



Late Shri Yashwantrao Chavan Memorial Medical & Rural Development Foundation's,  
**DENTAL COLLEGE & HOSPITAL**

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•Affiliated to Maharashtra University of Health Sciences, Nashik



# Parent Teachers Association (PTA) Policy Document

THIS DOCUMENT IS JOINTLY PREPARED BY PTA REPRESENTATIVES & COLLEGE  
MANAGEMENT

## 1. DEFINITION & AIM OF THE PTA :

Parent Teachers Association (PTA) is a non-profit and non-political organization made up of college staff and parents of our students who collectively work to support the college in a wide variety of ways.

The function of PTA is not only to support the college in student development, but also to help in the improvement of the college.

## 2. DEFINITION OF KEYWORDS :

Association : All Parents, Teachers and Employees of Shri. Yashwantrao Chavan Memorial Medical & Rural Development Foundation's Dental College & Hospital, Ahmednagar.

Members : Any / All individuals who have been accepted and admitted by the Association.



### **3. AIMS AND OBJECTIVES :**

We the Parents and Teachers Association of Shri. Yashwantrao Chavan Memorial Medical & Rural Development Foundation's Dental College & Hospital jointly agree to constitute ourselves into an organization whose membership shall embrace all parents, guardians and teachers of registered pupils.

We aim to sustain the promotion and continuity of sound, meaningful and qualitative education for our students and:

- To provide a platform for the parents, guardians, and teachers of our students to meet, exchange, analyse issues, make recommendations and effectively pursue the implementation of decisions on matters affecting education/learning.
- To foster mutual understanding, harmonious relationship and cooperation among parents, guardians, and teachers in the fulfilment of their common aim, the welfare of the college and the pupils/students therein.
- To make for a healthy understanding of the education policies and programs and to create a suitable climate for reception of the same.

### **4. MEMBERSHIP OF PTA :**

The formation of Parents- Teachers' Association and working method is as under.

Membership of Association shall be open to :

- Parents/guardians whose children attend Shri. Yashwantrao Chavan Memorial Medical & Rural Development Foundation's Dental College & Hospital, Ahmednagar.
- Such participation shall be non-political and non-religious.
- Any person who is a member of the teaching staff of Shri. Yashwantrao Chavan Memorial Medical & Rural Development Foundation's Dental College & Hospital, Ahmednagar.
- For every academic batch, two parents and two teachers.
- In the executive committee, 50% shall be women.



## 5. GUIDELINES AND RULES OF CONDUCT :

- Members, will at all times, during its deliberation and actions, work with proper conduct and respect to one another.
- Each member must attend general meetings unless a member has a sound reason not to.
- The period of Parents-Teachers Association would be for one year.
- Any parent once has become a executive committee member, thereafter in the next three years; he/she cannot become an executive committee member.
- The meeting of managing committee should be called minimum once in three months.
- Every student's parents should be the member of Parents-Teachers Association.
- Help college in any events outside and beyond the standard functions such as: Organizing competitions, education fairs, community outreach camps, teacher appreciation events etc.
- Address issues concerning the parent body at large and take it up with Institute/management.
- Solicit new ideas and suggestions from the parent body to help enhance the overall and all round education experience.
- Work with college for review and implementation of the new ideas.
- Build a sense of community through increased and sustained parental participation and involvement in college events.
- Foster a relationship between parents, teachers, college management and Board of Trustees.
- Rules and regulations/ roles and responsibilities will be constantly evolving and subject to review and changes based on the changing needs of students, parent and the teachers.
- Any changes in the rules and regulations must be first approved and the committee's meeting and thereafter at the a general body meeting provided that previous notice was given in writing and sent to all the members.
- Those present for the said meeting can approve of the said changes by a simple majority, subject to the President's casting vote, in the event of any disagreement.
- As per the requirements, time & active participants are expected from members. It's also important to attend meetings whenever it will be called.

NOTE : The Members who wish to enrol themselves as PTA members should make sure that they will actively participate in all the meetings, events, and activities as and when required.



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## 6. EXECUTIVE COMMITTEE :

The formation of Parents-Teachers Association's Executive Committee should be as under :

Chairperson	Dean
Vice-Chairperson	One Parent Representative
Secretary	Association coordinator
Joint Secretaries	Two Parents
Treasurer	One teacher
Joint-Treasurers	One teacher & one parent
Members	One teacher & one parent from each batch
Student representatives	Class representatives of each batch