

# QEU BOX

Quick Food Delivery Application



## SETUP GUIDE

**Delivery Location and Loader Onboarding**

# Document Management

Property	Notes
Title	Remote Location Setup & Loader Onboard Guide
Purpose	To provide implementation and support for “Remote Location Setup and Loader onboard” of QeuBox Application.
Document Owner	SWOMB Technologies and Services Private Limited
Revision History	1

## Authors

The following authors contributed to the creation of this deliverable:

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Padmini	Vengatesan Kalimuthu

## Revision History

Revision	Change Description	Updated By	Date
1.0	Document Creation	Padmini	18-August-25

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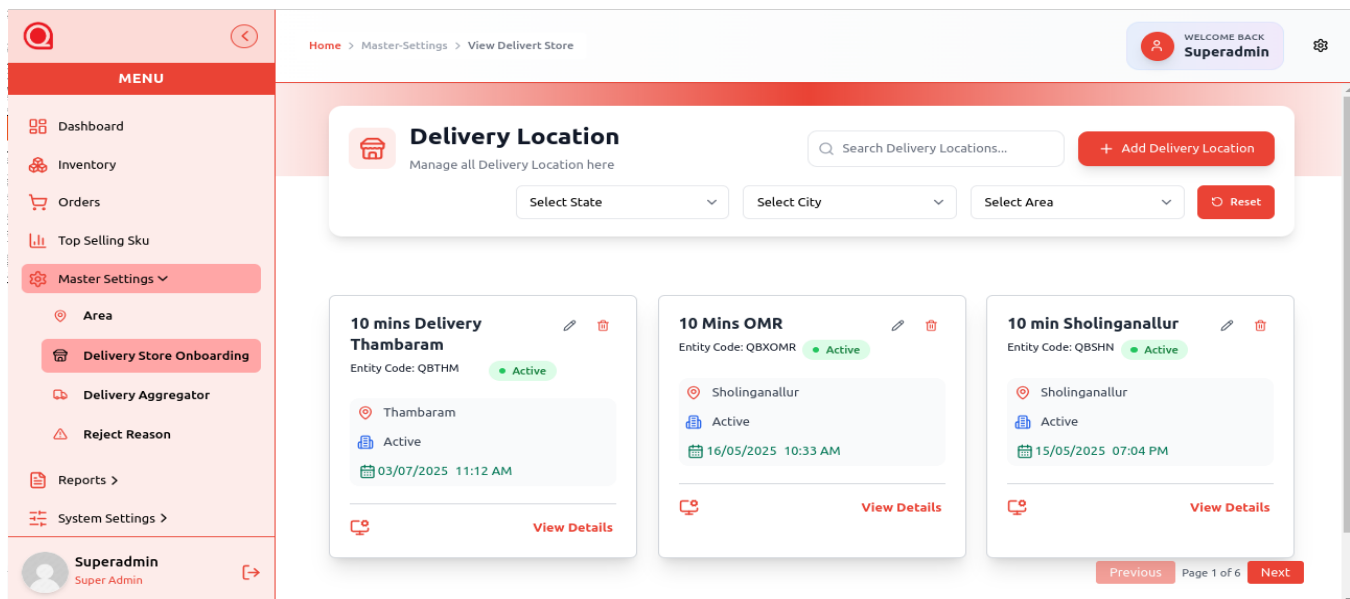
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# Section 1 : DELIVERY LOCATION ONBOARDING

**Step –1:** Login as a Super Admin Role

**Step –2:** Navigate to:

Menu -> Master Settings -> Delivery Store Onboarding -> Add Delivery Location



## Add Delivery Location

**Step –3:** Add Required Details Here -> Click Pin Address

Home

Master-Settings

View Delivert Store

Delivery Location Onboarding

WELCOME BACK

Superadmin

MENU

Dashboard

Inventory

Orders

Top Selling Sku

Master Settings

Area

Delivery Store Onboarding

Delivery Aggregator

Reject Reason

Reports

System Settings

Superadmin

Super Admin

Delivery Location Onboarding

Create your Delivery Location here...

