TAMANA NOORI CV

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Address: Barchi Sari-e-Pool Station

Objectives

To become a successful career oriented professional, to achieve this, my goal is to work in an innovative organization in a challenging environment that will enable me to develop my interpersonal and professional skills and the followings are the purposes to accomplish imminently.

To use all of my skills and energy in order to take charge of my responsibilities and serve human society

Education

BCS (Bachelor of Computer Science) Gharjistan University, Kabul Afghanistan.
Graduation Date: 2016 | 2020

High School
Asif Mael Haigh School
Graduation Date: 2003 | 2015

Experience

Teacher

From 21-Mar-2023 | Up to Now
Kateb Private High School

Responsibilities:

Computer Teaching Advanced Level.

IT ASISTANT

From: 2019 | up to 2021
Giganor ISP

Responsibilities:

- ✓ Support IT Team in Customer site.
- ✓ All Kind P2P Device configuration.
- ✓ All Network Maintenance.
- ✓ Troubleshooting the Network
- ✓ All Kind Network Devices Troubleshooting.
- ✓ Printer Hardware and Software Installation and Troubleshooting.
- ✓ Main and Backup link Troubleshoot and control
- ✓ Train for Jonner Level
- ✓ Mikrotik Router Configuration Advance Level.
- ✓ PRTG Monitoring Server Installation.
- ✓ Online Support Via Telephone, Skype and Email.
- ✓ Activation & Suspend All Customer package.
- ✓ Cisco Routers and Switch Configuration.
- ✓ Clients Controlling by Radius Sas4 Server.
- ✓ Access Point Configuration and Troubleshooting.
- ✓ UBNT Devices Configuration (All Kind)
- ✓ Remote Troubleshooting.
- ✓ Daily Activity Report.

HR Officer

From: 2017 | up to 2019

Arezo TV

Responsibilities:
- ✓ Vacancy Announcement.
- ✓ Shortlisting
- ✓ Establish of written Test.
- ✓ Preparing the Interview.
- ✓ Employment record Updating.
- ✓ Update HR Database.
- ✓ Performing of Employs annual leave.
- ✓ Salary List Modification.
- ✓ Daily Activity Report.

Key Competences

- • Excellent Communication and Interpersonal Skills.
- • Dependability.
- • Attention to Detail During Communication.
- • Integrity & Analytical Thinking
- • Have a Strong Ability to Resolve IT Problems Both Independently and Collaboratively.
- • Good knowledge of Troubleshooting Skills.
- • Good Ability to prioritize Work.

- Ability to Work Talented and for Long Hours.

Language Skills

Languages	Reading	Writing	Speaking
Dari	Native	Native	Native
Pashto	Fluent	Fluent	Fluent
English	Good	Good	Good

References

Available if Needed,