

Internship

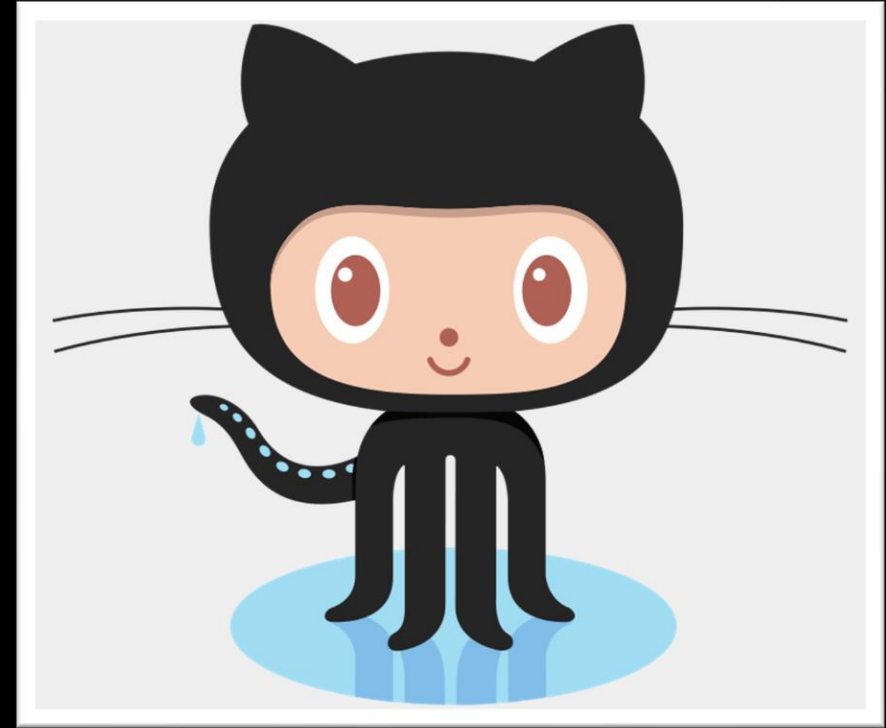
- **Github**
- **LinkedIn**
- **CV**
- **Interview**
- **My Internship - 1**
- **My Internship - 2**

Github

- How to create Github.
- How to create profile.

Profile maker link :

<https://rahuldkjain.github.io/gh-profile-readme-generator/>



LinkedIn - Certificates

- UOM - <https://open.uom.lk/lms/my/>
- SLIIT Courses - <https://code.sliit.org/enrollments>
- Oracle - <https://mylearn.oracle.com/ou/learning-path/become-an-oci-foundations-associate-2023/122043>
- Postman - <https://academy.postman.com/>
- Microsoft - <https://learn.microsoft.com/en-us/credentials/>
- MongoDB - <https://learn.mongodb.com/pages/certification-learning-paths>



CV – 3 Formats



Contact

Phone
123-456-7890

Email
hello@reallygreatsite.com

Address
123 Anywhere St., Any City

Education

2008
Enter Your Degree
University/College

2008
Enter Your Degree
University/College

Expertise

- UI/UX
- Visual Design
- Wireframes
- Storyboards
- User Flows
- Process Flows

Language

English

Spanish

Mariana Anderson

Marketing Manager

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Experience

2019 - 2022
Company Name | 123 Anywhere St., Any City

Job position here

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2017 - 2019
Company Name | 123 Anywhere St., Any City

Job position here

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2015 - 2017
Company Name | 123 Anywhere St., Any City

Job position here

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Reference

Name Surname Job position, Company Name Phone: 123-456-7890 Email: hello@reallygreatsite.com	Name Surname Job position, Company Name Phone: 123-456-7890 Email: hello@reallygreatsite.com
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SAM MCDONALD

Liverpool, L1 4JA | 07912345678 | s.mcdonald@email.co.uk

SUMMARY

Resourceful and adaptable Manager with over 11 years of experience in scheduling, staff training, protocol development, and process improvements. Meticulous team builder with expertise in employee engagement, customer relationship management (CRM), time management, and conflict resolution. Customer-focused leader seeking to leverage background into assistant or operations manager role with progressive organisation.