Delivery Location Onboarding

Delivery Location Name\*

Enter qbox Entity Name

Delivery Location Code\*

Enter entity Code

Delivery Location Status\*

Select Entity Status Cd

Status

Active

Address

Pin Address

Create

**Step -4:** Search Location -> Click Add Address

Home

Master-Settings

View Delivert Store

Delivery Location

WELCOME BACK

Superadmin

MENU

Dashboard

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Area

Delivery Store Onboarding

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Super Admin

Delivery Location Onboarding

Delivery Location Name\*

Mettukuppam

Delivery Location Status\*

Active

Address

Pin Address

Location Picker

Search for a location or use your current position

Mettukuppam, Tamil Nadu, India

Search

Add Address

Pin This Location

Selected Location

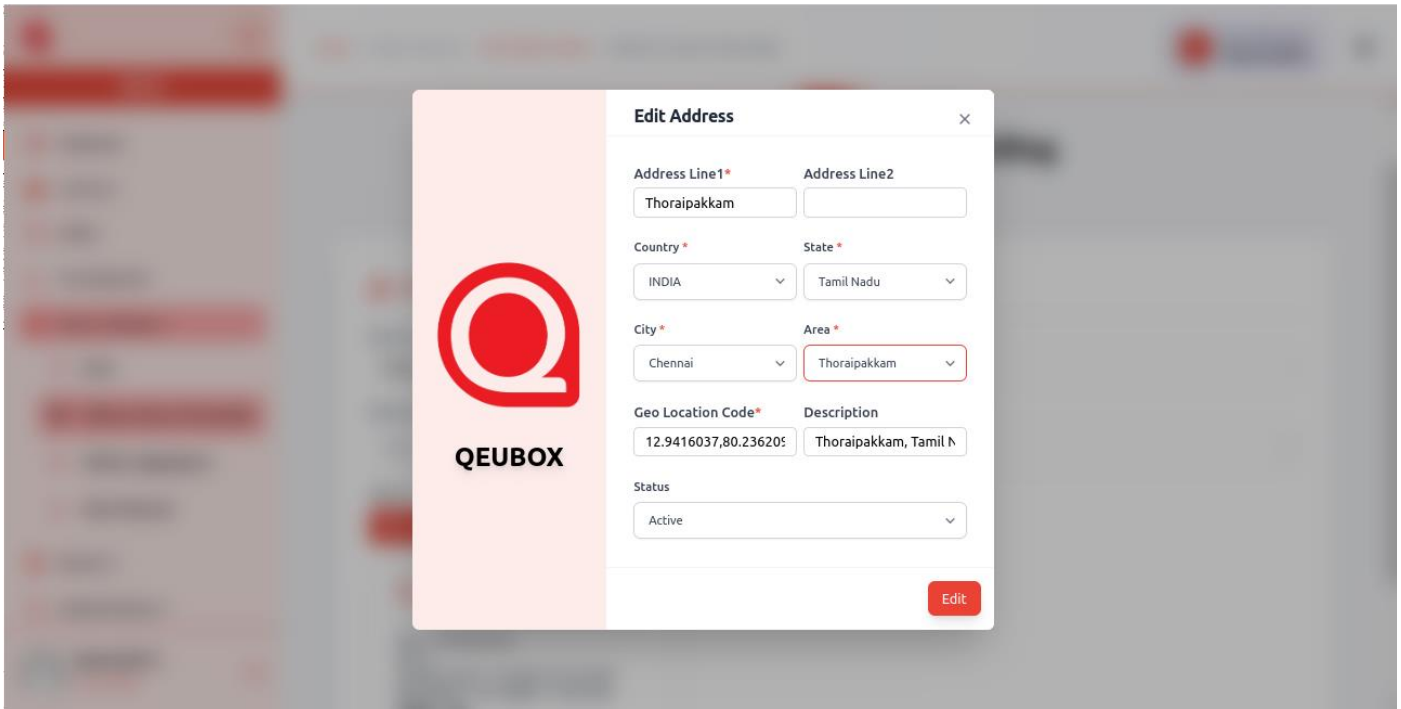
Full Address

Thoraipakkam, Tamil Nadu 600097, India

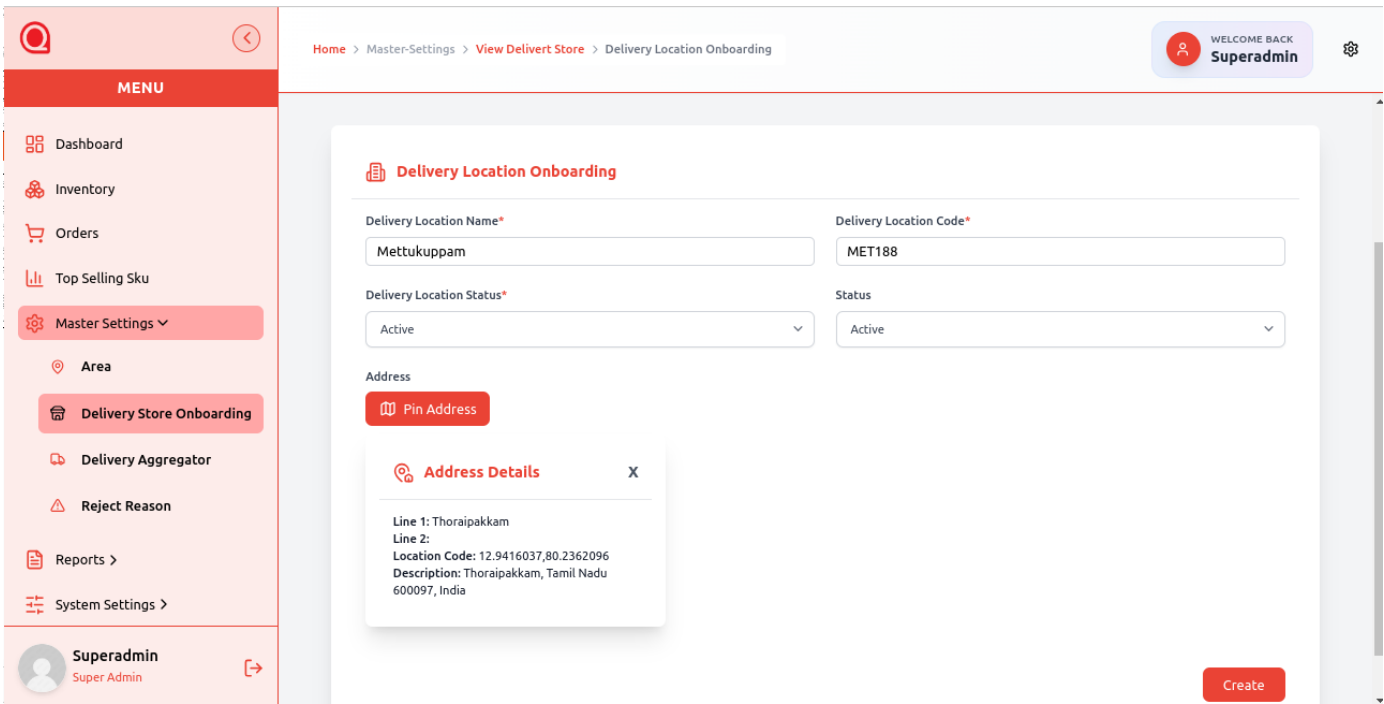
Coordinates

12.941604, 80.236218

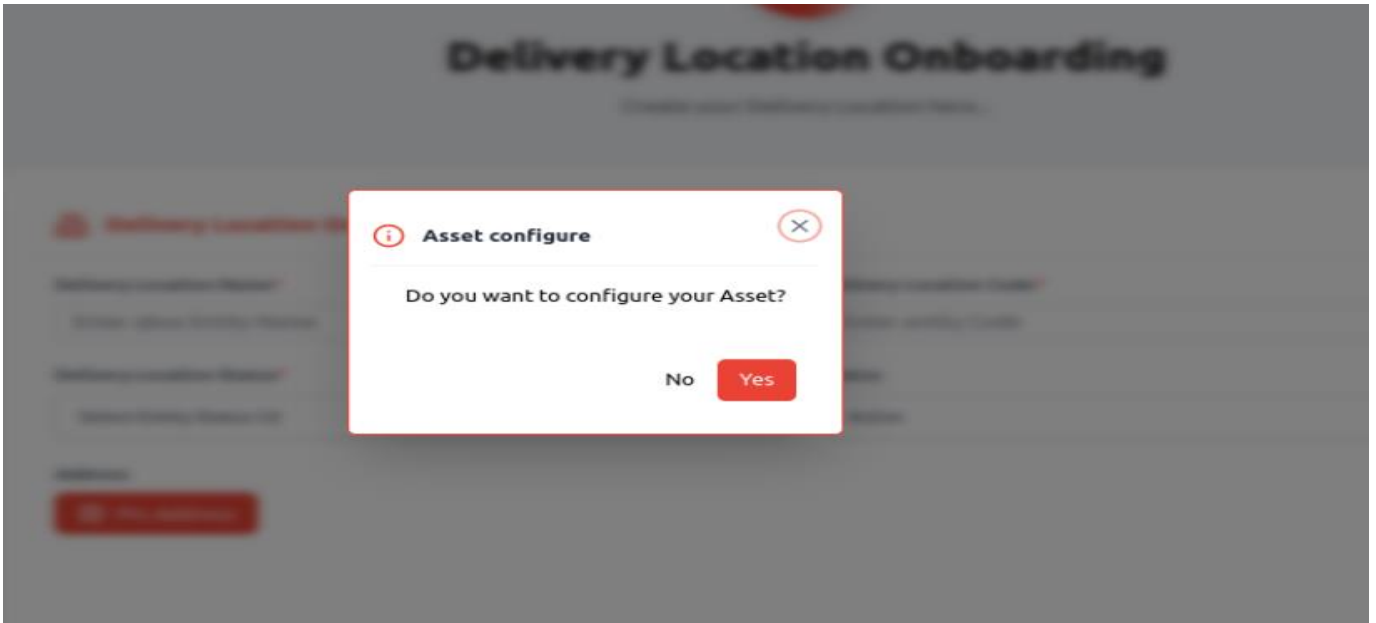
**Step -5:** Select Country, State, City and Area -> Click Edit



