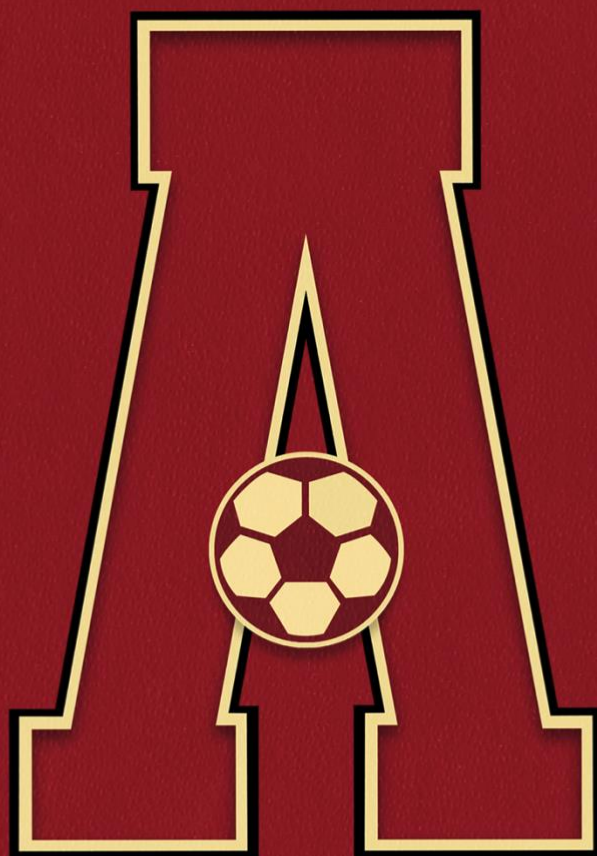


THE AFA
CONSTITUTION



2022

Table of Contents

INTRODUCTION.....	4
THE PHILOSOPHY AND SPIRIT OF THE LAWS.....	4
OBJECTS OF ASSOCIATION.....	5
1.1 OBJECTS.....	5
INCOME AND PAYMENTS.....	6
MANAGING CHANGES TO THE LAWS.....	7
ARTICLE I: ESTABLISHMENT.....	7
ARTICLE II: AFFILIATION AND TERRITORY.....	8
SECTION I – AFFILIATION.....	8
SECTION II – TERRITORY	8
ARTICLE III – NAME AND FUNCTIONS OF ORGANIZATION.....	8
SECTION I – NAME	8
SECTION II – FUNCTIONS.....	8
ARTICLE IV – MEMBERSHIP	8
ARTICLE V – STRUCTURE OF THE A.P.L.....	9
ARTICLE VI - GENERAL ASSEMBLY	10
SECTION I – DESCRIPTION.....	10
SECTION II – DUTIES	11
SECTION III – MEETINGS & QUORUM	11
SECTION IV: ASHESI SPORTS COMMITTEE REPRESENTATIVE	12
ARTICLE VII – EXECUTIVE OFFICERS.....	12
SECTION I – OFFICERS.....	12
SECTION II – DUTIES OF OFFICERS.....	13
ARTICLE VIII – COMMITTEES.....	19
STANDING COMMITTEES	19
ARTICLE IX: ELECTIONS, RESIGNATIONS, IMPEACHMENT, AND APPEALS.....	24
SECTION I – ELECTORAL RULES AND PROCEDURE.....	24



ARTICLE X – TEAMS	28
SECTION I – MEMBERSHIP (MALE TEAM)	28
SECTION II – REGISTRATION AND DISSOLUTION.....	28
SECTION III – DUTIES.....	30
SECTION IV – MEMBERSHIP (FEMALE TEAM).....	30
SECTION V – REGISTRATION AND DISSOLUTION.....	31
ARTICLE XI – TEAM REPRESENTATIVES	33
ARTICLE XII - PLAYERS.....	33
SECTION I – REGISTRATION	33
SECTION II – DUTIES	33
SECTION III – TRANSFER WINDOW	33
ARTICLE XIII – PLAYING RULES	34
SECTION I – FRAMEWORK OF COMPETITION (THE MALE LEAGUE)	35
SECTION II – FRAMEWORK OF COMPETITION (THE FEMALE LEAGUE).....	36
III FRAMEWORK OF COMPETITION (THE MIXED TOURNAMENT)	38
IV FRAMEWORK OF COMPETITION (THE MALE INTER CLASS TOURNAMENT)	39
V FRAMEWORK OF COMPETITION (THE FEMALE INTER CLASS TOURNAMENT)	40
.....	40
VI– FRAMEWORK OF COMPETITION (THE INTERNATIONAL TOURNAMENT)	41
VII – SCHOOL TEAM SELECTION.....	42
SECTION VIII – REFEREES.....	42
ARTICLE XIV – MISCELLANEOUS.....	43
SECTION I – AMENDMENTS AND BYLAWS.....	43
SECTION II – MISCELLANEOUS.....	43
YEARLY REVIEW	44
SCHEDULE II: SECOND CONSTITUTION REVIEW COMMITTEE	44
SIGNED BY:.....	44



INTRODUCTION



The Philosophy and Spirit of the Laws.

