

# Postgraduate Student Internship Agreement

SWINBURNE UNIVERSITY OF TECHNOLOGY

ABN 13 628 586 699 of John Street, Hawthorn, Victoria ("Swinburne")



## INSTRUCTIONS

Please complete, sign and submit **as soon as** the student verbally accepts your offer and **before** the student commences the internship project.

Swinburne will **not** be responsible for insurance liability on any students commencing their internship before the Professional Internships Agreement are complete and returned to the University.

## HOST ORGANISATION DETAILS

Name of host organisation	Commonwealth Scientific and Industrial Research Organisation (CSIRO)
Host organisation ABN/ACN	41687119230
Office address for internship	Research Way, Clayton VIC 3168, Australia
Postal address (if different)	
Host organisation contact name	Shigang Liu
Contact title	Dr.
Contact email	

## STUDENT DETAILS (To be completed by Swinburne Employability Team)

Student name	Arun RagavendharArunachalam Palaniyappan	Student ID	104837257
School	School of Science, Computing and Engineering Technologies		
Course name	Master of Information Technology		

## INTERNSHIP DETAILS

Internship project title	LLM Defense against Prompt Injection		
Internship project start & end date <i>(Internships commence during the first week of Semester and go for 12 weeks)</i>	Start Date: 04/08/2025	End Date: 31/10/2025	
Internship Days	The student listed in this agreement will be placed with the Host Organisation 1-2 days per week (between Monday-Friday). The days will be decided once agreed upon by the Host Organisation and Student		
Industry supervisor name	Shigang Liu		
Industry supervisor role title	Research Scientist		
Supervisor email	shigang.liu@data61.csiro.au	Phone number	0410466321

Additional Information	
Marketing and Survey Permission	<p>Swinburne seeks the permission of the Host Organisation to market an overview of this Project to prospective students, as an example of the types of Projects available to Students.</p> <p>NB: No company or personal details will be identified.</p> <p>Permission Granted: No</p>
	<p>We would like to participate in Swinburne's annual QS Employer Reputation survey:</p> <p>No</p>
Host Obligations	<p>In addition to clause 6, the host organisation will provide:</p> <ul style="list-style-type: none"> <li>- A desk or other suitable workplace and a computer workstation.</li> </ul>

## TERMS AND CONDITIONS OF STUDENT INTERNSHIP PROJECT

### 1. OVERVIEW

- (a) The purpose of this exercise is to provide an educational opportunity for the Student(s) to obtain real-world experience as part of their course of study.
- (b) The Host Organisation agrees to provide the Students with the opportunity to undertake the Internship Project.
- (c) All parties acknowledge that Internship Project details may vary as the skills of the Student(s) are assessed or the Internship Project requirements change.
- (d) Neither Swinburne nor the Student(s) provides any guarantee in relation to the quality, originality, operability, delivery or any other aspect of any work undertaken or material produced by the Student(s) as part of the Internship Project.
- (e) The relationship between the parties is voluntary and involves no payment or only nominal work experience payments within regulatory requirements.
- (f) No party is an employee, agent or partner of another party. No party has any authority to enter into any commitments on behalf of another party.

### 2. INTELLECTUAL PROPERTY

Ownership in all intellectual property created as part of the Internship Project will vest absolutely in the Host Organisation, however this will not interfere with the academic assessment of the Student(s) and the Student(s) retain a limited right to include their work in a personal portfolio to promote themselves.

### 3. CONFIDENTIALITY

All confidential information obtained by one party from another party in the course of performing the Internship Project will be treated as confidential and will not be disclosed to any third party except with written consent or as required by law.

### 4. STUDENT PROJECT OBLIGATIONS

The Student(s) must:

- (a) undertake the Internship Project with due care to the best of their ability;
- (b) comply with the internal rules and regulations of the Host Organisation which govern the daily operation of the Host Organisation's business;
- (c) if undertaking the Internship Project at the premises of the Host Organisation, co-operate with the Host Organisation and accept all reasonable working conditions provided by the Host Organisation;
- (d) be discreet and observe the confidentiality obligations applying to the Internship Project when discussing the work carried out;
- (e) not make any unauthorised use of the Host Organisation's information, material, facilities or equipment while undertaking the Internship Project;
- (f) if undertaking the Internship Project at the premises of the Host Organisation, travel to and from that location at their own expense;

- (g) notify Swinburne as soon as practicable of an intention to discontinue participation in the Internship Project or an absence for any reason for a period of 2 days or longer from the Internship Project.