**Step –6:** Click Create -> Delivery Location Create

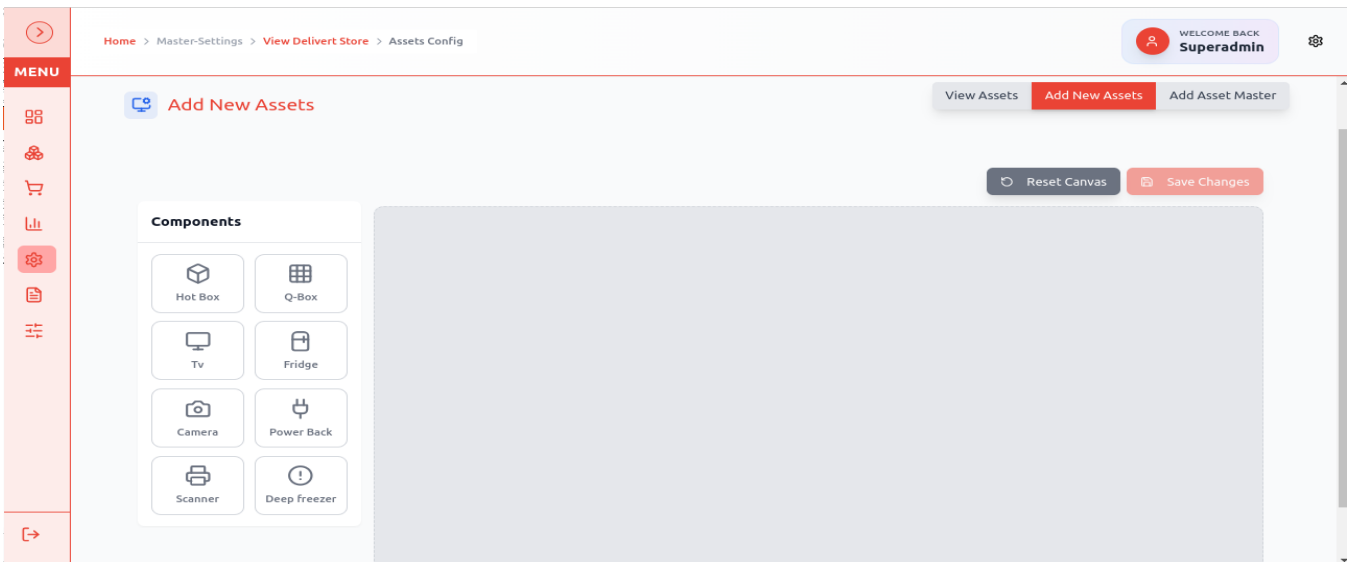


**Step –7:** Click Yes -> to Config Assets to the Delivery Location

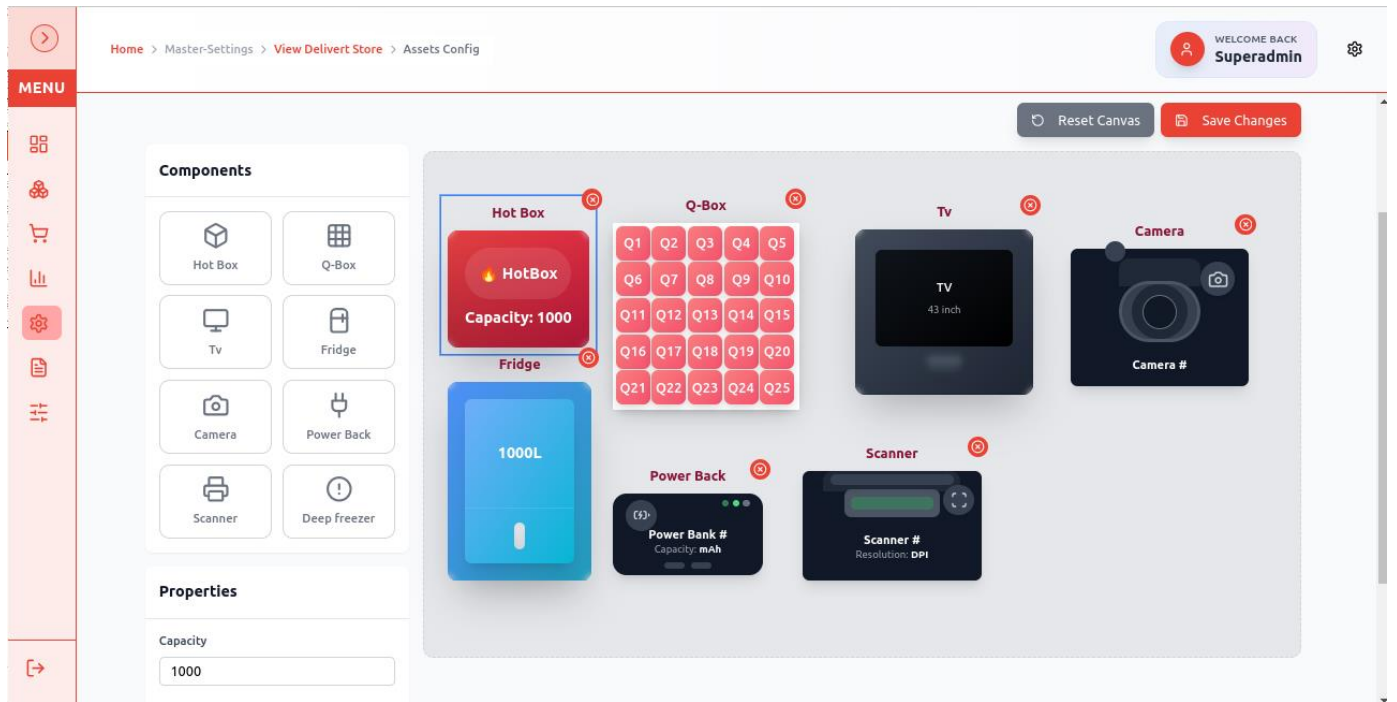


Asset Configuration

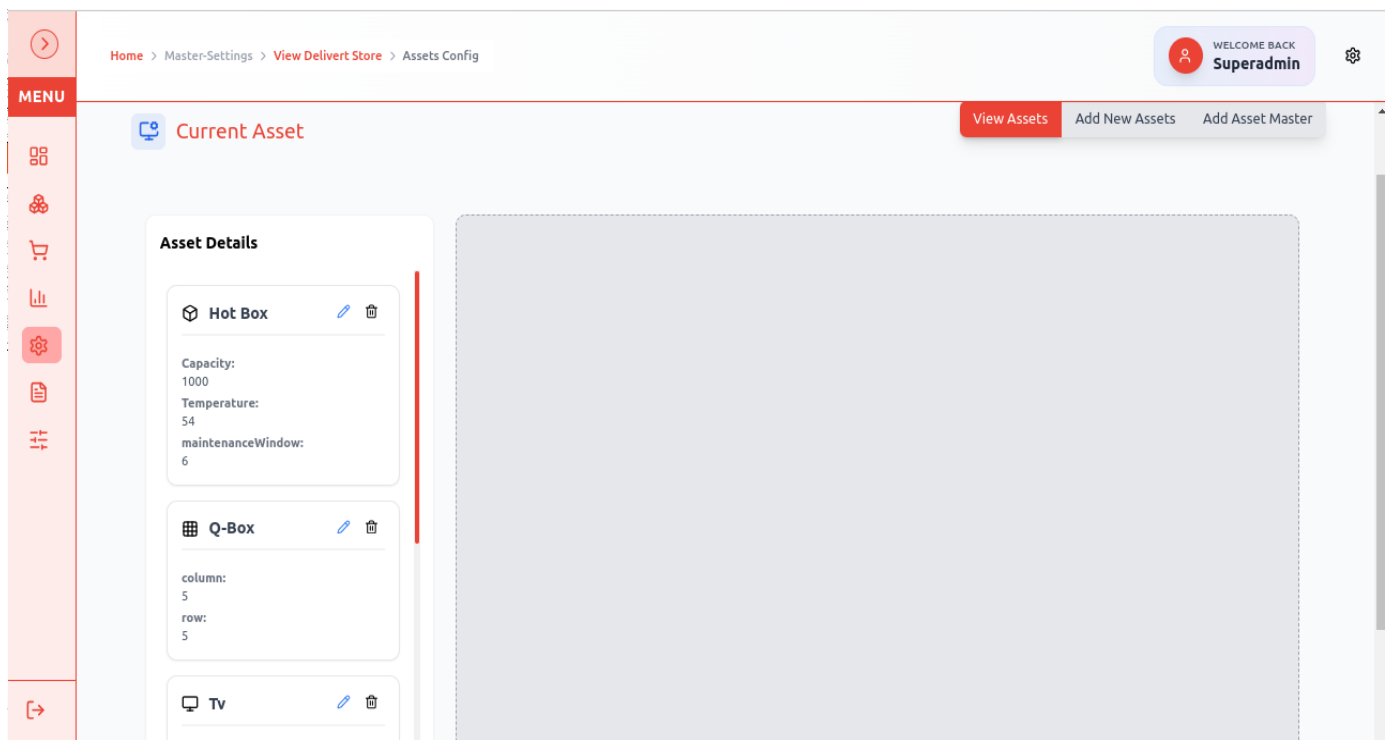
**Step –8:** Add Components -> Drag & Drop Components to Canvas and Give the Required Properties



Drag & Drop Components to Canvas and Give the Required Properties



**Step –9:** Click Save Changes to Add Assets to the Delivery Location





## Cell Box Properties

### Step –10: Click Add Asset Master

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MENU

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⚙️

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🔧

➡️

Home > Master-Settings > View Delivert Store > Assets Config

WELCOME BACK

Superadmin

⚙️

📦 Asset Masters

View AssetsAdd New AssetsAdd Asset Master

📄 AssetAsset PropertiesCell Box Properties

🔗 Boxcell Details

Manage your food Boxcell Details

🔍 Search Box Cell...

