

Code of Conduct

Share Price Comparison System – Development Team

1. Purpose

This Code of Conduct establishes the professional standards and expectations for all team members throughout the development of the Share Price Comparison System.

2. Communication

- Team members will always communicate respectfully and professionally.
- Agreed communication channels will be used for project-related discussions.
- Members will provide timely responses and notify the team of any unavailability.

3. Meetings

- Members will attend scheduled meetings punctually and prepared.
- Absences must be communicated in advance.
- Key decisions and actions will be documented and shared.
- The team will meet every Monday at 6:00pm to review the sprint, discuss progress, and plan upcoming work.

4. Work Responsibilities

- Tasks will be distributed fairly according to skills and availability.
- Members are expected to complete assigned work by agreed deadlines.
- Any issues affecting progress must be reported promptly.

5. Collaboration and Version Control

- All work will follow the team's GitHub workflow and branching strategy.
- Commit messages must be clear and professional.
- Code merges require review and approval from at least one team member.

6. Professional Conduct

- Members will maintain high standards of quality and accuracy in their work.
- Constructive feedback will be given respectfully and received openly.

7. Conflict Resolution

- Disagreements will be addressed calmly and professionally.
- Unresolved issues will be escalated to the module leader if necessary.

8. Accountability and Disciplinary Process

All members agree to uphold this Code of Conduct for the duration of the project.

If a member fails to meet expectations—such as repeated missed deadlines, lack of communication, or absence from meetings—the following escalation process will apply:

1. First Warning

A formal written warning will be issued within the group, outlining the concern.

2. Second Warning


If the issue continues, a final warning will be given, requiring the member to acknowledge and address the problem.

3. Removal from Group

If the member fails to respond to warnings or continues to disregard responsibilities, they will be removed from the group, and the module leader will be informed.

9. Agreement

By participating in this project, all members confirm that they understand and agree to follow this Code of Conduct.

Name	Signature	Date
John Asare	John Kwaku Asare	2/02/26
Jonathan Matuka		02/02/2026