



Naveed Ahmed

Date of birth: 02/02/1998

Nationality: Pakistani

CONTACT

Peer bux colony apposite
advocate abbasi house Dadu
Sindh, Pakistan,
76200 Dadu, Pakistan (**Home**)

Shahani220@gmail.com

(+92) 3063448482

+923123038566 (**WhatsApp**)

ABOUT ME

Willing to work in an environment that will challenge me further while allowing me to contribute to the continued growth and success of the organization. To obtain a position that will effectively utilize my skills and experience and the opportunity to work with a team.

EDUCATION AND TRAINING

02/02/2018 – 22/03/2022 Jamshoro, Pakistan

BS (International Relations) University of Sindh Jamshoro, Pakistan

Address University of Sindh, Allama I.I. Kazi Campus, Jamshoro Sindh, Pakistan, 76080, Jamshoro, Pakistan | **Website** <https://www.usindh.edu.pk/>

04/02/2014 – 12/04/2015 Dadu, Pakistan

Intermediate Ustad Bukhari Government Degree College Dadu Sindh, Pakistan

20/02/2012 – 10/04/2013 Dadu, Pakistan

Matriculation Talibul Moula Government High School Dadu

WORK EXPERIENCE

10/01/2023 – 02/07/2023 Dadu, Pakistan

Assessment Officer TRDP Organisation

- Do assessment in the hard areas and village's door by door of beneficiaries with politely and humble way.
- I did Social Mobilizing in the villages to awareness according to the project and organisation.
- I did documents work in the office in which include computer work, files and data work.
- I did verification and validation of the beneficiaries door by door.
- I did distribution of the money and things in the villages with peaceful and discipline way.

LANGUAGE SKILLS

MOTHER TONGUE(S): Sindhi

Other language(s):

Urdu

Listening B2

Reading C1

Writing A2

Spoken production B1

Spoken interaction B1

English

Listening B1

Reading B2

Writing B2

Spoken production B1

Spoken interaction A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

MS Office (MS Word, MS Powerpoint, MS Excel, MS) | Good Communication and Writing Skills | Problem-solving and decision-making aptitude | creativity and passion for new skills | Strong Time Management