

# Week 13 Meeting Minutes

Sunday, April 14, 2024 8:44 PM

## Group meeting overview:

The required meeting for Week 13 occurred on April the 17<sup>th</sup>, 2024 from 2:30 PM to 3:30 PM. During this meeting the group took the time to address any concerns for the upcoming week.

## Attendance:

There was full team attendance during this meeting, and communication was maintained throughout the course of the meeting so that all members of the group had an equal say in group decisions.

## Updates:

The team completed team 3's conceptual design review on Tuesday, April 16th, 2024 over a Microsoft Teams call

The team had our final spring meeting with DEVCOM Monday, April 14th, 2024 over a Microsoft Teams call, in which we updated our current progress on each of our detailed design documents.

## Notes:

This meeting was spent with each member tracking down what they would need from other members of the EE team or from the ME team in order to continue their work on their detailed design. In addition to this, the team got together to read the team 4 conceptual design and give our feedback. The team edited the pdf with comments and filled out the excel sheet assigned to us by Prof. Roberts. Each member was reminded of upcoming due dates.

Velocity and Acceleration - Adam Morrow  
Housing - Allen Watson - signoff complete  
Head on Position Detection - JT Jones  
Wireless communications- JT Jones  
Aiming(motors) - Colby Drake - signoff complete  
Aiming(processing/algorithms) Part 2 - Colby Drake  
Launching and Firing - Jonah Burke  
Path Sensor - Tyler Kasuboski

## Planned Tasks going forward:

- Each member was asked to monitor the Teams chat for any updates
- Each member was asked to write their Detailed Design document [Member specific document duties given above]

## Takeaways/Quick Bullet points:

- Monitor Teams for updates
- Work on the Detailed Design document