

**EMPLOYEES PROVIDENT FUND ORGANIZATION**

Employees provident funds scheme, 1952 (paragraph 34 & 57) &  
Employees pension scheme 1995 (paragraph 24)

**New Form No.11- Declaration Form**

(To be retained by the employer for future reference)

Emp Code: \_\_\_\_\_

Company: \_\_\_\_\_

(Declaration by a person taking up employment in any establishment on which EPF Scheme, 1952 end /of EPS1995 is applicable)

1	Name of the member	K. Suresh			
2	Father's Name ( ) Spouse's Name ( ) (Please Tick Whichever Is Applicable)	S. Krishnan			
3	Date of Birth (DD/MM/YYYY)	11	04	1991	
4	Gender: ( male / Female /Transgender )	male			
5	Marital Status (married /Unmarried /widow/divorce)	married			
6	(a)Email ID:	rgk.suresh1991@gmail.com			
	(b)Mobile No:	9861562349			
7*	Whether earlier a member of Employees 'provident Fund Scheme 1952	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
8*	Whether earlier a member of Employees 'Pension Scheme ,1995	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
<b>If response to any or both of (7) &amp; (8) above is yes. MANDATORY FILL UP THE (COLUMN 9)</b>					
9	a) Universal Account Number(UAN)	101364932936			
	b) Previous PF a/c No	AP	HYD	EST.CODE	EXTN PF NO.
		JN	MAS	152284	800 00013269
	c) Date of exit from previous employment (DD/MM/YYYY)				
	d) Scheme Certificate No (if Issued )				
10	e) Pension Payment Order (PPO)No (if Issued)				
	a) International Worker:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	b) If Yes , State Country Of Origin (India /Name of Other Country)				
	c) Passport No				
11	d) Validity Of Passport (DD/MM/YYYY) to(DD/MM/YYYY)				
	<b>KYC Details: (attach Self attested copies of following KYCs) **</b>				
	a) Bank Account No .& IFS code	159578606586 - <del>202NDP000011</del>			
	b) AADHAR Number (12 Digit)	4757 5242 7182			
	c) Permanent Account Number (PAN),If available	HSBPS21536			

**UNDERTAKING**

- 1) Certified that the Particulars are true to the best of my Knowledge
- 2) I authorize EPFO to use my Aadhar for verification / e KYC purpose for service delivery
- 3) Kindly transfer the funds and service details, if applicable if applicable, from the previous PF account as declared above to the present P.F Account(The Transfer Would be possible only if the identified KYC details approved by previous employer has been verified by present employer
- 4) In case of changes In above details the same Will be intimate to employer at the earliest

Date:

Place

*K. Suresh*  
Signature of Member

**DECLARATION BY PRESENT EMPLOYER**

- A) The member Mr./Ms./Mrs .....has joined on .....and has been allotted PF Number.....
- B) In case person was earlier not a member of EPF Scheme ,1952 and EPS,1995
  - (Post allotment of UAN ) The UAN Allotted for the member is.....
  - Please tick the Appropriate Option:
  - The KYC details of the above member in the UAN database
    - Have not been uploaded
    - Have been uploaded but not approved
    - Have been uploaded and approved with DSC
- C) In case the person was earlier a member of EPF Scheme ,1952 and EPS, 1995:
  - The above PF account number /UAN of the member as mentioned in (a) above has been tagged with his /her UAN/previous member ID as declared by member
  - Please Tick the Appropriate Option
    - The KYC details of the above member in the UAN database have been approved with digital signature Certificate and transfer request has been generated on portal.
    - As the DSC of establishment are not registered With EPFO the member has been informed to file physical claim (Form13) for transfer of funds from his previous establishment.