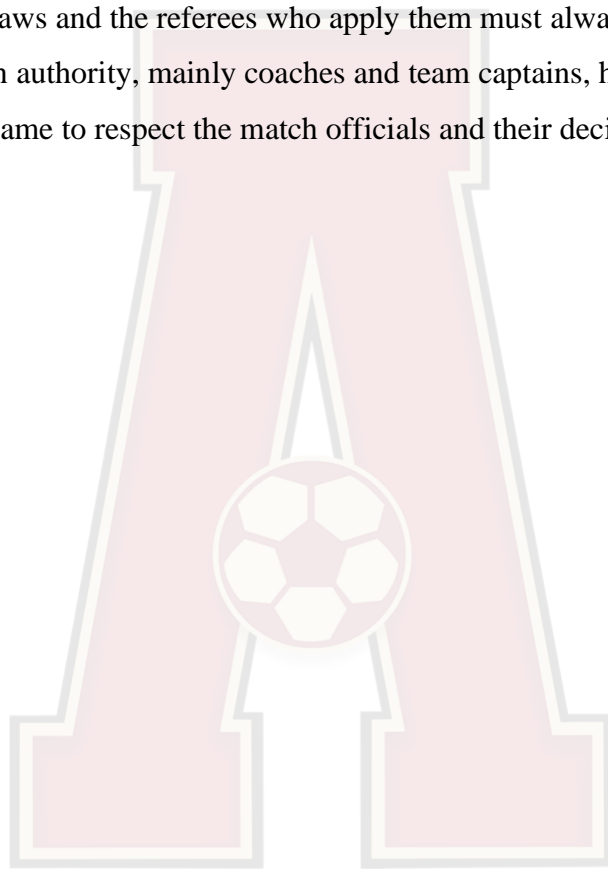
Football is the greatest sport on earth. It is played in every country and at many different levels.

The Game's Laws are the same for all football throughout the world, from the FIFA World Cup Final for both males and females to a game between young boys and girls on the basketball court. The same Laws apply in every match; this is also an opportunity that must be harnessed for the good of football everywhere.



Football must have Laws that keep the game 'fair' as a crucial foundation of the beauty of the 'Beautiful game' is its fairness – this is a vital feature of the 'spirit' of the game. The best matches are those where the referee is rarely needed as the players play with respect for each other, the match officials, and the Laws.

The integrity of the Laws and the referees who apply them must always be protected and respected. All those in authority, mainly coaches and team captains, have a clear responsibility to the game to respect the match officials and their decisions.



Objects of Association

1.1 Objects

The objects for which the association is established are:

- (a) To be a member of the A.F.A. in respect of your class in the school (Ashesi University), you must comply with the laws of this constitution and the bylaws of FIFA.
- (b) To govern, administer and regulate football in the school, prevent infringement of the constitution and bylaws of FIFA and protect football from abuse.



- (c) To foster friendly relations among the officials and players of football by encouraging Football games in the school.
- (d) To prevent racial, religious, gender, or political discrimination or distinction among Football players in the school.
- (e) To promote, provide for, regulate, and ensure effective management of Football competitions, tournaments, and games in the school under the control of or authorized by the association, including:
 - The League.
 - Games between visiting teams and teams representing or nominated or selected by the association.
- (f) To promote, provide for, regulate, and manage Football players representing the school.
- (g) To facilitate the provision and maintenance of grounds, playing fields, materials, equipment, and other facilities for football in the school; and
- (h) any other object which, in the opinion of the Executives, is in the best interests of football.

Income and Payments.

Application of income:

- All the association's profits (if any), other income, and property, however derived, must be applied only to promote its objects.
- No dividends, bonuses, or profits to be paid to **Members**; none of the association's profits or other income or property may be transferred to the Members, directly or indirectly, by any means.



Managing changes to the Laws.

The first 'universal' football Laws were drawn up in the late 1800s. The Ashesi Premier League (A.P.L.) was founded in 2011. The first constitution was drawn in 2015. The sole responsibility of the constitution is to develop and preserve the Game's Laws. For a Law to be changed, The A.F.A. must be convinced that the change will benefit the game. The potential change will usually be tested with the cooling break and additional substitutes in extra time experiments.

For every proposed change, as seen in the significant modernizing revision of the Laws of the Game for 2016/17 and 2017/18, the focus must be on fairness, integrity, respect, safety, the enjoyment of the participants, and how technology can benefit the game. The Laws must also encourage participation from everyone, regardless of background or ability.

Although accidents occur, the Laws should make the game as safe as possible. This requires players to show respect for their opponents, and referees should create a safe environment by dealing firmly with those whose play is too aggressive and dangerous. The Laws embody the unacceptability of unsafe play in their disciplinary phrases, e.g., 'reckless challenge' (caution = yellow card/Y.C.) and 'endangering the safety of an opponent' or 'using excessive force' (sending-off = red card/R.C.).

Football must be attractive and enjoyable for players, match officials, coaches, spectators, fans, administrators, etc. The Laws must help make the game attractive and enjoyable. Hence, regardless of age, race, religion, culture, ethnicity, gender, sexual orientation, disability, etc., people want to participate and enjoy their involvement with football.

The A.F.A. will continue to engage with the global football family so changes to the Laws benefit football at all levels and in every corner of the world to ensure the integrity of the game, the Laws, and the referees are respected, valued, and protected.

Article I: Establishment

The Ashesi Men's Premier League (A.M.P.L.), Ashesi Women's Premier League (A.W.P.L.), and all footballing activities are established per this document.



Article II: Affiliation and Territory

Section I – Affiliation

The Ashesi Premier League (A.P.L.) and Ashesi Women's Premier League (A.W.P.L.) shall fall under the jurisdiction of the Ashesi Student Council Constitution. It shall also remain affiliated with the Ashesi Student Council (A.S.C.) and maintain an active working relationship with the Ashesi Sports Committee.

