

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200 Amount of tax deducted (Rs.) Amount of tax deposited / remit (Rs.)				FOR	M NO. 1	6			
Certificate No. ABCDEFG Name and address of the Employer Name and address of the Employer				[See 1	rule 31(1)(a)]				
Certificate No. ABCDEFG Last updated on 21-May-2020				P	ART A				
Name and address of the Employer ABC LTD D.E.F. Industrial Road, Pune Malarashira +(0)122-123456 ABC@ABC.COM PAN of the Deductor TAN of the Employee Employee Reference No. provided by the Employer Period with the Employer To Despois the Assessment Year Period with the Employer To Delay and the Secretary of the Assessment Year Period with the Employer To Delay and the Secretary of the Assessment Year Period with the Employer To Delay 2020-21 Ol-Apr-2019 31-Mar-2020 31-Mar-2020 Amount of tax deducted Amount of tax deducted (Rs.) Amount of tax deducted Amount of tax deducted (Rs.) Amount of tax deducted Amount of tax deducted Amount of tax deducted Tax Deposited in respect of the deducter Tax Deposited in respect of the deducter			Certificate unde	er Section 203 of the Income	-tax Act, 196	1 for tax deducted a	t source on s	alary	
Name and address of the Employee ABC LTD D.E.F. Industrial Road, Pune Malarizabitra 4(9)1)22-123456 ABC/GABC COM PAN of the Deductor TAN of the Deductor TAN of the Deductor PAN of the Deductor TAN of the Deductor PAN of the Deductor TAN of the Deductor TAN of the Deductor PAN of the Deductor TAN of the Deductor PAN of the Employee Employee Reference No. provided by the Employ (If available) ABCDE1234F CIT (TDS) Assessment Year Period with the Employee To To To Commissioner of Income Tax (TDS) C.R. Building, 2nd Floor, Bir Chand Patel Mang Patna - 800001 Summary of amount paid/eredited and tax deducted at source thereon in respect of the employee Receipt Numbers of original quarterly statements of TDS under sub-section (9) of Section 200 Quarter(s) Receipt Numbers of original quarterly statements of TDS under sub-section (9) of Section 200 Quarter(s) Total (Rs.) ABCDETGH 25000.00 Amount of tax deducted (Rs.) Amount of tax deducted (Rs.) Amount of tax deducted (Rs.) Total (Rs.) Tax Deposited in respect of the deducter powder payment wise details of tax deducted and deposited with respect to the deductee (Rs.) Total (Rs.) Tax Deposited in respect of the deducter provide payment wise details of tax deducted and deposited with respect to the deductee (Rs.) Total (Rs.) Tax Deposited in respect of the deducter provide payment wise details of tax deducted and deposited with respect to the deductee (Rs.) Book Identification Number (BTN) Total (Rs.) Tax Deposited in respect of the deducter provide payment wise details of tax deducted and deposited with respect to the deductee (Rs.) Book Identification Number (BTN) Total (Rs.) Tax Deposited in respect of the deducter provide payment wise details of tax deducted and deposited with respect to the deductee (Rs.) Book Identification Number (BTN) (In Bet Alls OF FAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN (The deductee (Rs.)) (In Bet Alls OF FAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOU	Certificate No	. ABCDE	FG		97		1	Last updated	on 21-May-2020
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Summary of amount paid/credited and tax deducted at source thereon in respect of the employee Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200 Amount paid/credited (Rs.) Amount of tax deducted (Rs.) 25000.00 2000.00	C.R.					2020-21			9 Co
Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200 Amount paid/eredited Amount of tax deducted (Rs.) Amount of tax deposited / remit (Rs.) 25000.00 2000									
Quarter(s)		100	Summary of amo	unt paid/credited and tax de	educted at so	urce thereon in resp	ect of the em	ployee	
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(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee) Si. No. Tax Deposited in respect of the deductee (Rs.) DDO serial number in Form no. 24G DDO se	Total (R	s.)			25000.00		2000.00)	2000.0
SI. No. Receipt Numbers of Form No. 24G DDO serial number in Form no. 24G Date of transfer voucher (dd/mm/yyyy) with Form no. 24G Status of match with Form no. 24G	I. DE	TAILS			tax deducted	and deposited with re	espect to the d	leductee)	ADJUSTMENT
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Sl. No. BSR Code of the Bank Branch Date on which Tax deposited Challan Serial Number Status of matching of OLTAS*		II. DETA							CHALLAN
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2 1000.00 1234567 01-02-2020 12345 F	31. 140.				100000000000000000000000000000000000000		Challan Sei	rial Number	Status of matching with OLTAS*
	1	6.	1000.00	1234567	0	1-02-2020	12	345	F
7000.00	2		1000.00	1234567	0	1-02-2020	12	345	F
Total (Rs.) 2000.00	Total (Rs.)		2000.00						

