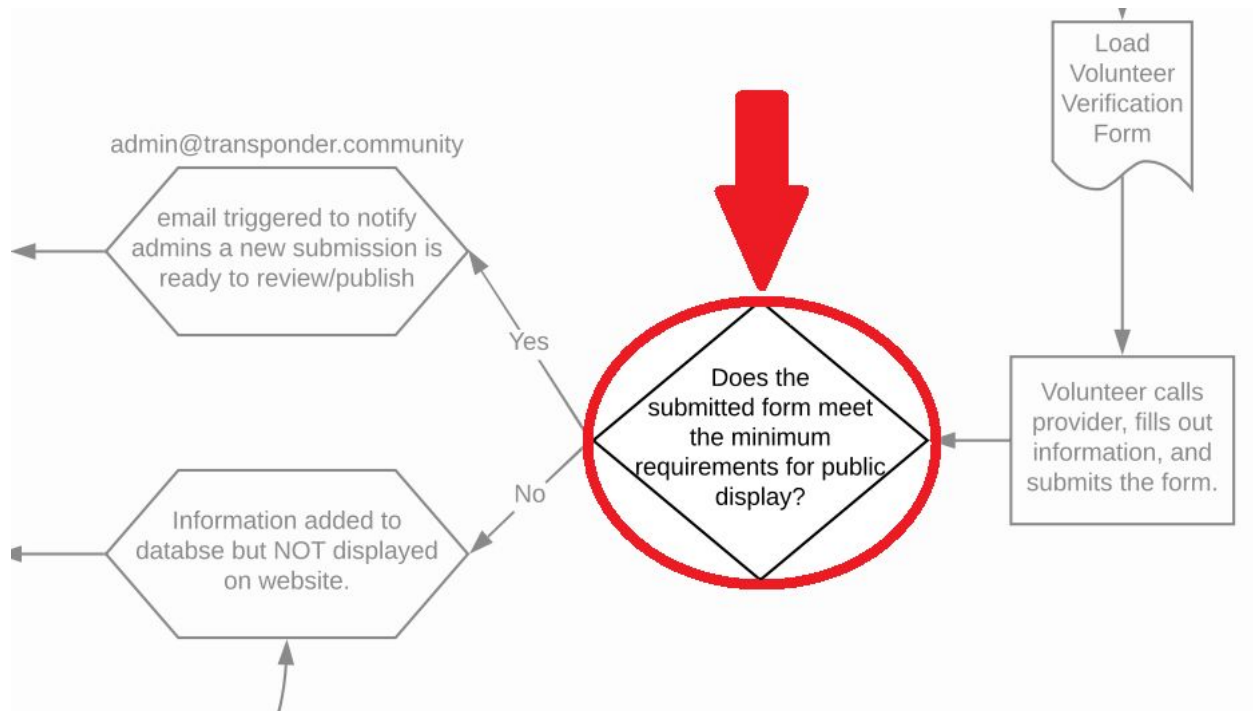The following are the minimum requirements for whether or not a verified submission (via the volunteer verification form) triggers the admin verification process or goes back into the bucket for volunteer verification *(below is a snippet of the flowchart to show you what piece of the process we're talking about here):*

The following are the required fields that must be filled out in the volunteer verification form to trigger the admin verification process (regardless of answer):

1. Type of nomination category
2. Provider name
3. Address
4. Ph#
5. Does this provider take OHP (yes/no)
6. Does this provider take Private insurance (yes/no)
7. Does this provider take Medicare (yes/no)
8. Has staff received Trans/Gender Diversity Awareness Training?
9. Does intake paperwork include more gender options than M or F? (yes/no)
10. Does intake paperwork ask for pronoun? (yes/no)
11. Does intake paperwork ask for preferred name (name that you go by vs legal name)? (yes/no)
12. If Medical Provider (as indicated by category) ask if the provider can monitor hormones? (yes/no)