## **5. SWINBURNE PROJECT OBLIGATIONS**

Swinburne:

- (a) is responsible for the academic supervision of the Student(s);
- (b) must provide teaching and related support and guidance to the Student(s) during the course of the Internship Project;
- (c) must inform relevant staff that they must comply with the internal rules and regulations of the Host Organisation which govern the daily operation of the Host Organisation's business;
- (d) must notify the Host Organisation in writing if a Student ceases his or her Studies or takes a leave of absence;
- (e) must notify the Host Organisation in writing if Swinburne changes the supervisor for the Internship Project.

## **6. HOST ORGANISATION PROJECT OBLIGATIONS**

The Host Organisation must:

- (a) if the Student(s) undertake the Internship Project at the premises of the Host Organisation, provide a safe working environment for the Student(s) and abide by all State and Federal legislation pertaining to Occupational Health and Safety
- (b) scope the Internship Project with the Student(s);
- (c) must provide a person to assist the Student(s) with activities related to the Internship Project;
- (d) provide opportunities for the Student(s) to gain an understanding of the daily operation of the Host Organisation's business;
- (e) if requested by Swinburne, provide input into the assessment, presentation and final report of the Student(s);
- (f) disclose to Swinburne the outcomes, results and materials arising from the Internship Project to enable Swinburne to assess the work of the Student(s);
- (g) if the Student(s) undertake the Internship Project at the premises of the Host Organisation, provide the Student(s) with an induction session covering occupational health and safety and relevant policies and procedures for the Host Organisation's workplace.

## **7. TERMINATION**

Any party may terminate this agreement with respect to a Student on 7 days written notice to the other parties where:

- (a) Swinburne deems that the Student has behaved in a manner to be inappropriate or unprofessional, or which may tarnish the reputation of Swinburne;
- (b) the Student ceases to be a student of Swinburne;
- (c) the Student defers or withdraws from his or her studies at Swinburne, the program or unit in which the Internship Project is undertaken or from the Internship Project;
- (d) the University, in consultation with the Host Organisation, terminates the Project or placement of the Student because the Student has failed to comply with the internal rules and regulations of the Host Organisation which govern the daily operation of the Host Organisation's business;
- (e) the University terminates the Project or placement of the Student because the Student breaches or fails to comply with these terms and conditions or with relevant University policies and procedures;
- (f) the Host Organisation enters or proposes to enter into any form of insolvency administration or has a receiver or manager appointed or a resolution, application or order is made for the winding up or dissolution of the Host Organisation.

## **8. INSURANCE**




Industry partners must take out and keep current the following insurance policies throughout the duration of an unpaid internship.

- public and products liability insurance (\$10 million; \$20 million for higher risk settings) \*
- whilst workers compensation insurance is not applicable to unpaid internships, Swinburne requires you to hold it for your personnel to meet due diligence requirements.

\*Higher risk settings include manufacturing, mining and construction sites.

## 9. GENERAL

- (a) This Agreement cannot be varied except in writing signed by the parties.
- (b) This Agreement contains the entire understanding and terms agreed between the parties and supersedes any prior written or other agreement of the parties concerning the subject matter of this Agreement.
- (c) This Agreement is governed by and construed in accordance with the laws of the State of Victoria.

<b>SIGNED</b> for and on behalf of <b>Host Organisation</b>	 <a href="#">Sharif Abaudbba (Jul 23, 2025 16:43:35 GMT+10)</a> ..... <b>Signature</b> <b>Sharif Abaudbba</b> ..... <b>Name of signatory</b> <b>Dr. Sharif Abuadbba</b> ..... <b>Title of signatory:</b> <b>23/07/2025</b> ..... <b>Date signed:</b>
<b>STUDENT</b>	 <a href="#">Arun Ragavendhar Arunachalam Palaniyappan (Jul 23, 2025 17:07:34 GMT+10)</a> ..... <b>Signature</b> <b>Arun Ragavendhar Arunachalam Palaniyappan</b> ..... <b>Name of student</b> <b>Arun Ragavendhar Arunachalam Palaniyappan</b> ..... <b>Student ID:</b> <b>23/07/2025</b> ..... <b>Date signed:</b>
<b>SIGNED</b> for and on behalf of <b>SWINBURNE UNIVERSITY OF TECHNOLOGY</b>	 ..... <b>Signature</b> <b>Ruth Bridgstock</b> ..... <b>Name of signatory:</b> <b>Director - Employability</b> ..... <b>Title of signatory:</b> <b>04/07/2025</b> ..... <b>Date signed:</b>

