

PRIVACY AND PERSONAL DATA PROCESSING CLAUSE

We hereby inform you that **LLC “ReproLegal Solutions”**, EDRPOU code: 45335746, registered address: 9, 2-ho Ukrainskoho Frontu Street, Cherkasy, 18035, Ukraine, Cherkasy Region, as the **data controller**, processes personal data in accordance with the Law of Ukraine "On Personal Data Protection" dated 01.06.2010 No. 2297-VI, and, where applicable, the provisions of the EU General Data Protection Regulation (GDPR).

1. Purpose of personal data processing:

Personal data is processed for the purpose of providing services, managing contractual relationships, maintaining accounting and tax records, sending informational messages, marketing materials (subject to separate consent), and complying with the applicable legislation of Ukraine.

2. Categories of personal data:

The following data may be processed: full name, contact details (phone number, email), residential address, passport or other ID data, payment transaction details, banking information, etc.

3. Disclosure of personal data to third parties:

Personal data may be disclosed to third parties only in cases stipulated by law or under contract, for the purpose of service provision (e.g., banks, courier services, accountants, state authorities, etc.).

4. Rights of the data subject:

You have the right to:

- be informed about the sources and location of your personal data;
- access your personal data;
- receive information on the terms of access to personal data;
- request correction, deletion, or clarification of your personal data;
- withdraw your consent to the processing of personal data.

5. Data processing officer:

The person responsible for data processing at LLC “ReproLegal Solutions” is the director – **Alona Olehivna Kalchuk**.

Contact information: +380973530670, alyosy@gmail.com.

6. Data retention:

Data is retained for the period necessary to fulfill the purposes of processing or the period established by law for the storage of primary documentation.

7. Contact information:

For any questions related to the processing of personal data, please contact us at: 9, 2-ho Ukrainskoho Frontu Street, Cherkasy, 18035, Ukraine, or email us at: alyosy@gmail.com.

The provision of your personal data is voluntary but necessary for the conclusion of a contract and the provision of services. By providing us with your personal data, you consent to its processing in accordance with this Clause.