

Administrative report: chapter 7

Receipt and dispatch of census/NPR material through DOP

- Whether the census/NPR material received at charges
 - In time
 - In good condition
- Views and suggestions on betterment of process
- Role of DOP
 - System followed for distribution of material
 - Comments about entire DOP system adopted

Plan of action

- Study relevant files and letters and official documents (incl from ORGI)
- Compile details on list of charges
- 3 possible ways to get information: field inspection (sampling), telephonic interviews, letters to districts for details pertaining charges under their jurisdiction including pictures.
- Materials: details reg printing
 - Estimation of demand
- Timeliness and quality: questionnaire
- Details of dispatch: when, who (talk to CGGK), how
- Delivery mode and cost involved
- Logistics at the receiving end
 - Receiving by districts
 - Subsequent delivery to the charges
- Look at chapter on “printing of material” in the admin report 2001
- Discussion with relevant officials at DoP