Sno	Boxcell No	Description	Status	OpenHex	CloseHex	Actions
1	1755	Row-1- Column-1	Empty	<input type="text"/>	<input type="text"/>	Save
2	1756	Row-1- Column-2	Empty	<input type="text"/>	<input type="text"/>	Save
3	1757	Row-1- Column-3	Empty	<input type="text"/>	<input type="text"/>	Save
4	1758	Row-1- Column-4	Empty	<input type="text"/>	<input type="text"/>	Save
5	1759	Row-1- Column-5	Empty	<input type="text"/>	<input type="text"/>	Save
6	1760	Row-2- Column-1	Empty	<input type="text"/>	<input type="text"/>	Save

### Step –11: Add Open Hex & Close Hex (For QBox Open and Close) -> Click Save

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🔗

Home > Master-Settings > View Delivert Store > Assets Config

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Superadmin

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AssetAsset PropertiesCell Box Properties

🔗 Boxcell Details

Manage your food Boxcell Details

🔍 Search Box Cell...

Sno	Boxcell No	Description	Status	OpenHex	CloseHex	Actions
21	1776	Row-5- Column-2	Empty	<input type="text"/>	<input type="text"/>	Save
22	1777	Row-5- Column-3	Empty	<input type="text"/>	<input type="text"/>	Save
23	1778	Row-5- Column-4	Empty	<input type="text"/>	<input type="text"/>	Save
24	1779	Row-5- Column-5	Empty	<input type="text"/>	<input type="text"/>	Save
25	1755	Row-1- Column-1	Empty	DGRWHBSUBW152GAR	VSHTWFXNYAJST01820101C01	Save

Show

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entries

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## Section 2 : LOADER ONBOARDING

**Step –1:** Login as a System Admin -> Menu -> User Management -> Add User

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Add-User > View User Details

















WELCOME BACK  
System Admin

MENU

User Management

Add New User

Search by users, contact, role\_name...

Sno	Name	Contact Number	Email	Role Name	Adhar Number	SuperVisor	Actions
1	Kamala	8479832749	kamala@gmail.com	Admin	989354377983	--	 
2	Loader	1234567890	loader@gmail.com	Loader	543245678902	Karthikeyan	 
3	Superadmin	1234567890	superadmin@gmail.com	Super Admin	543245678902	--	 
4	John	8766789876	john@gmail.com	Loader	876567890987	--	 
5	Muthu	6787678987	muthu@gmail.com	Admin	212497611499	--	 
6	Mani	9876543212	mani@gmail.com	Supervisor	212497611499	--	 
7	Ravi	8479852343	ravi@gmail.com	Aggregator Admin	212423423432	--	 
8	Admin	8767898767	admin@gmail.com	Admin	212497611499	--	 

**Step –2:** New User Registration -> Fill Required Fields -> Click Continue to proceed next

>

Add-User > Add User

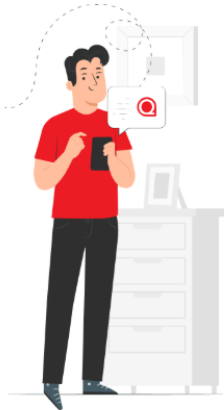
WELCOME BACK  
System Admin

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STEP 1  
Submit User Personal Details


STEP 2  
Select Role Access for the Individual



New User Registration

User Details

Enter user personal information



Enter Full name \*

Padhu

Email address \*

padhu@gmail.com

User will receive a verification mail on this ID

Password \*

\*\*\*\*\*

Mobile number \*

9878987656

Aadhar Number \*

212497611499

Continue

### **Step –3:** Select User Role as Loader

The screenshot displays the 'New User Registration' interface. On the left, a vertical sidebar contains a 'MENU' button and icons for settings, a list, and a user profile. The main content area features a progress indicator with two steps: 'STEP 1: Submit User Personal Details' (completed) and 'STEP 2: Select Role Access for the Individual' (current). Below the progress indicator is an illustration of a person in a red shirt holding a tablet. The 'User Role' section, titled 'Select a user role', shows six options: 'Super Admin', 'Aggregator Admin', 'Loader' (highlighted in red), 'Supervisor', 'Admin', and 'System Admin'. Below this, the 'Loader Details' section includes two dropdown menus: 'Delivery Locations \*' and 'Select Supervisor \*', both with 'Select' as the placeholder text.

### **Step –4:** Add Loader Details -> by Click Add Details you can assign Loader to Multiple Delivery Location

Click Add New User to Onboard the Loader

[illegible]

Now the Loader is assigned to this Delivery Location.