Section II – Territory

The league's territory shall be Ashesi University and all grounds adopted by the A.S.C. with permission from other parties involved.

Article III – Name and Functions of Organization

Section I – Name

The legitimate governing body of the A.P.L. and the A.W.P.L. shall be known as the Ashesi Football Association (“A.F.A.”)

Section II – Functions

The functions of the A.F.A. shall be to:

- a. Be responsible for the planning and implementation of a football league system.
- b. See the selection and preparation of the school football team.
- c. Encourage and promote a pleasant and peaceful environment on campus through football.
- d. Promote all football-related activities on campus.
- e. Govern the game with integrity.
- f. Work to address discrimination through football.

Article IV – Membership

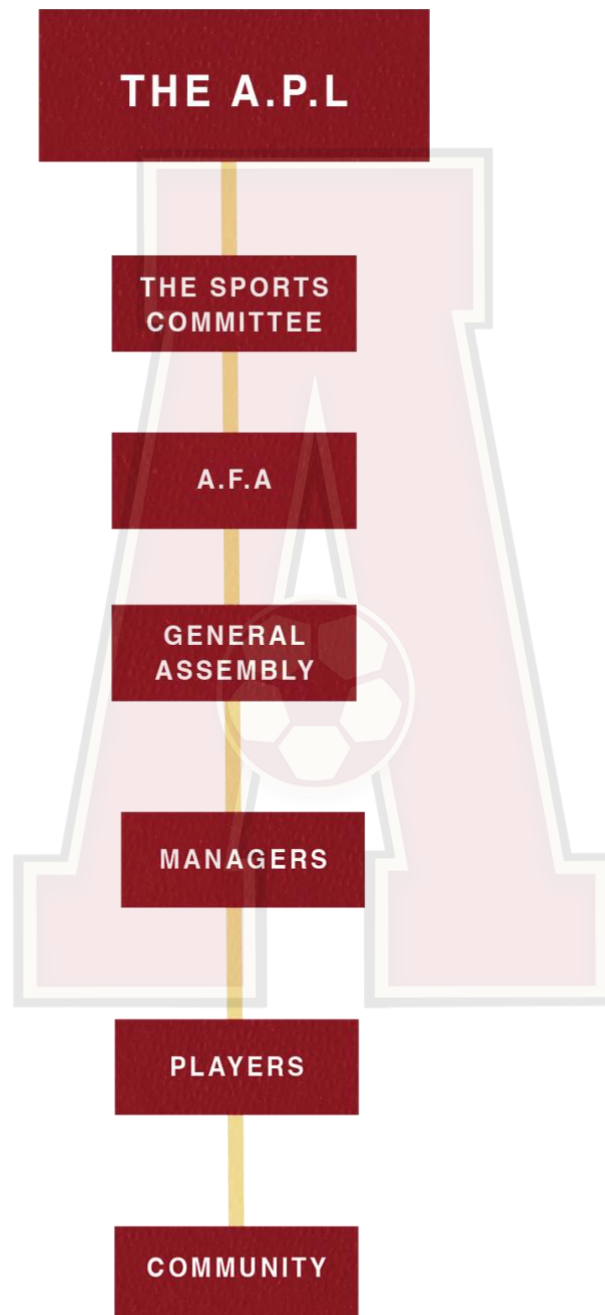
Membership of the A.P.L. shall be as follows:

- a. Officers:
 - Executive - Heads of the Executive, Public Relations, Data Collection, Finance, Operations, Health, and Disciplinary Committees.
 - Non-executive -Team Representatives of registered teams and Representatives from the Ashesi Sports Committee.
- b. Non-officers – Managers, Players, and Members of the Ashesi Community.