Date

Signature of Employer With seal of Establishment





## EMPLOYEE JOINING FORM

PERSONAL DETAILS		
Name: <u>K. Suresh</u>		
Father's Name: <u>S. Krishnan</u>		
Correspondence Address:		
Permanent Address: <u>26 A, Kothanar Street Vasudevanallur - 627758</u>		
<u>Thenkasi (dt) Sivagani (Tk)</u>		
Telephone:                      Mobile: <u>9261562349</u> Email ID: <u>rgk.suresh1991@gmail.com</u>		
Date of Birth: <u>11-04-1991</u>	Marital Status: <u>married</u>	
Pan Card No: <u>HSBPS2153E</u>	Blood Group: <u>O+</u>	
Emergency Contact Details <u>9578606586</u>		
Name: <u>Krishnan</u>	Relation: <u>father</u>	Contact No: <u>8344436087</u>

EDUCATIONAL DETAILS					
Degree	University/ Institute	From	To	Percentage/ Grade	Specialization
<u>B. E (ECE)</u>	<u>Einstein College of Engineering</u>	<u>2010</u>	<u>2014</u>	<u>6.1%</u>	
<u>HSC</u>	<u>Hr. Sec. School</u>	<u>2008</u>	<u>2010</u>	<u>61%</u>	
<u>SSLC</u>	<u>Hr. Sec. School</u>	<u>2007</u>	<u>2008</u>	<u>74%</u>	

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**EMPLOYMENT DETAILS (LAST THREE ORGANISATIONS)**

S.No	Organization	Designation	Period of Service		Annual CTC
			From	To	
1	scope e-knowledge center	plscal developer	16-07-2019	18-02-2021	25000
2	plotel solution	plscac developer	09-03-2017	09-07-2019	15000
3					

**FAMILY DETAILS**

S.No	Name	Relation & Mobile Number	Occupation	Date of Birth
1	krishnan	father	farmer	63
2	lakshmi	mother	house wife	58
3	jayadevi	wife.	house wife	26
4				

**PROFESSIONAL REFERENCES**

Name: sudalikan	Name: Nisanthan Yaikumar
Organization: scope e knowledge center	Organization: plotel solution.
Designation: Team leader	Designation: Hr
Contact No: 8973189759	Contact No: 044-48536184

**DECLARATION**

I hereby declare that the above statements made in my application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any stage, my services are liable to be terminated without notice.

Place: Vasudevandur Date : 22/02/2022 Signature

K. Suresh

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SALARY ACCOUNT -BANK DETAILS :

- Name as in Bank :
- Bank Name : Indusind bank
- Account Number : 159578606586
- Branch : Selaiyur -Chennai around flr, old  
No. 231, new no-384, maha sakthi Vinayagar  
Complex, Velachery main road, Selaiyur
- IFSC CODE : INDB0001011
- Account Type : Saving account

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## IT Declaration Details

### 1. Are you Staying in Rented house ?

- If yes I Please do share the Monthly Rental amount and along with the Landlord PAN Number .
  - Rent Per Month :
  - Landlord Pan Number :

### 2. 80C Investments ( Yearly ) : -

This section contains the list of investments including LIC schemes, mutual funds and PPF. The maximum limit for this section is ₹1,50,000.00.

- Life Insurance Premium ( Per Month/ Quarterly / Half-yearly / Annually ) :
- Public Provided Fund :
- Mutual Fund
- Tuition fees - Children
- Sukanya Samriddhi Plan Scheme
- National Pension Scheme

### 3. 80D Investments ( Yearly ) : -

This section contains Mediclaim policies for yourself, your children, spouse and parents. The maximum limit for this section is ₹1,00,000.00 ]

- Mediclaim Policy Self , Spouse and Children
- Mediclaim Policy for parents

### 4. 80G - Investments ( Yearly ) :-

- Donation 100% Exemption
- Interest paid on Education Loan

**Note :** We would need a soft copies in the month of Feb / March of every financial year..

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## Non-Disclosure cum Non- Compete, Confidentiality Agreement