EXPERIENCE

09/2018 to Current

General Manager
Mamdos – Liverpool

- Met with each associate to establish realistic monthly sales goals.
- Communicated store policy violations to upper management to prevent shrinkage and misconduct.
- Enhanced data collection accuracy by preparing, authoring, and updating communications and policy memoranda.
- Coordinated, led, and executed brand training presentations for trade or trend shows and new partners to generate and drive product awareness and sales.
- Supervised, developed, and delegated tasks to employees.

01/2015 to 08/2018

Manager
Stone Target – Liverpool

- Offered constructive criticism regarding quality assurance on collections team phone calls.
- Developed open and professional relationships with team members, enabling better, more effective issue resolution.
- Analysed employee workloads to meet seasonal fluctuation needs.
- Implemented new team onboarding program, reducing training time from seven weeks to three.
- Integrated process improvements continuously to increase overall workflow.

10/2012 to 12/2014

Team Leader
TX Training – Liverpool

- Generated £4,000 in annual savings by implementing a new workflow process and reducing wasted resources.
- Adeptly handled 23 inbound calls per day, generating £20,000 in sales revenue annually.
- Managed team of 12, overseeing the hiring, training, and professional growth of employees.
- Supported General Manager in improving operations and resolving issues to deliver top-notch customer service.

EDUCATION

2012

M.Sc.: Business Management
University of Liverpool – Liverpool, UK

SKILLS

<ul style="list-style-type: none">• Performance improvements• Client relations• Team oversight• Staff supervision• Contract development and management	<ul style="list-style-type: none">• Complex problem solving• Communication skills• Strategies and goals• Profit and loss accountability• Sales planning and implementation
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LANGUAGES

German: <div><div></div></div> Upper Intermediate	B2	Italian: <div><div></div></div> Elementary	A2
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STEVEN TERRY

Sales Staff



CONTACTS

Male

May 19, 1992

986-2323-3434

Steven@3223.com

Http://steven-info.me

London, England

OBJECTIVE

Take advantages of sales skills & experience and understanding of market to become a professional Sales Staff and bring a lot value to Customers. From that, I will contribute to development of TOPCV Company.

SKILLS

Language: English, Japanese, Chinese

Computer: Word, Excel, Powerpoint

INTERESTS

I like soccer, music..

EDUCATION

Oct 2010 - May 2014
TOPCV University, Major: Corporate Administration
GPA: 3.6/4

Oct 2010 - May 2014
TOPCV University, Major: Corporate Administration
GPA: 3.6/4

WORK EXPERIENCE

June 2014 - Present
TOPCV JSC, Sales Staff

- Write and upload product advertising post via Facebook, Forum...
- Introduce, consult products and answer customers' queries via phone and email.

Nov 2013 - Jun 2014
TOPCV Shop, Part-time Sales Staff

- Sell goods for Foreigners and Vietnamese at the Shop
- Advertise products on media publications such as: banner, posters, leaflets...
- Make reports of sales every day.

ACTIVITIES

Jan 2014 - Feb 2014
TOPCV - EDUCATION TALK 2014, Member of US Ambassador

- Organize monthly events, network with US alumni
- Share how to hunt scholarships and US student's life experiences to all students who have received offers from US universities

HONORS & AWARDS

2013-2014: TOPCV Scholarship in 2nd semester 2012-2013 and 1st semester 2013-2014

REFERENCES

Mr: Jack Harison - Director of TOPCV JSC
Phone: 986-2323-3434

Interview - SE Intern

- English
- Confidants

✓ Next...

✓ 3-year agreement

✓ 3-Repeat Modules



My Internship - 1

- ✓ Course
 - ✓ Applied for an intern flutter developer position.
 - ✓ Shortlisted
 - ✓ Test 50/100
 - ✓ Technical Interview
 - ✓ HR interview
-
- But.....!

My Internship - 2

1. Technical interview Interviews questions at IFS,

- Self Introduction
- About projects that you have done previously
- Coding skills (for loop) and algorithms (stack and queue)
- ER diagram
- OOP Concepts
- Problem-solving questions -

There is a box that inside glows in 3 colors. It is in a dark room.

When someone asks to take 2 glows in 1 color, how many will you take from the box?

2. HR interview - 10min approximately

Ask others for advice, but don't do it.
Think for yourself.

THE END !