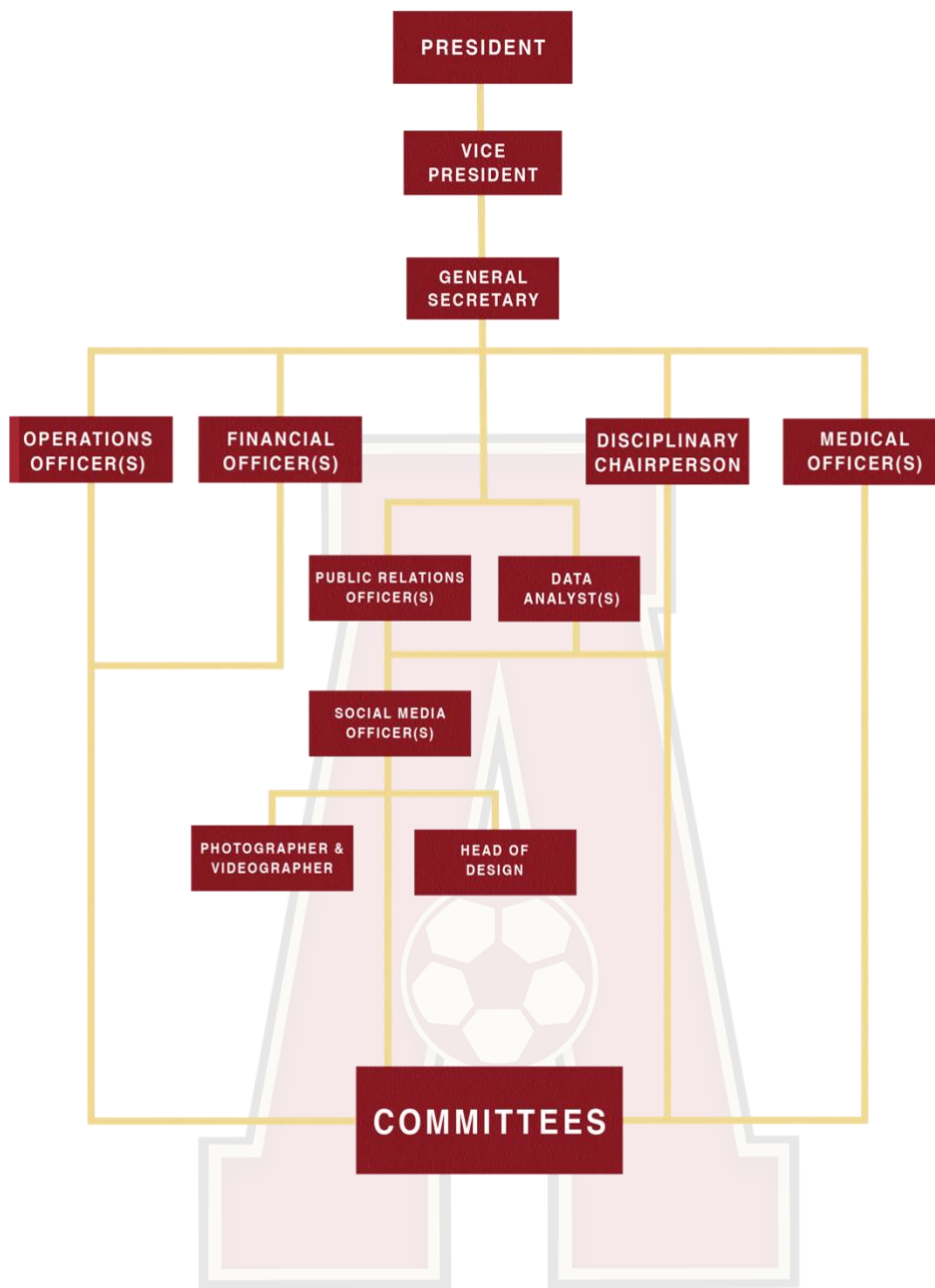
Article V – Structure of the A.P.L.

A visual representation of the structure of the A.P.L. is represented as follows:



The organizational structure of the Ashesi Football Association is as follows:





Article VI - General Assembly

Section I – Description

- There shall be a body known as the General Assembly.



- It shall comprise of:
 - The A.F.A. President, the Vice President, and General Secretary.
 - One representative from each football team.
 - An Ashesi Sports Committee Representative.
- All meetings of the General Assembly shall be chaired and directed by the A.F.A. President.
- In the absence of the A.F.A. President at any meeting, The Vice President Secretary shall chair the meeting.

If the A.F.A. President is under impeachment; the Ashesi Sports Committee Representative shall chair the meeting.

Section II – Duties

The General Assembly shall:

- a. Be the primary legislative and policy-initiating body of the A.M.P.L. and the A.W.P.L.
- b. Be the supreme judicial body in all manner of disputes under its jurisdiction.
- c. Receive and handle all allegations of negligence of duty, abuse of authority, incompetence, theft of A.S.C. property brought against its officers or elected committee members, and other forms of misconduct. If necessary, they shall refer such actions to the applicable institution.
- d. Ratify the value of the players within the league.
- e. Oversee the elections of an executive body.
- f. Be responsible for planning the A.P.L. and the A.W.P.L. revenue generation programs and shall assign them to appropriate committees within the executive for implementation.

Section III – Meetings & Quorum

- a. There shall be a meeting at the beginning and the end of every academic semester.
- b. Meetings can also be held at the request of at least a quorum of the assembly's members and/ or at the direction of the A.F.A. President.
- c. All members must be informed of the meeting date **at least a week** before the meeting.



- d. In the absence of a club representative at a meeting, the club manager's presence will be needed.
- e. A meeting can commence, provided a quorum is present.
- f. The A.F.A President shall establish the agenda for the day and the order of proceedings at meetings, and these shall be read out by the General Secretary before every meeting.
- g. Each member of the General Assembly shall have one vote during the first (1st) round of any ballot.
- h. In the event of a tie after the first (1st) round of balloting, The A.F.A. President may administer veto power to break the deadlock.

Section IV: Ashesi Sports Committee Representative

- a. The A.S.C. Sports Chairperson shall choose a representative from the Sports Committee to serve as a voting member of the General Assembly.
- b. This representative shall also:
 - i. serve as a signatory on the A.F.A. bank account,
 - and
 - ii. act as the head of the Vetting Committee.

Article VII – Executive Officers

Section I – Officers

Each A.F.A. executive officer has a term of one academic year. These officers are:

A.F.A. President

A.F.A Vice President

General Secretary

Finance Officer

Operations Officer

Medical Officer

Disciplinary Chairperson



Section II – Duties of Officers

President

Shall:

- a. Be the head of the General Assembly and Executive Committee and chair all their meetings.
- b. At the end of each semester, present a status report on the activities of the Executive Committee to the General Assembly. This shall include a statement of financial transactions that have taken place over the semester. The President shall make a printed version of the address available to all students.
- c. Be the principal signatory on the A.F.A. Bank account.
- d. Serve as the representative of the league to any associations or organizations.
- e. Oversee all football-related activities on campus.
- f. Act as the primary mode of contact between the Sports Chairperson and the Footballing community.
- g. Prioritize the A.F.A.'s goals and keep the committee on track by working within the association's framework.
- h. Lead the entire membership in a well-rounded program of activities and projects.
- i. Ensure that all Executives and Committee members are performing their duties adequately.

