

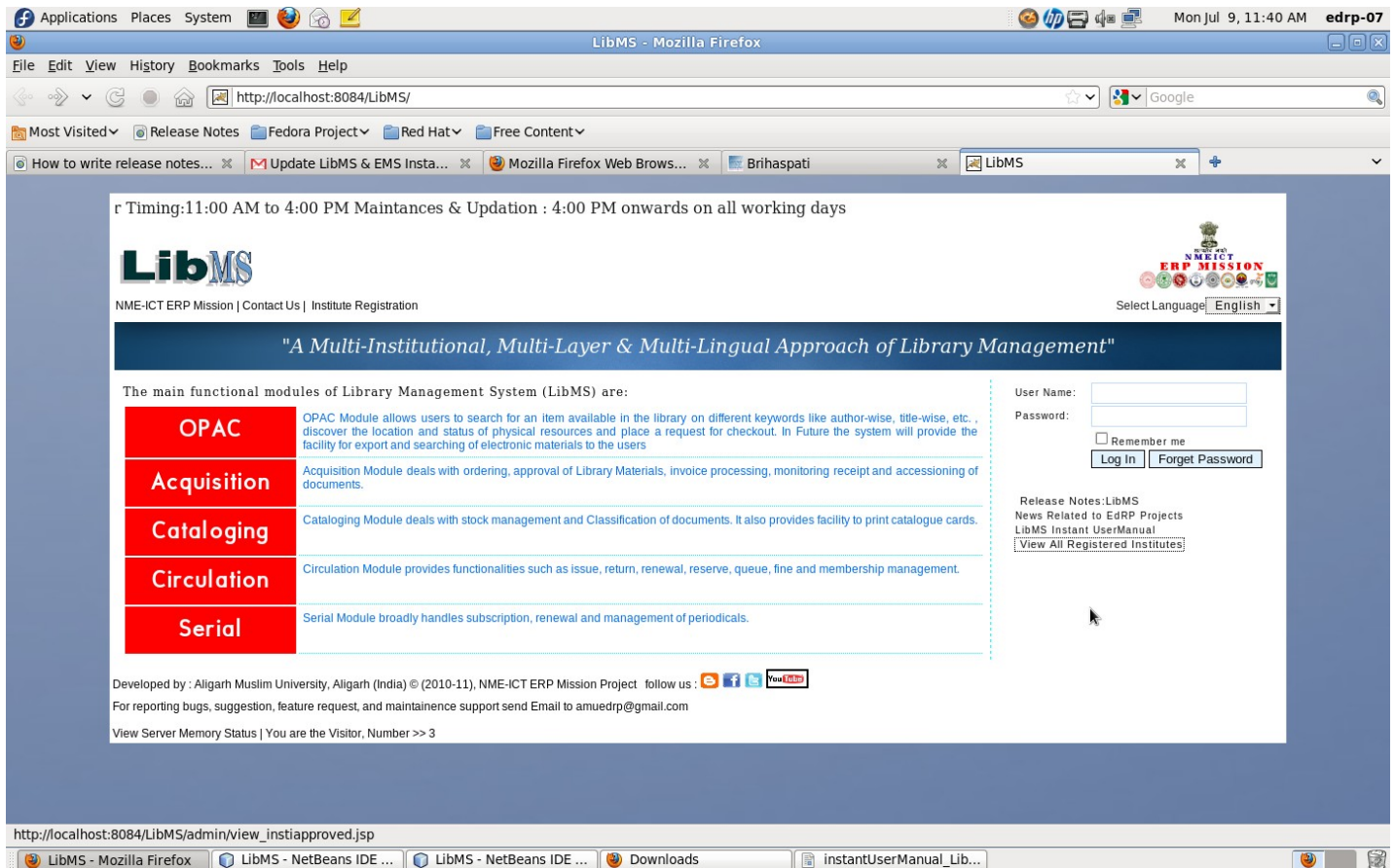
LibMS – A multi-Institutional, multi-Layer and multi-Lingual approach of Library Management

LibMS – Instant User Manual

Step-1 To use LibMS, enter any of the following URL-addresses using Mozilla Firefox browser:

LibMS URL at AMU Server: <http://cserp1.amu.ac.in:8080/LibMS/>

LibMS URL at IIT Kanpur Server: <http://202.141.40.218:8080/LibMS/>



New Institutes Interested in using the LibMS need to get themselves registered using **Institute Registration** link given in the home/login page of LibMS. Fill up the institute registration form and submit. **Existing users** may directly log in to the system by entering their username and Password.

Once the request for **Institute Registration** is accepted by system administrator of LibMS, confirmation mail along with user-id and password will be sent to the corresponding user.

Step-2 The registered users (Institute Admin) may now log in to LibMS with the user-id and password (as given in the email) from home/login page.

Step-3 At the first login, LibMS redirects the user to the security question Page. The Institute Admin has to set some prerequisite information about the library (e.g. System configuration, System setup, etc).

All the options in application menu bar are activated in case of **Admin Login**, That is to say that, Administrator has all the privileges. In case of **Library Staff** login menu bar options are activated or deactivated as per the assigned privileges to the specific library staff. Privileges may be assigned to Library Staffs by library administrator.

Brief Introduction to Main Modules of LibMS

Administration

This module helps in managing Staff Registration, Account details and Privileges. Administrator may enter necessary details of the Library Staff using **Register Staff** option, may create login accounts for the registered staffs and then assign privileges to the staffs whose login accounts have been created.

Cataloguing

Cataloguing module is used to enter bibliographic details of various types of documents of a library such as Books, CDs etc. LibMS provides additional facilities to enter bibliographic detail in multiple languages like Hindi, Arabic, etc. MARC-21 interface is ready to be integrated with LibMS.

Circulation

Circulation module is used to manage Member Registration, handle Check-in and Check-out of the books and related activities.

OPAC

Online Public Access Catalogue (OPAC) is used to search titles/books/journals etc based on different searching criteria.

Applications Places System

OPAC - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://localhost:8084/LibMS/OPAC/OPACmain1.jsp

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LibMS

Simple Search | Browse Search | Additional Search | Advance Search | ISBN/ISSN Search | Call No Search | Accession No Search | New Arrivals | Notices | Locations | FeedBack | Member Registration | My Account | Home | Help | Exit

"Online Public Access Catalogue"

An Online Public Access Catalog provides an online database of materials held by a library or group of libraries. Users search a library catalog principally to locate books and other material physically located at a library.

Its Facilities :-

- Search the database by using simple Search link in above toolbar.
- Narrow your search by Advance or Additional Search link option.
- Use Browse Search to look through entire database alphabetically.
- Check new books, series etc. using New Arrivals menu given in left.
- Check journals using Journals menu given in left.
- Check Your Account history using MyAccount Option.
- Use Help to get out of any trouble you faced during any procedure.
- Use Exit to get out of OPAC.

Next To Incorporate:-

- Most Viewed Books Section
- Book Rating By User
- Digital Library with Full Text Search
- Export Title Detail in MARC, Flat File & XLS Format
- Print Search Data

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