

8 GRAMMAR FOCUS

▶ Imperatives and infinitives for giving suggestions

Be sure to update the app.

Make sure to charge your phone.

Remember to back up your files.

Don't forget to reset your passwords.

Try not to use public Wi-Fi networks.



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A Look at the suggestions. Rewrite them using these phrases.
Then compare with a partner.

Make sure to . . . Try to . . . Remember to . . .

Be sure not to . . . Try not to . . . Don't forget to . . .

1. **a.** Before using an electronic safe, you have to reset the passcode. Before using an electronic safe, make sure to reset the passcode.
b. You should check if it's locked after you close it. Be sure to check if it's locked after you close it.
2. **a.** Don't get your phone wet or it might not work anymore. Try not to get your phone wet or it might not work anymore.
b. It's important to back up your contacts and other important information. Try to back up your contacts and other important information.
3. **a.** You must set your alarm system each time you leave home. Make sure to set your alarm system each time you leave home.
b. Don't use your birthday as a code. Try not to use your birthday as a code.
4. **a.** You ought to keep the lenses of your digital camera clean. Be sure to keep the lenses of your digital camera clean.
b. It's important to keep the lens cap on when you're not taking photos. Remember to keep the lens cap on when you're not taking photos.

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- With imperatives and infinitives, *not* goes before – not after – to: Try **not to** talk too long. (NOT: Try ~~to not~~ talk too long.)

Rewrite the sentences as suggestions. Use the words in parentheses.

1. When you go to the movies, turn off your phone. (don't forget)

When you go to the movies, don't forget to turn off your phone.

2. Don't talk on the phone when you're in an elevator. (try)

Try not to talk on the phone when you're in an elevator.

3. Don't eat or drink anything when you're at the computer. (be sure)

Be sure not to eat or drink anything when you're at the computer.

4. Clean your computer screen and keyboard once a week. (remember)

Remember to clean your computer screen and keyboard once a week.

5. Don't use your tablet outside when it's raining. (make sure)

Be sure not to use your tablet outside when it's raining.

6. When the bell rings to start class, put your music player away! (be sure)

When the bell rings to start class, be sure to put your music player away

8 Write a sentence about each picture using an expression in the box.

- | | | |
|---|---|---|
| <input type="checkbox"/> Be sure to ... | <input type="checkbox"/> Make sure to ... | <input type="checkbox"/> Try not to ... |
| <input checked="" type="checkbox"/> Don't forget to ... | <input type="checkbox"/> Remember to ... | <input type="checkbox"/> Try to ... |



1. Don't forget to turn
off your computer.



2. _____



3. _____



4. _____



5. _____



6. _____

10 Rewrite these sentences. Find another way to say each sentence using the words given.

1. I use my computer for paying bills. (online)

I pay my bills online.

2. It breaks very easily. (fragile)

3. Take it out of the outlet. (unplug)

4. Remember to keep it dry. (spill)

5. Don't let the battery die. (recharge)