Vice President

Shall:

- a. Be the head of the General Assembly and Executive Committee and chair all their meetings.
- b. At the end of each semester, present a status report on the activities of the Executive Committee to the General Assembly. This shall include a statement of financial transactions that have taken place over the semester. The President shall make a printed version of the address available to all students.



- c. Be the principal signatory on the A.F.A. Bank account in the absence of the President.
- d. Be responsible for matchday operations.
- e. Be a facilitator for club activities.
- f. Ensure that all sub-committees are accountable and responsible.
- g. Ensure committee members, team managers, and coaches fulfill their responsibilities to the A.F.A.
- h. Be available to handle any disputes.
- i. Ensure that planning and budgeting for the future are carried out following members' wishes.
- j. Create and abide by an agenda for weekly meetings.
- k. Keep officers on task and aid committees to run smoothly.
- l. Meet with the President and Sports Chairperson to discuss monthly agenda points and current association issues.
- m. Work with the General Secretary in filing the association's semester reports.
- n. Facilitate the Face of the League campaign.

General Secretary

Shall:

- a. Assume the duties of the President and the Vice President in their absence.
- b. Record minutes of all Executive Committee and the General Assembly meetings and make them readily available to the public.
- c. Be responsible for the appointment (or otherwise) of the Public Relations Committee members.
- d. Be the head of the Public Relations Committee.



- e. Be responsible for the appointment (or otherwise) of the Data Collection Team members.
- f. Be the head of the Data Collection Team.
- g. Keep records of those who are late to the weekly Executive meetings.
- h. Create transfer contracts.
- i. Maintain adequate records and administration.
- j. Hold a meeting with the leagues' participating clubs' secretaries at the onset of the football season.
- k. Be responsible for drawing the fixtures of the league and other tournaments with the Vice President and Operations Officer.

Finance Officer

Shall:

- a. Be in charge of the financial records of the A.F.A.
- b. Be responsible for preparing the A.F.A.'s budget and financial reports.
- c. Be a signatory of the A.F.A. Bank Account in the absence of the Vice and President.
- d. Be responsible for the appointment (or otherwise) of members of the Finance Committee.
- e. Be the head of the Finance Committee.
- f. Ensure all staff, team managers, and coaches do not exceed authority ceilings for financial expenditure without reference to the General Committee.
- g. Maintain accurate records of income and expenditure.
- h. Organize the collection of funds from various clubs.
- i. Be responsible for collecting the semester dues of GH¢ 10.00 per player.
- j. Oversee all fundraising activities and events.

- k. Collect infringement fees from all Executives that falter the “come on time” policy of the A.F.A. (GH¢ 10.00 after 5 minutes & GH¢ 20.00 for being absent without an hour notice before the meeting).

Operations Officer

Shall:

- a. Be responsible for all football equipment to be used only for the A.P.L. and other football competitions or tournaments organized by the A.F.A.

Be responsible for the appointment (or otherwise) of members of the Operations Committee.
- b. Ultimately be responsible for ensuring that the playing area (Ash Pitch) is ready before any football matches.
- c. Be the head of the Operations Committee.
- d. Oversee Ground Officials
- e. Develop and maintain strategies for the ongoing expansion of the league's fan base.
- f. Ensure players attending League tribunal hearings are supported by quality advocates.
- g. Ensure all support staff attend matches
- h. Provide all support staff with the appropriate equipment to undertake their specific roles.
- i. Ensure that the school team’s kit is ready for the team when the time arises.

Data Collector and Soccer Analyst

Shall:

- a. Record matches by providing accurate statistical data.
- b. Ensure the upkeep of all filming and video capture equipment.
- c. Be responsible for the interpretation, analysis, and dissemination of performance data.
- d. Be responsible analytical ad hoc duties as requested by the team's management



- e. Be responsible for creating the school team's squad.
- f. Build the league's database with the Public Relations Committee.
- g. Be responsible for the player of the day posters and match highlights.
- h. Head of all data collectors in the football community.
- i. Build a player value system with ratings and a virtual currency system.
- j. Be present on the football pitch always during an official game.
- k. Provide the team of the week: such a team would represent the school football team in competitions or friendlies.

Disciplinary Chairperson

Shall:

- a. Be responsible for the appointment (or otherwise) of members of the Disciplinary Committee.
- b. Be the head of the Disciplinary Committee.
- c. Ensure that delinquent members are appropriately handled.
- d. Enforce the laws of the constitution.
- e. Be responsible for the implementation of all transfers.
- f. Ensure that players, managers, participating clubs' executives, fans, and officials comply with the constitution's laws.
- g. Be responsible for the conduct of the officials of every game.
- h. Be responsible for taking infringement fees from players after matches.
- i. Ensure that every match starts at its said and arranged time.
- j. Be the head of disciplinary chairpersons in the football community.
- k. Ensure that all offenders of the Law of the Game, including officials, are dealt with judiciously.



Medical Officer

Shall:

- a. Be responsible for the appointment (or otherwise) of members of the Medics team.
- b. Be the head of the Medics team.
- c. Be responsible for the mental, physical, and psychological well-being of players on and off the pitch.
- d. Ensure that the medics along with their medical kit and equipment are always at a game.

