Dear Sir/Madam,

I am excited to see your job opening at Blenheim Chalcot India. I’m confident that I would be a valuable asset to your team. Please find my short description below.

I am leader with 20+ years of experience in driving IT initiatives, leading discussion on IT strategy/road map, capturing new demand, translating in business outcome with problem solving high-performing teams and multiple/cross-functional stakeholders across Financial Services, Banking, e-business, Media e-business, Media domain. Have significantly contributed in the growth and development of businesses associated with. Provided value through progress planning, strategic partnerships, guidance and stakeholder management leading to enhanced productivity in revenue & profitability.  
  
My experience revolves around crafting long-term strategy and hands-on ground execution. Have made significant contributions in creating a culture of excellence in the organization and enabling it to achieve its stated vision through a structured framework.   
  
A great motivator who strategically influences decision makers at all levels to embrace, leverage and deliver best practices.  
  
Considered as a trusted leader and a change agent with a superior track record of motivating people from the grass root level and taking subordinates into confidence for implementing new and innovative ideas.

I’m confident that my proven track record of excellent work will make me an immediate asset at Blenheim Chalcot India, and allow me to contribute to the team’s success.

I look forward to discussing the position and my qualifications with you in more detail.

Thank you so much for your time and consideration.

Sincerely,

Arun Singh