

ARTHUR DAVID EMINAT

Parkway-Clarksburg, MD 20871 | 240-355-5887 | arthur.d.eminat@gmail.com | [LinkedIn](#)

PROFESSIONAL SUMMARY

Results-driven procurement professional with over 10 years of experience shaping sourcing strategies and managing contracts in technology and financial services. Skilled in Software, Cloud, and SaaS sourcing, vendor negotiations, and full contract lifecycle management. Proven ability to reduce costs, manage risk, and improve supplier performance through data-driven decisions and collaboration. Proficient in Workday Strategic Sourcing (ScoutRFP), ERP systems, and analytics tools that enhance spend visibility and business value.

CORE SKILLS

- **Supply Chain & Procurement:** Strategic Sourcing, Inventory Planning, Vendor & Distributor Management, Logistics Optimization, Procurement Cost Savings, Commodity Sourcing, P2P Process Management, Category Management, Analytical Skills, Procurement Software, Software/Cloud/SaaS Procurement, Sourcing Events Management, Supplier Management
- **Data & Tools:** ERP Systems (JDE, Oracle, SAP, NetSuite), SQL, Excel, Tableau, Power BI, JIRA, MS Office, Google Workspace, Workday Knowledge
- **Leadership & Execution:** Negotiation, Strategic Planning, Cross-functional Collaboration, Contract Management, Team Training & Development, Compliance & Safety Standards
- **Change Management & Continuous Improvement:** Lean Six Sigma, KPI Development, Process Re-engineering, Operational Efficiency, Risk Management

PROFESSIONAL EXPERIENCE

Vanguard Resource Group

Mar 2025 - Sep 2025

Fairfield, Iowa

Procurement & Supply Chain Analyst

- Conducted supplier evaluations through cost analysis and make-versus-buy studies, aligning vendor selection with strategic sourcing initiatives and ensuring cost efficiency.
- Monitored supplier performance using the Achieving Excellence framework and resolved recurring quality and delivery issues to maintain compliance with vendor requirements.
- Managed inventory planning and addressed invoicing/shipping discrepancies, strengthening supplier relationships and supporting accurate procurement processes.
- Coordinated cross-functional efforts to streamline supplier processes and enhance sourcing and contracting practices, driving timely implementation of improvements.
- Identified and capitalized on cost reduction opportunities that improved procurement efficiency while providing actionable insights to the Strategic Sourcing team.
- Tracked supplier performance within established frameworks, addressing quality and delivery challenges to enhance vendor reliability.

National Social Security Fund

Jun 2022 - Jan 2025

Growth and ESG Partner (Procurement Regional Operations)

- Established and launched the Fund's first ESG Office by designing a strategic sourcing framework that aligned category strategy with international procurement standards.
- Directed regional partner onboarding and compliance processes, training teams on contract management best practices and regulatory alignment to optimize procurement workflows.
- Developed monthly business review dashboards utilizing Power BI and Tableau to inform senior leadership, monitor KPIs, and support data-driven sourcing decisions.
- Designed scalable de-risking strategies and impact measurement tools to proactively manage supplier risks and strengthen overall supply chain resilience.
- Enhanced operational efficiency by transforming partner performance processes and streamlining cross-functional workflows, resulting in a 40% productivity improvement.
- Collaborated with executives, regulators, and external stakeholders to integrate ESG best practices with strategic sourcing and thorough contract management, bolstering supplier relationships.

National Social Security Fund

Jun 2018 - Jun 2022

IT Strategy Analyst – Vendor & Procurement Operations

- Negotiated and monitored IT service contracts and supplier agreements, including Software/Cloud/SaaS procurement, to enhance vendor relationships and ensure SLA compliance.
- Managed ownership of 30+ analytics dashboards, delivering insights into procurement and supply chain operations for senior management, and supporting full contract life cycle management.
- Led transformation projects, such as cloud migration and reconciliation process automation, reducing infrastructure costs by over 50% and bolstering vendor risk controls.
- Implemented standardized vendor performance metrics and a Crystal Reports framework, surpassing departmental performance targets and reducing supplier disputes.
- Collaborated with finance and operations teams to forecast procurement needs, prevent supply disruptions, and align sourcing strategies with organizational goals.

- Directed five major transformation projects, including an AI-powered suspense account resolution with Microsoft, achieving an 80% process efficiency improvement.

National Social Security Fund

Procurement Specialist –Data Analytics

Sep 2013 - Jun 2018

- Negotiated multimillion-dollar vendor contracts, achieving \$18.97M in savings while ensuring comprehensive contract life cycle management and strong supplier relationships.
- Enhanced procurement cycle times by 40% through ERP integration, Lean practices, and automation, directly improving inventory planning and distribution readiness.
- Implemented an IT Balanced Scorecard to measure supplier performance, achieving a 96% success rate and reinforcing effective KPI development within the supply chain.
- Resolved a 15-month backlog in supplier payments with early-payment initiatives, restoring vendor trust and ensuring timely contract performance and deliveries.
- Created vendor and product databases with dashboards using Power BI and Tableau, improving spend visibility, compliance tracking, and data-driven decision-making in procurement.
- Exceeded asset disposal revenue targets by 160% through efficient contract management and logistics execution, demonstrating strong process optimization and adherence to procurement standards.
- Led change management initiatives and conducted training on the World Bank-funded e-GP system, equipping stakeholders with updated sourcing practices and compliance standards.

EDUCATION

Maharishi International University, Iowa

2025

MBA, ERP & Business Analytics

Uganda Christian University, Kampala

2012

BSc, Procurement & Logistics Management

CERTIFICATIONS

- **Chartered Alternative Investment Analyst – Level I:**Ongoing
- **Certified ESG Professional:**Atton Institute, Dubai (2024)
- **Agile Project Management (Foundation & Practitioner):**South Africa (2019)
- **Chartered Institute of Procurement & Supply (CIPS), United Kingdom Certified Levels 4 & 5:**(2015-2016)