Designation: CEO Full Name: <NAME OF EMPLOYER>

TAN of Employer: DEFG1234H

PUNE

1. Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.

of tax deducted and deposited for all the quarters of the financial year.

21-May-2020

4. To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

account have been verified by Pay & Accounts Officer (PAO)

makes new payment for excess amount claimed in the statement

2. If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details

3. If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.

Verification

I, <NAME OF EMPLOYER>, son / daughter of ABCD working in the capacity of CEO (designation) do hereby certify that a sum of Rs. 2000.00 [Rs. Two Thousand Only (in

words)] has been deducted and a sum of Rs. 2000.00 [Rs. Two Thousand Only] has been deposited to the credit of the Central Government. I further certify that the

information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

PAN of Employee: XYZPL1234F

Assessment Year: 2020-21

(Signature of person responsible for deduction of Tax)

Definition Description Legend Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment U Unmatched details in bank match with details of deposit in TDS / TCS statement Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors."P" status will be changed to Final (F) on Provisional P verification of payment details submitted by Pay and Accounts Officer (PAO)

> In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government

Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or

Certificate Number: ABCD EFG

Place

Date

Notes:

Legend used in Form 16

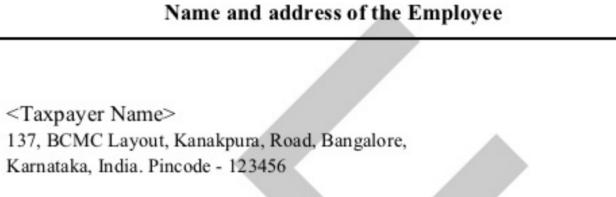
F

o

* Status of matching with OLTAS

Final

Overbooked



From

01-Apr-2019

1500.00

1200.00

1000.00

Last updated on

Signature Not Verified

Digitally signed by test12 Date: 2020.05.21

Page 2 of 2

Government of India **Income Tax Department**

21-May-2020

13:33:37 IST

PAN of the Employee XYZPL123F

Rs.

To

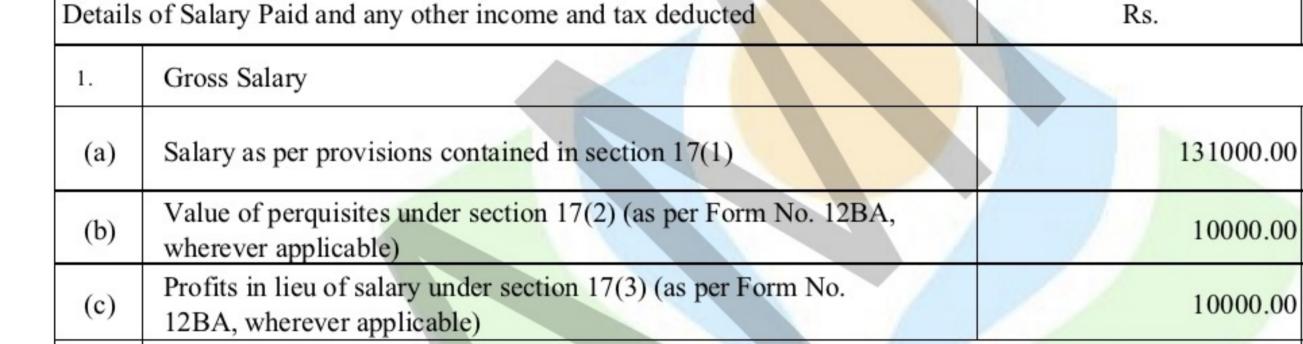
31-Mar-2020

151000.00

151500.00

52000.00

Period with the Employer



Reported total amount of salary received from other employer(s)

