Back Office

User Manual
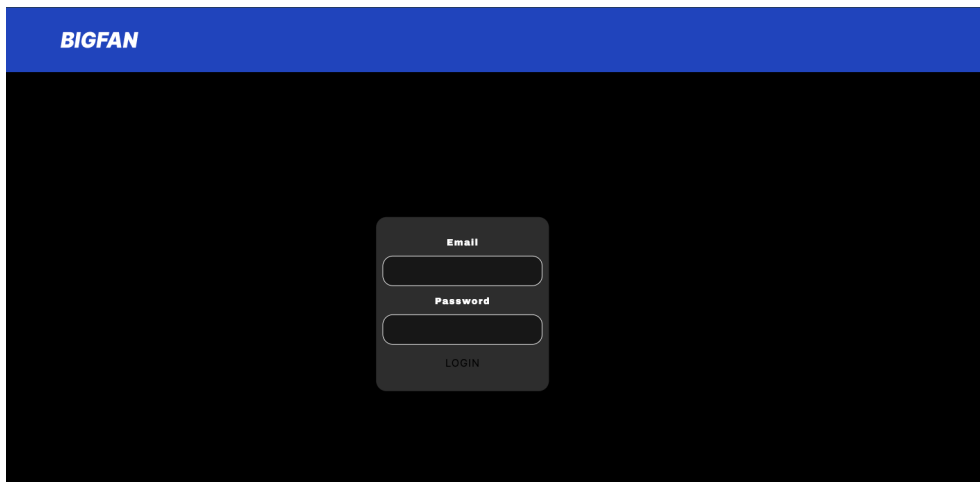
September, 2021

Way Too Digital - Caramel Point

Introduccion

In the following document you will be able to understand how to use the backoffice of Big Fan. This platform will allow you to upload franchises and collectibles, in order to see them on the bigfan.io website.
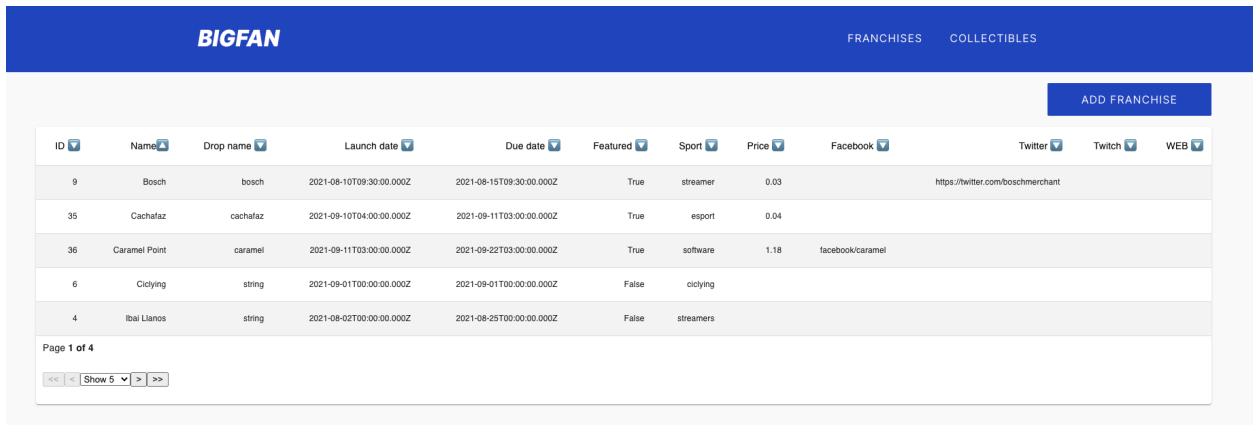
User manual

As first step the user should access into the following link: https://bigfan-back-office.vercel.app/

Once the user has entered to the above link, he/she will see the following log in which will acces using the admin credentials.

Once the user clicks on **Login** button, after typing the admin credentials, will be redirected to the **Home page:**

Each column of the table may be ordered ASC or DESC if you click on the arrow icon next to each column's name. Moreover, at the bottom of the table there is a pagination in order to list more than 5 rows on the table and to move to the next page as well, clicking on the arrows buttons.

On this page the user visualizes the Franchise table, it shows all the franchises (clubs) stored on our database.

