



# Arup Das

## Senior Process Executive-Data

I am self driven and result oriented professional with over 3 years of experience in O2C. I am currently working with Cognizant Technology Solutions as a Senior Process Executive. Transversely having Leadership skill in various areas such as Lockbox services, Client Requirement, SLA's also worked in areas of anality Management. I am a successful individual with proven records of attainments. I have made a noteworthy vision and mission.

## Contact

### Phone

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### Email

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Kolkata-700039

### Linkedin Profile

<https://www.linkedin.com/in/arup-das-772544a1/>

## Education

2020

B.Tech- Electrical Engineering  
Kalyani Govt Engineering College

2017

Diploma-Electrical Power System  
Kolaghat Govt Polytechnic

## Skills

- MS Excel
- AML & KYC
- MIS
- Data Validation
- Power Bi
- Data Visualization
- Lockbox

## Language

English  
Hindi  
Bengali

## Experience

2022 - Present

### Senior Process Executive-Data

#### Cognizant

Taking on a leadership role within the team, potentially overseeing and coordinating the work of Process Executives or junior team members.

Acting as a point of escalation for issues or challenges that arise during project execution.

Participating in decision-making processes related to process improvement, quality assurance, and overall project strategy.

Collaborating with other senior team members, project managers, and stakeholders to ensure project objectives are met.

Contributing to the development and implementation of process improvement initiatives to enhance efficiency, quality, and client satisfaction.

Serving as a subject matter expert in the assigned process area, providing insights and recommendations for continuous improvement.

2021-2022

### Process Executive-Data

#### Cognizant

Handling tasks related to the specific project or client needs, which could include data entry, data analysis, documentation, customer support, etc.

Participating in process improvement initiatives to enhance productivity and quality.

Attention to detail and accuracy in work.

Proficiency in using relevant software and tools.

2021

### Instrumentation Technician

#### Technocare Engineers - Bhilai Steel Plant

As an instrumentation technician at Bhilai Steel Plant, I likely play a crucial role in ensuring that all the instruments and control systems that monitor and regulate processes are working efficiently and accurately. Your responsibilities probably include installing, testing, calibrating, and maintaining various instruments such as pressure gauges, flow meters, temperature sensors, and control valves.

Given the importance of steel by-production processes, my work essential for maintaining quality, optimizing production efficiency, and ensuring safety standards are met.

## Hobbies

Cooking

Photography