

Sayed M Samim Dehqan

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Education

Financial university –Russia federation

MSC Economic International Economic Relation

Graduated thesis -ongoing

Bangalore university India

Bachelor of Business Management

Graduated in May 2015

Work Experience

Kokcha Darya co,LTD /Kabul

2015- Jan 2016

Finance Assistant

- Process and prepare financial and business forms for the purpose of checking account balances, facilitating purchases, etc.
- Perform routine calculations to produce analyses and reports as requested by the finance director.
- Help oversee and manage individual accounts.
- Create, send, and follow up on invoices.
- Review and adhere to department budgets.
- Collect and enter data for various financial spreadsheets.
- Review and audit financial statements and reports, ensure all calculations and data entries are correct.
- Reconcile any discrepancies or errors identified by conversing with employees and/or clients.
- Report any troubling discoveries or suspicion of wrongdoing to the proper authorities.
- Collect information for and prepare payroll payments for employees.
- Assist the financial director in creating financial reports on a regular basis.
- Adhere to the company's or organization's financial policies and procedures.

BSS Burhan security services with sub-contractor USA /Kabul

Feb 02, 2016, Oct 03, 2016

Interpreter (IP)

- Facilitate effective communication between two parties that do not speak a similar language by converting one spoken or written language to another.
- Attending conferences and meetings and acting as official translator to mediate discussion.
- Translate foreign languages for clients in prison so they can understand prison officials.
- Relay concepts and ideas between languages.
- Translate spoken communication to sign language for hearing impaired audience.
- Convert written materials from one language into another, such as books, publications, or web pages.
- Create a new text in the target language that reproduces the content and style of the original.
- Edit and proofread text to accurately reflect language.

YIA with sub-contractor USA /Kabul

Oct 2016 -Nov 2017

- *Finance Analyst*
- Organization: YIA youth in action -Ministry of defense general staff finance and budget (Banking)
- Provide banking assistance to bank customers in handling their deposits and payments.
- Assist and support bank administration in its operational issues.
- Gather and analyze financial and related data of customers.
- Assist customers in handling their deposits and check payments.
- Assist banking personnel in preparing and checking bank documents and statements.
- Verify and inspect loan documents and customer credentials.
- Prepare and develop individualized loan packages for customers.
- Promote and cross-sell banking products and services to customers.

Compliance Officer

- Monitor and assess regulatory developments, including laws, regulations, and guidelines issued by regulatory authorities in Afghanistan and international jurisdictions.
- Conduct compliance risk assessments to identify potential areas of compliance risk exposure within the bank's operations.
- Develop, implement, and maintain compliance policies, procedures, and controls to ensure adherence to regulatory requirements and industry standards.
- Provide guidance and advice to business units and departments on compliance matters, including AML/CFT regulations, consumer protection laws, privacy regulations, and sanctions compliance.
- Conduct periodic compliance reviews and audits to assess the effectiveness of compliance controls and identify areas for improvement.
- Investigate compliance breaches, allegations of misconduct, or regulatory violations, and implement corrective actions and disciplinary measures as necessary.
- Develop and deliver compliance training programs to bank employees to raise awareness of compliance obligations and promote a culture of compliance within the organization.
- Liaise with regulatory authorities, external auditors, and other stakeholders on compliance-related matters, including regulatory examinations, inquiries, and reporting requirements.
- Prepare and submit regulatory reports, filings, and disclosures in accordance with regulatory requirements and deadlines.
- Stay abreast of industry trends, best practices, and emerging regulatory issues related to banking and financial services, and proactively address potential compliance risks.

Reference

Luashenko Inna Vladimirovna
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Irina Olegovna Yurasova
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Associate Professor
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