### CONFIDENTIALITY OF TRADE SERVICES

- Employee shall not, at any time, either during or subsequent to the term of his/her employment with the company in any fashion or manner, either directly or indirectly, unless expressly consented to in writing by company's Director or required by a Court of Law to do so, use, divulge, disclose or communicate to any person or entity any confidential information and material as well as Proprietary information of the company.
- For the purpose of this article hereto:
  - **"Confidential information and material"** shall mean and include all such information and material which Company is under an obligation, either contractually including as a matter of its own policy or under the laws, rules and regulations in operation in the Republic of India or any other country, to keep confidential and secret, and whose disclosure may harm the reputation, profit, business, goodwill of the company and whose disclosure may be permitted in writing subject only to compliance with certain terms and conditions specified by the Company.
  - **"Proprietary Information"** shall mean and include trade secrets, business know-how, information relating to accounting, cost, employment and development, marketing strategies, sales, current and future service and product specifications and service/product/business plans including service/product features, capability and applications, technology (whether patented or not), systems, tools and techniques, technical and /or business know-how and processes, hardware and software design details, circuits, software, source code, object code and other similar items belonging to Company or to other person(s) including firm(s), association(s), group(s), company(is) inter alia with whom Company has a business relationship.
- Further, the Employee shall not divulge, disclose or communicate to any person or entity remuneration paid to him/her or any other employees and or independent contractors and other terms of their employment of contractual relationship, or any other confidentiality information of, about or concerning the business of Company, its manner of operations, or other data of any kind, nature of description. The parties of this agreement hereby stipulate that, as between

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them, the above information and times are important, material and confidential trade secrets that affect the successful conduct of Company's business and its goodwill, and that any breach of any term of this section is a material breach of this agreement.

- Employee further covenants, agrees and undertakes that all equipments, notebooks, documents, memoranda, reports, files, samples, books, correspondence lists or other written and graphic records, and the like, including tangible or intangible computer programs, records and data, affecting or relating to the business of Company, that he/she may prepare, use, construct, observe, possess or control, shall be and shall remain Company's sole property.
- Employee further covenants, agrees and undertakes that all the business procured or managed by him/ her during his/her employment with the Company is and shall remain the permanent and exclusive property of Company. Any negative, adverse and mollified interference with Company business, property, Confidential information and material, Proprietary information, trade secrets, clients, customer, employees or independent contractors by Employee detrimental to the Company's interest or any of Company's agents during or after the term of Employee's employment shall be treated and acknowledged by the parties as a material breach of this Agreement.

#### **NON-SOLICITATION:**

Employee hereby further covenants, agrees, undertakes and acknowledges that he/she shall be exposed to a significant amount of Confidential information and material concerning the Company's business methods, operations and customers during his/her employment with the Company and, that such information might be retained by him/her in tangible form or simply retained in his/her memory and, that the protection of the company's exclusive rights to such confidential information and trade secrets can best be ensured by means of reasonable restriction on his/her activities after termination of employment. Therefore, the parties agree that for a period of two years following the termination of employment of the Employee, whether voluntary or involuntary and with or without cause, the Employee shall not solicit, divert or initiate any contract with, or attempt to solicit, divert or initiate any contact with, any customer, client, independent contractor or employee including market competitors, of the Company, for any commercial or business reason whatsoever.

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## CONDUCT:

Employee further covenants and agrees and undertakes that prior and subsequent to his/her termination date, if any, he/she shall not attempt to, in any manner:

- Adversely or prejudicially interfere with any Company's business.
- Adversely or prejudicially interfere in any manner with any of the Company's employees or independent contractors including market contractors.
- Use any Company's trade secrets, including but not limited to its customer lists, or other property, except in the best interests of the Company.
- Withhold any premiums, deposits or any other form of payments, applications, financial or confidential information of the Company's clients or customers.

## INJUNCTIVE RELIEF:

Employee further covenants, agrees and undertakes that any violation of this agreement pertaining to trade Secrets, Non-Solicitation, and conduct will cause damage to Company in an amount difficult to ascertain. Accordingly, in addition to any other relief to which Company may be entitled, the parties agree that Company shall be entitled to temporary or permanent injunctive relief for any breach or threatened breach by the employee of the terms of this agreement without proof of actual damages that have been or may be caused to Company as a result of such breach.

**IN WITNESS THEREOF**, the Parties hereto agree to be bound by the terms of this Agreement on the day and the year first above written.

## FOR COMPANY

Name: **Sunil Raj**  
Designation: Business Head  
Location : Chennai

## FOR EMPLOYEE

Name: **K. Suresh**  
Location : **Vasudevaram**  
Date : **22/02/2022**

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