

## **Job Application Tips – Activity 2**

Course: Bilingual Technical Course in Systems Development

Student: \_\_\_\_\_ Date: \_\_\_\_\_

### **Part 1 – Match the Words with Their Meanings**

Match the words from the text with their correct meanings:

- (A) Reference      ( ) Someone who gives information about you
- (B) Work ethic      ( ) A way of working hard and responsibly
- (C) Tight deadline      ( ) A very short time to complete something
- (D) Volunteer      ( ) A person who works without payment
- (E) Contact information      ( ) Email, phone number, etc. to reach someone

### **Part 2 – Write Your Own Reference List**

Imagine you are applying for a job as a Junior Developer.

Write a short reference list with at least 2 people who could recommend you.

Include:

- Name
- Job title or role
- Relationship to you
- Contact method (email or phone)

Example:

Name: Ana Silva

Role: English Teacher

Relationship: She was my teacher for two years

Contact: anasilva@email.com

### **Part 3 – Roleplay: Asking for a Reference**

Work in pairs. One student plays the job applicant, and the other plays the reference.

Practice the following short conversation in English:

Applicant:

Hi, [Name]. I'm applying for a job as a junior developer. Would you feel comfortable giving me a reference?

Reference:

Sure! I'd be happy to help. What kind of job is it?

Applicant:

It's a remote internship with a tech company. I'd like them to know about my teamwork and problem-solving skills.