

Week 10 Meeting Minutes

Sunday, March 31, 2024 7:44 PM

Group meeting overview:

The required meeting for Week 10 occurred on March the 27th, 2024 from 2:30 PM to 3:30 PM. During this meeting the group took the time to address any concerns for the upcoming week.

Attendance:

There was full team attendance during this meeting, and communication was maintained throughout the course of the meeting so that all members of the group had an equal say in group decisions.

Updates:

This week, the team received their project proposal grade and will begin to ask each member to work on their sections of the proposal's revision.

Notes:

This meeting was spent with each member tracking down what they would need from other members of the EE team or from the ME team in order to get a good start on their detailed design. In addition to this, Colby Drake and JT Jones decided to switch subsystem duties as shown below. Towards the end of the meeting, the team also addressed the need to participate in the upcoming midterm presentations. The team decided that some introductory/background slides as well as a few slides for each subsystem should allow ample enough content to cover the 15 minute period. Each member was reminded of upcoming dates and asked to work and rehearse their slides.

Velocity and Acceleration - Adam Morrow

Housing - Allen Watson

Head on Position Detection - JT Jones

Aiming - Colby Drake

Launching and Firing - Jonah Burke

Path Sensor - Tyler Kasuboski

Planned Tasks going forward:

- Each member was asked to monitor the Teams chat for any updates
- Each member was asked to have a slide or two for the Midterm presentation that they could easily speak from to explain their thoughts on the goals, requirements, and overall design phase at this point.
- Each member was asked to write their Detailed Design document [Member specific document duties given above]
- Each member was asked to write their portion of the Project Proposal Revision document and address any errors

Takeaways/Quick Bullet points:

- Monitor Teams for updates
- Work on the Detailed Design document
- Work on the Project Proposal revision