Public Relations Officer

Shall:

- a. Handle live matchday coding and editing of match footage post-game to produce post-match reports.
- b. Manage long-term analysis projects and present key trends throughout the season.
- c. Be responsible for filming, coding, and analyzing games, then presenting feedback to players and management.
- d. Work with the other A.F.A. Officers, team mentors, and the various sub-committees in the association.
- e. Promote the association to the Ashesi community and beyond using all available methods of communication.
- f. Provide team lists, match results, and relevant information to the Ashesi Community.
- g. Keep records for historical purposes.
- h. Make sure the A.F.A. is well presented.
- i. Present newsletters and all football-related information to the Ashesi Community and beyond.

Social Media Head

Shall:

- a. Formulate and implement social media activities across all social media networks (Instagram, Facebook, Twitter, Website) to raise awareness, drive business and enhance reputation.
- b. Lead the management of the A.F.A.'s social media accounts.



- c. Work closely with the **Public Relations Officer** to ensure that all social media communications bear a consistent and agreed message.
- d. Undertake proactive social media work, including developing new content & features.
- e. Create video and written content for the A.F.A's social media accounts.
- f. Ensure that social media interactions are responded to quickly and accurately.
- g. Lead and implement the digital communication strategy.
- h. Have no affiliation to any participating club in the leagues.
- i. Make posters about upcoming fixtures and played fixtures with match statistics and facts.
- j. Work with the Data Collection Team and the Public Relations Officer to produce up-to-date content for the league.



Article VIII – Committees

Standing Committees

Executive Committee

Description iii. There shall be a body known as the Executive Committee.

- iv. It shall comprise the A.F.A. President, Vice President, General Secretary, Finance Officer, Operations Officer, Medical Officer, Social Media Head, and Disciplinary Chairperson.
- v. The A.F.A. President shall head it.



Duties

It shall:

- a. Have oversight of all the committees of the A.P.L.
- b. Supervise and administrate the affairs of the league and other football tournaments regularly.
- c. Carry out all policies, initiatives, plans, and programs authorized by the General Assembly within the laws of the Ashesi Constitution.
- d. Recommend to the General Assembly:
 - ✦ Financial, operational, disciplinary, health, and regulatory policies relating to the league's development.
 - ✦ Methods of monitoring & evaluating all policies, programs, and projects of constituted committees within the A.F.A.

Public Relations Committee Description

- a. There shall be a body known as the Public Relations committee.
- b. The General Secretary shall head it.

Duties

It shall:

- a. Be responsible for coordinating all A.F.A.-related publications including but not limited to official newsletters, statistical reports, judicial notices, and game reports.
- b. Be responsible for organizing pre-match press conferences.
- c. Be responsible for the promotion of all A.F.A. events.
- d. Handle all protocol issues.



Data Collection Team

Description

- a. There shall be a body known as the Data Collection Team.
- b. The General Secretary shall head it.

Duties

It shall:

- a. Be responsible for confirming that all teams are duly registered and that they meet all the A.F.A.'s requirements before the start of the season.
- b. Be responsible for confirming that all players are duly registered to their respective teams before the start of the season and/or end of the transfer window.
- c. Work with the finance committee in verifying that each team and player has paid the required dues.
- d. Record all the basic statistics for each match and provide a summary of these statistics every week.
- e. Maintain the right to introduce any other bylaws regarding transfer policy before starting the transfer window.
- f. Compile and calculate the values of the different players within the league to submit to the General Assembly.

Finance Committee

Description

- a. There shall be a body known as the Finance Committee.
- b. The Financial Officer shall head it.

Duties

It shall:

- a. Be responsible for managing all financial transactions of the A.F.A.
- b. Work with the Data Collection Team in verifying that each team and player has paid the required dues.



- c. Prepare a budget before the beginning of each season.
- d. Recommend potential changes in player and team registration fees to the General Assembly.
- e. Prepare a financial statement detailing the season's expenses before the end of the season.
- f. Decide where to invest the funds the A.F.A. may have at its disposal at the end of every season.

Operations Committee

Description

- a. There shall be a body known as the Operations Committee.
- b. The Operations Officer shall head it.

Duties

It shall:

- a. Be responsible for the preparation of all A.F.A.-related football activities.
- b. Procure all necessary equipment and see to their proper storage and maintenance.
- c. Be held responsible for the upkeep and maintenance of all A.F.A. equipment and any item(s) loaned to the A.F.A by:
 - i. The A.S.C.
 - ii. Teams
 - iii. Players
 - iv. Other Students.
- d. Be responsible for ensuring that the playing area is ready before any match.
- e. Work in cooperation with the Medics Team to maintain a clean, safe environment at football venues before and after matches.

Medics Team

Description



- a. There shall be a body known as the Medics Team.
- b. The Medical Officer shall head it.

Duties

It shall:

- a. Work in cooperation with the Operations Committee to maintain a clean, safe environment at football venues before and after matches.
- b. Ensure that adequate first aid personnel and equipment are always available at every match.
- c. Work in tandem with the university's nurse to ensure that:
 - i. Students with stated medical conditions are declared & catered for.
 - ii. First aid personnel are adequately trained.
 - iii. First aid equipment is readily available.
- d. Regularly provide information that could contribute to the well-being of players and non-players alike.

Disciplinary Committee

Description

- a. There shall be a body known as the Disciplinary Committee.
- b. The Disciplinary Chairperson shall head it.

Duties

- a. It shall summarily take up all misconduct issues on the field of play and recommend sanctions to the General Assembly.

NB: Each committee is expected to perform its duties accordingly with no excuses. Each committee must have a team of at least four members to ensure that duties are performed judiciously.