Less: Allowances to the extent exempt under section 10

Travel concession or assistance under section 10(5)

Death-cum-retirement gratuity under section 10(10)

Tax on employment under section 16(iii)

Total amount of deductions under section 16 [4(a)+4(b)+4(c)]

TRACES

TDS Reconciliation Analysis and Correction Enabling System

FORM NO. 16

PART B

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

TAN of the Deductor

DEFG1234H

<Taxpayer Name>

Assessment Year

2020-21

Centralized Processing Cell

Name and address of the Employer

CIT (TDS)

The Commissioner of Income Tax (TDS)

C.R. Building, 2nd Floor, Bir Chand Patel Marg Patna - 800001

Certificate No. ABCDEFG

D.E.F Industrial Road, Pune

PAN of the Deductor

ABCDE1234F

ABC LTD

Maharashtra

+(91)22-123456

ABC@ABC.COM

Total

(d)

(e)

2.

(a)

(b)

(c)

5.

11.

12.

13.

14.

15.

16.

17.

18.

19.

Place

Date

Chapter VI-A

Total taxable income (9-11)

Surcharge, wherever applicable

Health and education cess

Tax payable (13+15+16-14)

Net tax payable (17-18)

other available records.

PUNE

Rebate under section 87A, if applicable

Less: Relief under section 89 (attach details)

Tax on total income

Aggregate of deductible amount under Chapter VI-A

[10(d)+10(e)+10(f)+10(g)+10(h)+10(i)+10(j)+10(l)]

(c)	Commuted value of pension under section 10(10A)	1200.00	
(d)	Cash equivalent of leave salary encashment under section 10 (10AA)	1300.00	
(e)	House rent allowance under section 10(13A)	1500.00	
Certifica	te Number: ABCDEFG TAN of Employer: DEFG1234H . PAN of Emplo	oyee: XYZPL1234F A	ssessment Year: 2020-21
(f)	Amount of any other exempt ion under section 10 [Note: Break-up to be prepared by employer and issued to the employee, where applicable, before furnishing of Part B to the employee]		
(g)	Total amount of any other exemption under section 10	1500.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]		8200.00
3.	Total amount of salary received from current employer [1(d)-2(h)]		142800.00
4.	Less: Deductions under section 16		
(a)	Standard deduction under section 16(ia)	50000.00	
(b)	Entertainment allowance under section 16(ii)	1000.00	

5.	Income chargeable under the head "Salaries" [(3+1(e)-5]			252300.00	
7.	Add: Any other income reported by the employee under as per section 19	2 (2B)			
(a)	Income (or admissible loss) from house property reported by employee offered for TDS	1000.0)0		
(b)	Income under the head Other Sources offered for TDS	1000.0)0		
3.	Total amount of other income reported by the employee [7(a)+7(b)]			2000.00	
).	Gross total income (6+8)			254300.00	
0.	Deductions under Chapter VI-A	Gross Amount	Deduc	tible Amount	
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C	500.0)0	1000.00	
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC	500.0)0	1000.00	
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)	500.0)0	1000.00	
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)	1500.0)0	3000.00	
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)	500.0)0	1000.00	
Certifica (f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)	yee: XYZPL1234F 500.0	Assessment Year:	1500.00	
(g)	Deduction in respect of health insurance premia under section 80D	500.0)0	1300.00	
(h)	Deduction in respect of interest on loan taken for higher education under section 80E	500.0)0	1500.00	
			alifying mount	Deductible Amount	
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	500.00	500.00	1500.00	
(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	500.00	500.00	1500.00	
(k)	Amount Deductible under any other provision (s) of Chapter VI-A [Note: Break-up to be prepared by employer and issued to the employee, where applicable, before furnishing of Part B to the employee]				
(1)	Total of amount deductible under any other provision(s) of	500.00	500.00	3000.00	

Verification

Full

Name:

I, <NAME OF EMPLOYER>, son/daughter of ABCD . Working in the capacity of CEO (Designation) do hereby certify that the

information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and

Signature Not Verified Digitally signed by test12 Date: 2020.05.21 13:05:31 IST

(Signature of person responsible for deduction of tax)

<NAME OF EMPLOYER>

14300.00

240000.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

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21-May-2020