

Instructions for Submitting Your Assignment: Script + Tableau Online

These instructions assume you have completed the preparation steps as listed in the assignment, which include completing your data analysis, deciding on your business process change recommendation for Dognition, drafting the outline of your presentation, designing your Tableau Story following the assignment requirements, and practicing your presentation to ensure it is 4-5 minutes in length.

You have chosen this format for your assignment because you are missing some of the technical requirements to make a screen recording video. Instead you will create and submit two items: a complete script with references to your visuals, and a Tableau Story posted online. Let's get started!

To post your Tableau Story online:

1. Create a Tableau Public profile (if you do not have one already):
<https://public.tableau.com/s/#modal-signin>.
2. Navigate to the Server menu in Tableau Desktop Professional
3. Select "Tableau Public"
4. Select "Save to Tableau Public"
5. Tableau will ask you to name your workbook – type a name into the name field and click "Save"
6. Tableau will show a window titled "Data Extract Require." Click "Create Data Extract."
7. On the resulting window do not set any filters or aggregations, and select "All Rows." Click "Extract."
8. Give your data extract a name, and let it save to the "Datasources" folder (this should be the default). Click "Save."
9. If Tableau Public doesn't launch at this point, complete steps 2-5 again to save the workbook now that the data extract is complete.
10. Tableau should present a screen showing the save in progress, and then should open your workbook or worksheet in Tableau Public.
11. Adjust the display as necessary.
12. Click the "Edit Details" button in the top right, and UNCHECK the option "Allow workbook and its data to be downloaded by others." Click "Save."

13. At the right bottom, below the Story panel, click “Share” to open a pop-up window with a URL for “Current View” and “Original View.”
14. Select the option you prefer for URL, and copy into your peer review assignment submission to direct reviewers to your shared Tableau Story.

To create your script:

1. Write your script in any text editor or word processor. Be sure to write word-for-word what you would say, as if you were speaking the words aloud.
2. Make a note in the script each time you would change to a new visual in your Tableau Story if you were giving the presentation; enclose the note in square brackets [].
3. If you planned to support your presentation by interacting with your Tableau Story during your presentation (applying filters, adjusting the visual, etc.) explicitly state in your script how you would interact with the visual each time, again within square brackets [].
4. Include a blank line between paragraphs to make it easier for your reviewers to read.
5. Ensure that your total presentation is 500-700 words (most word processing applications will provide you with a word count, or paste the text into <https://wordcounter.net/>).
6. When you are satisfied with your script you are ready to submit to the peer review assignment.

In the “My Submission” panel in Coursera, type “My Tableau Story,” then **paste the URL of your Tableau Public Story.**

Enter a blank line, then paste the **complete script**, copied from your text editor, into the Coursera text box.

Read through what you have pasted, adjusting or formatting as necessary (ensure the blank lines between paragraphs remain).

Submit your assignment.