Any committee that fails to perform its duties as required would attract sanctions meted on them by the **Vice President**.

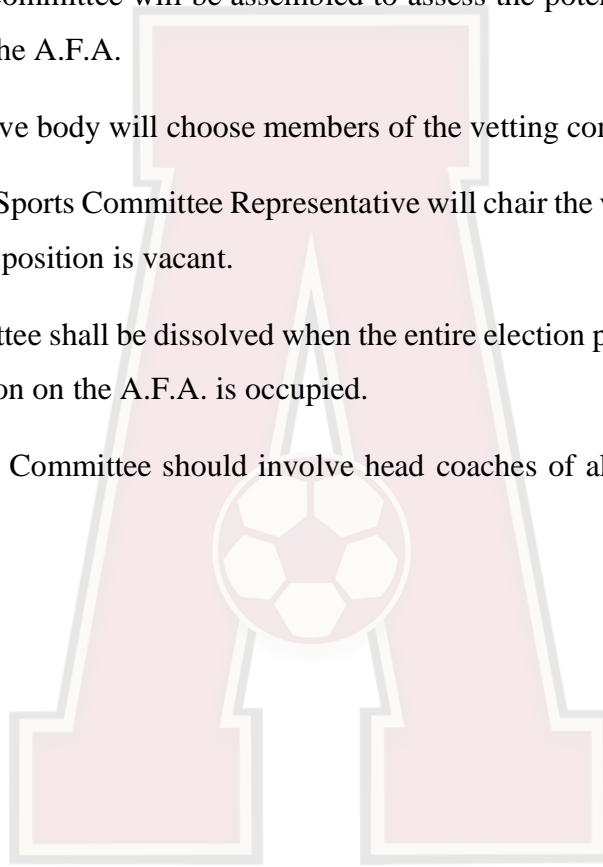


Ad-hoc Committees

- a. The A.F.A. President and Vice President can set up ad-hoc committees to deal with specific issues not directly tackled by any standing committee.
- b. They are to have a specific time duration and must present a report to the General Assembly on completion of their purpose.
- c. They must be comprised of current A.F.A. Committee members

Vetting Committee.

- a. A Vetting Committee will be assembled to assess the potential candidates for any position in the A.F.A.
- b. The Executive body will choose members of the vetting committee.
- c. The Ashesi Sports Committee Representative will chair the vetting committee if the Presidential position is vacant.
- d. This committee shall be dissolved when the entire election process is complete, and every position on the A.F.A. is occupied.
- e. The Vetting Committee should involve head coaches of all participating clubs in the league.



Article IX: Elections, Resignations, Impeachment, and Appeals

Section I – Electoral Rules and Procedure

Election Procedure

- a. The presiding Executive body will organize A.F.A. executive elections no later than a month before the end of the second (2nd) academic semester (Spring).



- b. The nomination procedure for individual roles within the A.F.A. shall close two working days after this announcement has been made.
 - I. All potential candidates must sign up with the A.F.A. through email sent by a current A.F.A. executive before the deadline.
 - II. The deadline may be extended by a maximum of 3 additional working days on the condition that there have been no nominations for the position of A.F.A. President.
 - III. If there are no nominations after the extended deadline, the Ashesi Sports Chairperson has the prerogative to appoint an interim A.F.A. President.
- c. The Vetting Committee will evaluate all potential candidates for every open position. This includes all appointments made by either the A.F.A. President-elect or the A.S.C. Sports Chairperson.
- d. The Vetting Committee must release the final list of candidates authorized to stand for election to the General Assembly within two days of the closure of nominations.
- e. Voting will be held immediately after the vetting of all potential candidates is made.
 - I. Voting is restricted to only members of the General Assembly.
 - II. The candidate with the highest number of votes for any position is declared the election's winner.
 - III. The entire A.F.A. body must be aware of the election results within 24 hours.
- f. Suppose any position is left open at the end of the elections, in that case, the A.F.A. President-elect has 24 hours to recommend an individual for vetting into the vacant position.

Election Rules

- a. All individuals must understand the league and its ongoing activities to stand for any executive position.
- b. In addition, anyone standing for the positions of A.F.A. President, Vice President, General Secretary, Disciplinary Chairperson, and Social Media Head must resign from active duty in any team they are affiliated with.



- c. The A.F.A. President's position shall be restricted to students currently in their sophomore or junior classes.
- d. The positions of Vice President, General Secretary, Finance Officer, Operations Officer, Medical Officer, Disciplinary Chairperson, and Social Media Head shall be restricted to students currently in the freshman, sophomore, and junior classes.
- e. An individual cannot, for whatever reason:
 - i. Be elected into more than one position in the A.F.A. at a time.

Section II – Resignations

- a. Any person that seeks to resign from their position must:
 - i. Give the A.F.A. 2 weeks' notice before stepping down.
 - ii. Give a written reason why they can no longer hold their position.
- b. Submit copies of this document directly to the A.F.A. President and the Ashesi Sports Committee Representative.

Section III – Impeachment & Appeals

Match-fixing, misuse of A.F.A. resources, supplying false information to the community, failure to perform their duties as expected of them, and general abuse of office are all reasons to call for the impeachment of an elected A.F.A. official and attract a fine **(GH¢ 50) if proven guilty.**

Process

- a. The offended party/parties must submit a written document to the A.F.A. President or Vice President with sufficient reasons for impeachment.
- b. The A.F.A. President shall call a meeting of the General Assembly the following day. At this point, the official(s) under impeachment must be present or have a representative to hear the charges formally.



