



ARTUR ALEKSANYAN

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Summary

My career objectives are to develop my knowledge and skills to the fullest potential in achieving my career goals by continually challenging my abilities and pushing them beyond their limits.

Skills

- Friendly, loyal, honest and caring
- Efficient and accurate
- Reliable and trustworthy
- Punctual
- Success driven
- Enthusiastic
- Self disciplined
- Hard working
- Very well presented and dressed
- Motivated
- Dedicated and willingness to learn

Experience

Australia Post | Dandenong South, VIC
Postal Transport Officer
10/2021 - Current

- Responsible for the collection, transportation and delivery of mail, parcels and other items by motor vehicle; to, between or from mail/parcel processing facilities
- Australia Post retail outlets
- Postal delivery facilities and customer premises
- Driving an Australia Post vehicle safely in accordance to daily duty boards
- Complete daily vehicle maintenance checks prior to departure
- Complete relevant documentation as per business requirements

Australia Post | Pakenham, Vic
Parcel Delivery Driver
05/2021 - 09/2021

- Utilized GPS to optimize routes and continuously meet estimated delivery times.
- Applied defensive driving and safety techniques to prevent accidents.
- Inspected and maintained vehicle supplies and equipment to ensure vehicles remain in proper working condition.
- Operated manual and mechanical equipment safely to minimize injury and accident risks.
- Promoted positive customer service by delivering on-time shipments and fully resolving issues.

Australia Post | Oakleigh South, Vic
Parcel Delivery Driver
02/2021 - 04/2021

- Utilized GPS to optimize routes and continuously meet estimated delivery times.
- Applied defensive driving and safety techniques to prevent accidents.
- Completed daily pre-trip inspection checklist before first delivery.
- Promoted positive customer service by delivering on-time shipments and fully resolving issues.
- Operated manual and mechanical equipment safely to minimize injury and accident risks.

Happy Events And Party Hire Pty Ltd |

- Established and maintained good relations with customers, vendors and

Pakenham, Vic
Warehouse Manager
01/2019 - 01/2021

transport companies.

- Provided information to shipping and receiving personnel regarding inventory stock.
- Provided detailed instructions for job responsibilities, safety protocols and company guidelines to new employees.
- Loaded trucks for outbound orders and unloaded trucks for inbound orders.

Education and Training

Yerevan State University | Armenia, Yerevan
Bachelor of Arts
09/2016

Language

- English
- Russian
- Armenian

Referee

- Wayne Bezzina
Delivery Manager,
Dandenong Delivery Centre
And Van Operations
PH: 0438346324
Email: Wayne.Bezzina@auspost.com.au
- Tony Hunt
Parcel Delivery Coordinator,
Pakenham PDC
PH: 0420353374
Email: tnthunt4@bigpond.com
- Jim Soulsby
Contract owner,
Oakleigh South PDC
PH: 0414 580 351
Email: jojim2@bigpond.com