

**FORM A**  
**FORMAT OF EMPLOYEE / WORKMAN / WORKER**

<b>Name of Establishment :</b>						<b>Name of Owner :</b>						
<b>Labour Identification No :</b>												
<b>Name and Address of Principal Employer :</b>												
Sr. No	Employee/ Workman/ Worker Code	Name	Surname	Gender	Father's / Spouse Name	Date of Birth #	Nationality	Education Level	Date of Joining	Designation	Category Address *(HS/S/SS /US)	Type of Employment
1	2	3	4	5	6	7	8	9	10	11	12	13

Mobile	UAN	PAN	ESIC IP	LWF	AADHAR	Bank A/C No.	Bank	Branch (IFSC)	Present Address	Permanent Address	Service Book No.	Date of Exit
14	15	16	17	18	19	20	21	22	23	24	25	26

Reason for Exit	Mark of Identification	Photo	Specimen Signature / Thumb Impression**	Remarks
27	28	29	30	31

# Note: In Case the age is between 14 to 18 years, mention the nature of work, daily hours of work and intervals of rest in remarks column.

\*(Highly Skilled/Skilled/Semi Skilled/Un Skilled)

\*\*Not necessary in case of electronic format.