

Udemy Instructions.

Please find below the steps you need to follow before using this license.

- You will receive an email from me with a subject line ***“Claim your Sapient Udemy for Business account today!”***.
- Please register yourself immediately by clicking on “Claim your Account” button and creating your Udemy User id and Password.
- After registering you can view and browse a large number of courses related to your practice, from development and stress management to marketing and strategy.

Request all of you to diligently use your licenses as non-usage or very less usage may lead to revocation of your license.

URL to be used for logging in to Udemy : <https://sapient.udemy.com>

Note about Udemy: Udemy contains the wide variety of courses and topics which will be useful to you in upgrading your skills and helpful in finding answers to your day to day queries.

If you have any questions reach out to amit.sharma4@publicissapient.com

Lynda Instructions

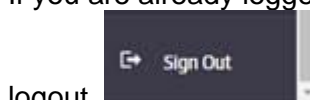
1. Login to PeoplePortal



2. Bring your cursor to Career & Benefits drop down menu and choose Learning and Development



3. Click on Access Lynda
4. If you are already logged in, **please “Sign Out”** [Use the left-side sliding bar to reach the



- logout
5. Then **Login again with the new email address**
firstname.lastname@publicissapient.com
6. You will then be able to register to these courses.