Create a Franchise

In order to upload a new Club/Franchise/Collection with collectibles, the first step is to click on **Add franchise** button:

and complete the following form:

FRANCHISES FORM

Name

Drop Name

Launch Date

Due Date

Franchise Logo

Choose File | No file chosen

About

Sport

Featured

Yes ▾

Price

Only numbers

Facebook

Twitter

Twitch

Instagram

Web site

SUBMIT INFO

- **Name**: name of the collection. I.e: **Bosch. It's required.**
- **Drop name:** same as name. This field is used to do the minting. **It's required.**
- **Launch date and Due date:** take into account that the time is based on the universal time zone (UTC) so you might need to do a conversion depending on the time zone you wanna base on to do the launch of the collection.
  Remember that if you don't choose a any date, the franchise will have "Coming soon" state:

COMING SOON

NATIVZ
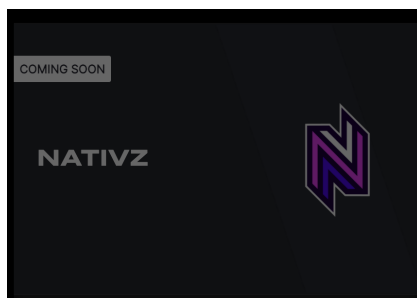
To review the complete state of franchises, you can see this document:

https://miro.com/app/board/o9J_IMBilic=/?moveToWidget=3074457362709425269&cot=14

- **Franchise logo:** this field is to upload the image logo of the collection.
- **About:** to complete the description of a franchise.
- **Sport:** football, esport, cycling, etc. Remember to write with upper case. **It's required.**
- **Featured:** if you select yes, the franchise will be shown on the website but if you choose no instead, the franchise will be stored on the database but it's not going to be shown.
- **Price:** price for a single card (on ETH). **It's required.**
- **Facebook, Twitter, Twitch, Instagram, Web:** if the franchise has any of these social media, you will complete them with the corresponding url.

Once you have completed all the fields or at least the required information, you will click on the **Submit info** button. If everything went well, you will see this message:

Then you can go back to the franchise table, clicking on the **Franchise** tab at the top of the window in order to see the newly added franchise on the table:

If the franchise has **featured = yes**, you will also see it on the **bigfan.io** web page, in this section:
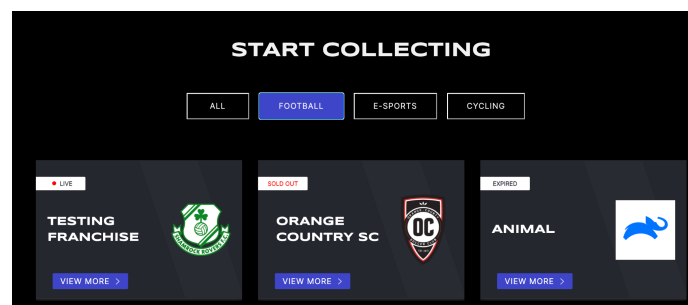
Nevertheless, if something goes wrong, you can modify the fields of the franchise and submit the information again, or just go back to the table and follow these steps again.

Create a Franchise

The second step of the process is to add one or more collectibles for the franchise we already created. In order to do that, you will click on the **Collectibles** tab at the top of the window:

You will be able to see the Collectible table, it shows all the collectibles stored on our database. Each column of the table may be ordered ASC or DESC if you click on the arrow icon next to each column's name. Moreover, at the bottom of the table there is a pagination in order to list more than 5 rows on the table and to move to the next page as well, clicking on the arrows buttons.

In order to upload a new collectible, click on **Add Collectible** button

Id	Name	Franchise	Season	Position	Sport	Editions Qty	Editions Left	Nationality
19	Collectible 3	Testing Franchise	2021	Midlefield	Football	3	2	United States
18	Collectible 2	Testing Franchise	2021	Midlefield	Football	3	2	United States
29	Bosch	Nativz	2021	Streamer	streamer	10	10	Irish
27	Bosch	Bosch	2021	Streamer	esport	10	1	United States
17	Collectible 1	Testing Franchise	2021	Midlefield	Football	3	3	United States

Page **1 of 5**

and complete the following form:

COLLECTIBLES FORM

Athlete Name

Season

Position - Speciality

Sport

Athlete Picture

Choose File | No file chosen

Athlete Video

Choose File | No file chosen

Edition Quantity

Edition Left

Description

Nationality

Franchise

Testing Franchise

SUBMIT INFO

This form contains all the information needed to show on the web, i.e:

