

Module	Leave
Login	Chrome 138, Windows 11
Tested by	Artur Piradyan
Objective	To validate that the Leave module functions correctly by allowing users to:
	Apply for different types of leave
	View leave balance
	Track leave history
	Allow admins to approve or reject leave requests
Scope of testing	In Scope:
	Apply for leave with valid data
	Prevent leave with missing/invalid data
	View leave requests and statuses
	Approve or reject leave as Admin
	Out of Scope:
	Leave policies configuration
	Email or system notifications
	Calendar sync or ICS export
Test Strategy	Approach: Manual functional testing through web UI
	Test Data: Dummy employee names, IDs, departments
	Tools: Browser, Excel for test cases, PDF for documentation

Entry Criteria	Admin and Employee user credentials available
	Leave types (e.g. Annual, Sick) pre-configured
	Application is stable and accessible
Exit Criteria	All leave test cases executed
	Leave flow works correctly end-to-end
	No showstopper bugs, or bug-free in simulation
Deliverables	Test Plan (this document), Test Cases Document, Execution Report, Bug Report