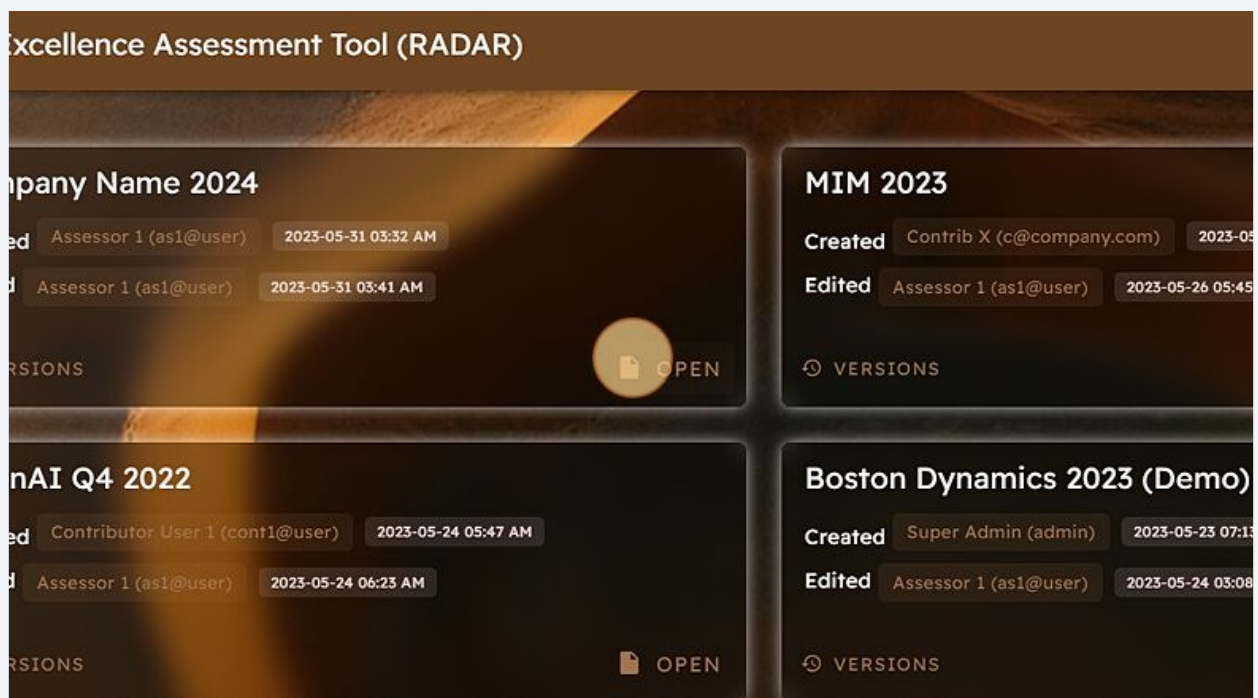


Contributor - How to Enter Approach Data

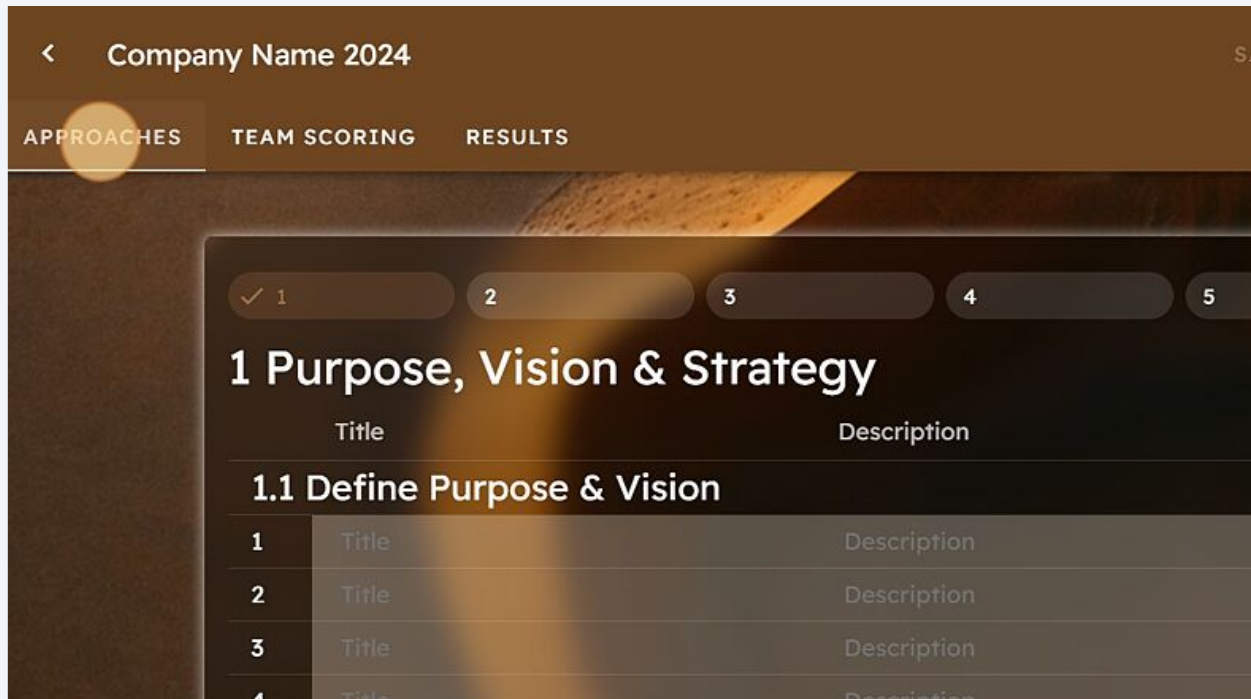


1 Log in with your Contributor account

2 Find your book. Click "OPEN"



3 Click "APPROACHES"



4 Select Criteria 1 (Purpose, Vision & Strategy)



5 Enter Sub-Category Approach Data

✓ 1 2 3 4 5

1 Purpose, Vision & Strategy

	Title	Description
1.1 Define Purpose & Vision		
1	Title	Description
2	Title	Description
3	Title	Description
4	Title	Description
5	Title	Description
6	Title	Description
1.2 Identify & Understand Stakeholders Needs		

6 Select Criteria 2 (Organisational Culture & Leadership)

< Company Name 2024 S.

APPROACHES TEAM SCORING RESULTS

✓ 1 2 3 4 5

1 Purpose, Vision & Strategy

	Title	Description
1.1 Define Purpose & Vision		
1	Item Title	Item Description
2	Title	Description
3	Title	Description
4	Title	Description

7 Enter Sub-Category Approach Data

1 ✓ 2 3 4 5

2 Organisational Culture & Leadership

	Title	Description
2.1 Steer the Organisation's Culture & Nurture Values		
1	Title	Description
2	Title	Description
3	Title	Description
4	Title	Description
5	Title	Description
6	Title	Description
2.2 Create the Conditions for Realising Change		

8 Repeat steps across Criteria tabs

9

Notice that "Save" is disabled as long as "Auto Save" is on (Which is the default state)