COLLECTIBLE 3

FOOTBALL CLUB
Testing Franchise

This is the description for the collectible number 3

NATIONALITY	SPORT	POSITION	SEASON
United States	Football	Midlefield	2021
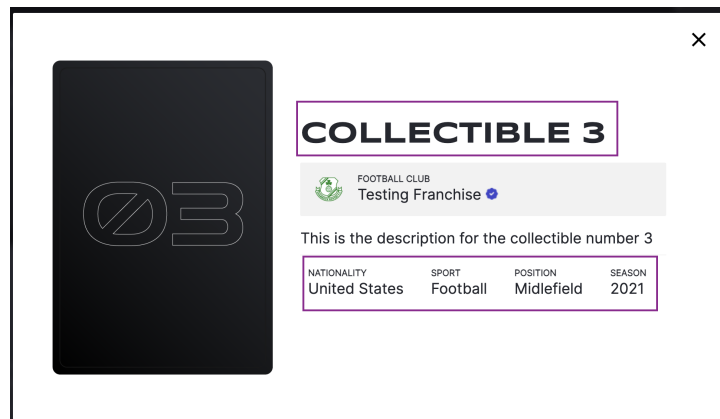
and also to send it to OpenSea when a collectible is minted.
This information is listed here:

- **Athlete name:** name of the player on the collectible. **It's required.**
- **Season:** i.e: 2021
- **Position-Specialty:** Middlefield, streamer, etc.

- **Sport:** football, esport, cycling, etc. Remember to write with upper case.
- **Athlete picture:** card image. This card is shown on the franchise page: **It's required:**
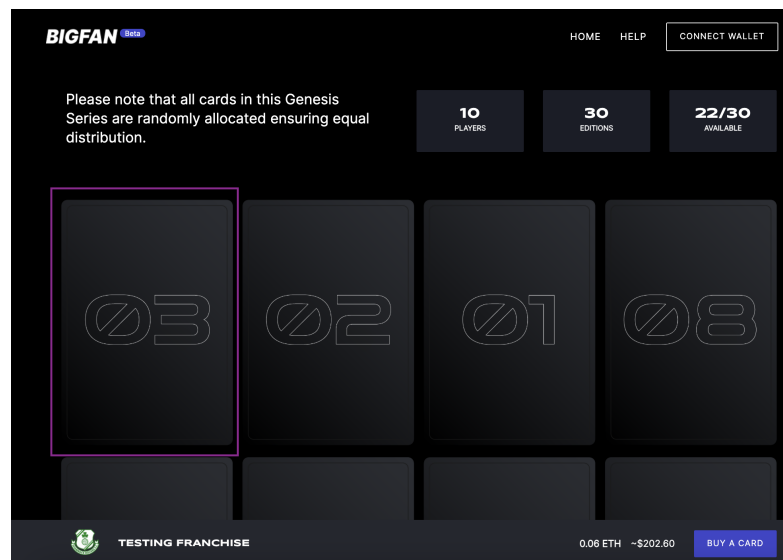
- **Athlete video:** video of the player. It's shown on the Card detail page (once the user has bought a card). Therefore, it is the same video the user will see on the reveal process of a purchase and on OpenSea platform. **It's required.**
- **Edition quantity:** total amount of editions per collectible. **It's required.**
- **Edition left:** when you are creating a new collectible, this number must be the same as in Edition Quantity. Then, the system will calculate how many editions are left automatically. **It's required.**
- **Description:** player's description.
- **Nationality**
- **Franchise:** you must choose the franchise ti which you want to add this collectible.

Once you have completed all the fields or at least the required information, you will click on the **Submit info** button. If everything went well, you will see this message:

Then you can go back to the collectible table, clicking on the **Collectibles** tab at the top of the window in order to see the newly added collectible:

Moreover, you can see the collectibles already created on the bigfan.io web site, going to the club page.
Nevertheless, if something goes wrong, you can modify the fields of the collectible and submit the information again, or just go back to the table and follow these steps again.

If you just want to log out, you will only need to click on **Logout** tab at the top of the window:

After that, you will be redirected to the login page.

Once you have created the Franchise and all the Collectibles that are part of it, you will have all set 💪.