item.	Vælg et element.

??11	LOCATION		Building part
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??11	TEXT:
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0711

19. WEATHER HISTORY

The following has been recorded during the execution phase, which indicates conditions that hinder our work or are in violation of the regulations for safety and health on site,

It could be for example. be: Severe frost, unusual weather conditions, or storm and strong winds, halt in crane work.

REPORTED TO:

NAME	CONSTRUCTION MANAGEMENT
PHONE:	EMAIL:

Source: <https://www.yr.no/nb/v%C3%A6rvarsel/daglig-tabell/2-2623032/Danmark>

POS.	SUBJECT:	RAIN, FROST, OR STRONG WINDS							CAUSES DELAYS.
19.11	Søndag 4. aug.					23° / 16°	3,5 mm	4 m/s	Select an item.
19.12	Tirsdag 6. aug.					23° / 15°	3,2 mm		Select an item.
19.13									Select an item.

20. COMMUNICATION HISTORY VIA SMS OR EMAIL

POS.	DATE	SUBJECT	SENT	RETUR	RECIPIENTS
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20.10			Email sent to involved parties		
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20.11					
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20.12					
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20.13					
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POS.	DATE	SUBJECT	SENT	RETUR	RECIPIENTS
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20.20			SMS correspondence		
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20.21					
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20.22					
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20.23					
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21. ANY REPORTS

POS.	DATE	SUBJECT	SENT	RETURN	RECIPIENTS
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21.20			Inspection Note		
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21.21					
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21.22					
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21.23					
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POS.	DATE	SUBJECT	SENT	RETURN	RECIPIENTS
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21.30			Address Note		
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21.31					
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21.32					
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21.33					
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POS.	DATE	SUBJECT	SENT	RETURN	RECIPIENTS
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21.40			New agreement		
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21.41					
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21.42					
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21.43					
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POS.	DATE	SUBJECT	SENT	RETURN	RECIPIENTS
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21.50			Safety Mention		
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21.51					
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21.52					
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21.53					
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22. ALLEGED REALATIONSHIP DURING THE CONSTRUCTION

In connection with the execution of my contract, documentation has been sent to involved actors, including the construction management, regarding **conditions** that either **limit my work**, **cause disturbances**, or are **in violation of occupational safety regulations or safety** on site, this unfortunately **causes delays**, and **possibly additional costs**.
It will be evident from the sent documents which have the following ID.

POS.	DATE	SUBJECT	SENT	RETURN	RECIPIENTS
22.10		Email sent to involved parties			
22.11					
22.12					
22.13					

23. REPORTED STAFFING

Below you see the reported staffing for the project period.

WEEK	INFORMER	MON	TUE	WEN	THU	FRI	SAT	SUN	AVERAGE PER WEEK
21	Foremann	2	2	2	2	2	2	2	(sum/7)
22	Foremann	2	2	2	2	2	2	2	(sum/7)
23	Foremann	2	2	2	2	2	2	2	(sum/7)
24	Foremann	2	2	2	2	2	2	2	(sum/7)

24. TECHNICAL REQUEST

Below are the forwarded Requests:

POS.	DATE	SUBJECT	SENT	RETURN	RECIPIENTS
24.10		Technical Request			
24.11					
24.12					
24.13					

The subcontractor hereby declares that the executed **quality assurance** has been carried out in accordance with the **Quality Assurance Handbook** for the company and partners as stated above.

This **quality assurance** meets the requirements stated in the **tender control plan**, under all circumstances of a quality that makes the execution of the work and the process visible, and the completed work meets the usual good quality.

Date 8. april 2025 Signature _____

This cover page, together with all quality assurance forms (cf. Quality Assurance Handbook for the company and partners) in completed form, makes up the quality assurance for the entire project.