How to back up the Lacerte data?

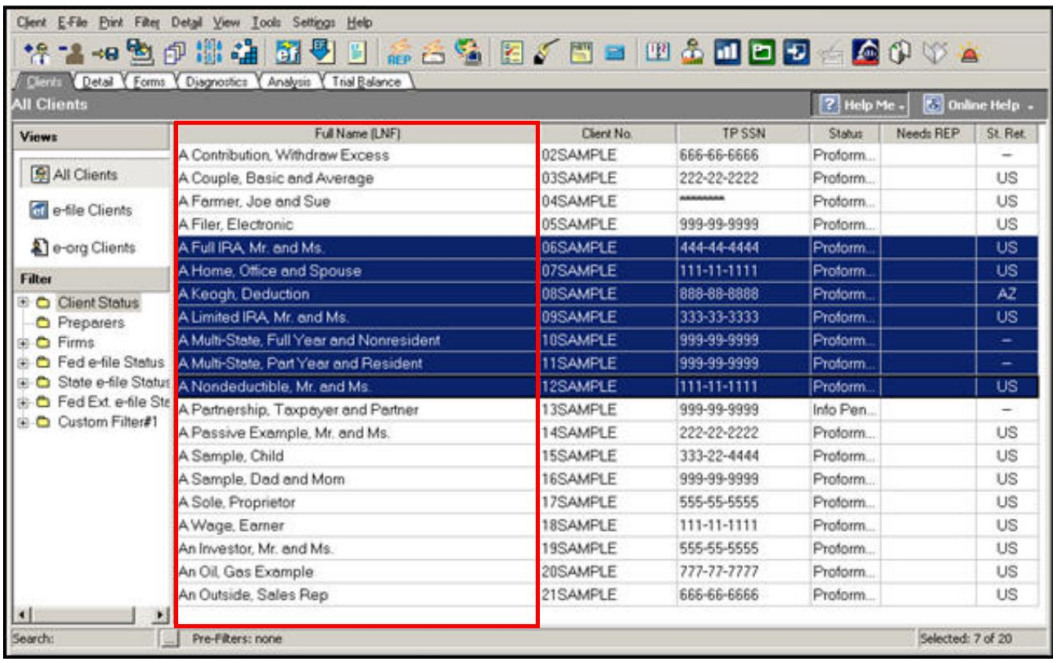
Meta Title: How to Back Up the Lacerte Data?

Meta Description: Safeguard your Lacerte data effectively by mastering the process of data backup. Protect your valuable information with secure backup techniques today!

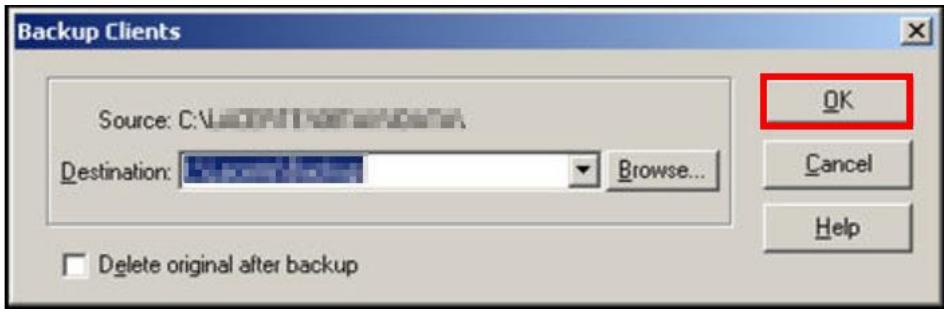
Safeguarding your Lacerte data through frequent backups is vital to preserving your precious tax information from loss or corruption. In this KB article, we will offer a clear summary of how to back up your Lacerte data properly.

Learn how to back up the Lacerte data by following the below steps:

1. Select the **Clients** tab to view the list of your clients.
2. Pick the clients you want to back up.



3. Click on **Client**.
4. Click on **Backup**.
5. Enter the path or click **Browse** to find an existing directory.



6. To initiate the backup, click **OK**.

NOTE: If the client already exists in the destination directory, the application prompts you to decide whether you wish to replace it with the one that is being backed up.

- Click **Yes** or **Yes to All** to replace the client or group of clients.
- Click **No** or **Cancel** to keep the original client and terminate the backup.

Benefits:

Here're the 2 benefits of backing up the Lacerte data:

- **Data Protection and Disaster Recovery:** By backing up your Lacerte data, you safeguard it from potential data loss due to hardware failures, system breakdowns, natural disasters, or other unanticipated events. Regular backups guarantee that you have a safe copy of your tax data, allowing for speedy recovery and minimal downtime in the case of data loss.

- **Business Continuity**: With dependable backups in place, you can sustain business continuity even in the face of data-related events. If your primary Lacerte data becomes inaccessible or damaged, you can restore the backup and restart your tax preparation and filing activities without severe delays.

Conclusion:

By frequently backing up your Lacerte data, you assure data protection, business continuity, compliance, and increased client service. It is a proactive step that mitigates the risks associated with data loss, develops trust with clients, and allows you to conduct your tax practice or business with confidence.

If you're still having trouble backing up the Lacerte data and need more help, feel free to contact us at +1-(888)415-5240

Public Information