



Curriculum Vitae

SUMAYYA KHAN

Present Address: Car choice irum colony ashraf street H#75, Mardan.

Tehsil: Mardan

District: Mardan

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■ ■ OBJECTIVE:

After having deeply given thought about myself, I can say that I am an ambitious person. I am the type of person that likes to move ahead in life. I have excellent communication skills that enable me to communicate with people of all ages and cultural backgrounds. I am a self-motivated hardworking individual who love challenges and interesting work assignments. I believe in positive attitude and willingness to be given 100 percent. I enjoy working with people.

■ ■ PERSONAL INFORMATION:

- **Father's Name** : Farman Ullah
- **Gender** : Female
- **Domicile** : Mardan (KPK)
- **Nationality** : Pakistani
- **CNIC No** : 16101-5412545-6
- **Religion** : Islam
- **Marital Status** : Single
- **Date of Birth** : 23/05/1999

■ ■ EDUCATIONAL INFORMATION:

Degree / Certificate	YEAR	Marks	Percentage / Division	BOARD / UNIVERSITY
Matric	2015	923/1100	84% 1 st	Mardan Model School & College Mardan
F.Sc	2017	861/1100	78% 1 st	Aziz Bhatti Army College Mardan
B.S (Biotechnology)	2022	3.30/4.00	75% 1 st	Women University Mardan
DIT	2018	1050/1400	75% 1 st	Haris Institute Of Information and technology Mardan.
M.phil (Biotechnology)	2022	Continued	---	Abdul Wali Khan University Mardan

■ ■ LANGUAGES:

- **Urdu** : Read, Write and Speak.
- **English** : Read, Write and Speak.
- **Pashto** : Read, Write and Speak.



■ ■ SPORTS:

- *Hockey.*
- *Badminton.*
- *Cricket.*
- *Volley Ball.*

■ ■ Hobbies:

- Book Reading.
- News Paper Reading.
- Gardening.

■ ■ Experience:

Teaching Experience	Teaching Experience of 2 years at The Sarhad Model School and Computer Academy Mardan. For Class 8, 9 and 10 subject of Biology and Chemistry. Also experienced on Subjects Computer.
Organization	DYS KPK(Digital Youth Summit)
Organization Type	Motivative Organization
Designation	Ambassador.
Location	Apartment No#2 College Chowk Mardan.
Type of Experience	Full Time
Tenure	June 2018 to Dec 2019
Description	<ul style="list-style-type: none">- To promote awareness about education also arrange different seminars about education to encourage students and teachers.- Coordinate/communicate field activities with project management.- Submission of weekly and monthly activity report to the management.- Organize and conduct meetings with project partners and stakeholders.- Responsible for data collection and dissemination of project concerned information in the field.- Conflict resolution.- Organized the Schools.



Organization	Halal Foods.
Organization Type	Government
Designation	Ambassador.
Location	Sheikh Maltoon Town Mardan.
Type of Experience	Full Time (Internship)
Tenure	Jan 2018 to Jan 2019
Description	<ul style="list-style-type: none">- Awareness about halal food.- Awareness about food hygiene.- Teaching the students about different technique to store the food.

■ ■ Computer Skills:

Skill Name	Level	Last Used
MS Office, Internet, Windows, Software and Hardware installation, Web designing, Web developing, Corel draw, Photo shop.	Excellent	Currently Working
Scanning, Printing, Typing-Composing and Report Writing	Excellent	Currently Working

■ ■ Other Experience:

- Having experience of handling the field matters and problems of project's site.
- Attended two days workshop on Biotechnology in Women University.
- Attended three days workshop on Halal Food arranged by Govt Of KPK in Mardan.
- Attended two days workshop on Cancer awareness in Women University Mardan.
- Attended two days seminar on Human Education Awareness arranged by DYS.
- Attended three days workshop on skills development arranged by Durshal Mardan.

■ ■ References:

- Will be furnished if demand.