

PROFESSIONAL AND ACADEMIC CREDENTIALS

Year	Course	Institution	Marks/%	Remarks
2023 (Nov)	CA Final	Institute of Chartered Accountants of India (ICAI)	479/800	Secured 60% and received overall exemption in 5 papers.
2019 (Nov)	CA Intermediate		418/800	First attempt, exemption in 1 paper.
2018 (Nov)	CA Foundation		232/400	First attempt, exemption in 1 paper.
2018-2021	B.com (Hons.)	Shri Shikshayatan College, Kolkata	80.68%	Received an award as the batch's most meritorious student.
2018	ISC Class XII	Jewish Girls School, Kolkata	82.5%	Ranked 3 rd in the batch of 30+ students.
2016	CBSE Class X	Sushant Public School, Bihar	85.5%	Ranked 5 th in the batch of 40+ students.

ARTICLESHIP EXPERIENCE

Article Assistant JMP Associates, Kolkata (Leading CA firm in Kolkata providing a plethora of services for the last 22 years in diverse areas ranging from Audit, Taxation, Management Consultancy, Valuation and Project Finance, etc.)	May'21 – Dec'23
Article Assistant GSAP & Co., Kolkata (Trained at a prestigious Kolkata-based CA Firm with four branches nationwide, 100+ employees, and mentorship from the Chairman of GST & IDT Committee of ICAI.)	Sep'20 – May'21

AUDITING	<ul style="list-style-type: none"> Executed Statutory Audits for diverse industries including Manufacturing, Food, Textile, and Multi-Product Industry, ensuring compliance with Accounting Standards and other regulatory frameworks, with revenues up to 150 Crores. Ensured rigorous compliance with Schedule-III, CARO, Companies Act, Income Tax, and GST regulations, safeguarding legal adherence and financial integrity for diverse corporate entities. Orchestrated Stock Counting and Physical Verification processes, mitigating discrepancies and minimizing errors. Prepared and finalized Financial Statements for multiple clients in adherence to accounting standard, consistently meeting tight deadlines and achieving a 98% client satisfaction rate. Conducted Fixed Asset Verification, reconciling discrepancies, maintaining accuracy in financial reporting for clients, and scrutinized ledgers, reducing errors by 12% through rigorous analysis and corrective actions. Provided Certification for financial data and documentation, establishing credibility and reliability for multiple clients. Executed 10+ Stock Audits with meticulous precision, conducting thorough physical inventory verifications, and delivering detailed stock audit reports. Conducted over 40 Tax Audits, meticulously preparing and filing Form 3CA-3CD and 3CB-3CD for the respective files. Maintained meticulous Working Papers, enhancing audit trail documentation and reducing review time by 20%.
TAXATION	<ul style="list-style-type: none"> Developed and implemented tax planning strategies and advance tax calculations that resulted in substantial tax savings of over Rs. 70k for multiple clients. Executed precise filing of TDS returns, corrections, and reconciliations using taxation software. Conducted reconciliation and utilized AIS & 26AS while filing accurate income tax returns (ITR). Facilitated GST Registration and executed the filing of GST Returns.
MISCELLANEOUS	<ul style="list-style-type: none"> Assisted in preparation of IND AS-compliant financial statements. Executed the filing of ROC Compliance forms (MCA Filing), including AOC-4, MGT-7, DIR-3, ADT-1, CHG-1, SH-7, and others, demonstrating independent management and self-learned expertise. Prepared Minutes Books and Director's Report for Annual Filing. Successfully facilitated the incorporation of over 5 Private Limited Companies and over 10 Limited Liability Partnership (LLP).

EXTRA-CURRICULAR ACTIVITIES & SKILLS

- Earned "**Article of the Year**" title and received partner appreciation on several occasions.
- Active in university **finance and accounting clubs**, discussing statutory audit and financial reporting standards.
- Led **workshops** within the firm, enhancing finance proficiency and fostering team development.
- Skills:** Proficient in Tally ERP-9 & Prime, MS-Office (Word, Excel, PowerPoint), Spectrum & familiarity with Power BI.