- c. The parties for the accused and the accuser shall be given one day to put together a case.
- d. After listening to both cases, the Head of the General Assembly shall call for a vote of no confidence to be passed by the assembly. If the indicted official is a member of the General Assembly, they may not partake in voting proceedings.
- e. A General Assembly vote of no confidence in the executive (s) under question must be passed by at least 60% of the entire General Assembly.
- f. The A.F.A. President and/or Teams shall have 24 hours to nominate a replacement for the position vacated.
- g. Suppose the official in question is the A.F.A. President, the written document must be submitted to the A.S.C. Sports Committee Representative, who will then bring the matter to the General Assembly. **(See Article VI: Section I-f)**
- h. If the A.F.A. President is successfully impeached, the Vice President shall assume leadership of the A.F.A. till the end of the current semester.
- i. If both the A.F.A. President and the Vice President have been successfully impeached, the General Secretary shall assume leadership of the A.F.A. till the end of the current semester.
- j. If the President, the Vice President and the General Secretary have been successfully impeached, the Disciplinary Chairperson shall assume leadership of the A.F.A. till the end of the current semester.
- k. Any successfully impeached officer has 24 hours to submit an appeal to the Head of the General Assembly. This can only be done to present new evidence that might not have been present at the earlier ruling.

Section IV – A.F.A. Meeting.

- a. The A.F.A. is set to meet at least once every week to discuss the previous week's activities, make deductions, and draw some meaningful conclusions.
- b. All Executives are to be at every meeting unless there is a suitable reason to miss it, and the said reason is to be made known at least an hour before the agreed meeting time.
- c. All meetings must have an agenda prepared by the General Secretary.



- d. All meeting tasks must be completed before the meeting can end.
- e. The 5 minute rule applies to every official A.F.A. meeting. A GH¢ 10 fine is to be placed on anyone who comes to the meeting 5 minutes after the set time.
- f. Any Executive who refuses to attend the meeting without permission or suitable excuse at least ten minutes before the meeting must pay GH¢ 20 to the Finance Chairperson.

Article X – Teams

Section I – Membership (Male Team)

- a. Teams eligible for membership under the league's constitution shall only be admitted to the league upon receiving an affirmative majority vote of the General Assembly and passing all the requirements set by the A.F.A.
- b. To gain admittance as a member of the league, a team or club must demonstrate to the General Assembly the intent and ability to comply with the Constitution, By-Laws, and Playing Rules.
- c. Admittance of a team to league membership is contingent upon payment of all dues and registration fees specified herein by legislation or the administrative ruling.

Section II – Registration and Dissolution

To register, a team must:

- I. Have a minimum of 15 registered players.
- II. Have a maximum of 23 registered players; thus, no more than 23 players.
- III. Have a minimum of 7 continuing students as registered players.
- IV. Have officials serving as:



- 
- a. President (Club Representative)
 - b. Manager
 - c. Disciplinary Representative
 - d. Finance Committee Head
 - e. Medical Committee Head
 - f. Operations Committee Head
 - g. Data Collector
 - h. Social Media Officer
 - i. Scout Committee Head and Transfer Personnel

NB: To participate in the league, the above positions need to be filled up.

- V. Have paid all their registration fees (GH¢ 50) to the A.F.A. before the beginning of the season.
- VI. **Have no more than eight players from a particular class group.**
- VII. Comply with all rules and regulations set by the A.F.A.

Management and team players who did not follow the correct procedures to register a team cannot participate in any A.F.A. competition for a year.

To dissolve a team, the team must:

- I. Have the consent of at least two official representatives and 80% percent of the players.
- II. Provide a consent document signed by players and officials and an official one-page letter stating the reasons for the dissolution.
- III. Submit this letter to the A.F.A. by the date provided by the A.F.A.
- IV. Note that it **cannot** be dissolved during the season.

Failure to follow the correct procedure for dissolution will lead to the following punishments:



- Management or members from dissolved teams cannot work together in the same team in any A.F.A. competition.
- Not more than five players or members from dissolved teams can play together in other teams until after two seasons from when the team dissolved.

Section III – Duties

A team must ensure that:

- a. They arrive promptly at the match venue with a minimum of 7 outfield players and one goalkeeper. **(NB: The team should meet the minimum requirement to start the match at the set time; otherwise, the team would be fined).**

A **GHC 50** fine will be placed on the team if they are 5 minutes later than the set match time.

- b. **In addition to the fine, the team with less than seven outfield players after the grace period (5 minutes after the initial kick-off time) would be asked to forfeit and have a point deducted from the current league standing points.**
- c. Its chosen representative attends General Assembly meetings.
- d. Player and team registrations are completed before the start of the league.
- e. Each player has paid the dues of **GHC 10** before the league commences.
- f. All players come prepared with the correct footwear and appropriate kit.
- g. It has its own working Executive Committee all year round.

Section IV – Membership (Female Team)

- a. Teams eligible for membership under the league's constitution shall only be admitted to the league upon receiving an affirmative majority vote of the General Assembly and passing all the requirements set by the A.F.A.



- b. To gain admittance as a member of the league, a team or club must demonstrate to the General Assembly the intent and ability to comply with the Constitution, Bylaws, and Playing Rules.
- c. Admittance of a team to league membership is contingent upon payment of all dues and registration fees specified herein by legislation or the administrative ruling.

Section V – Registration and Dissolution

To register, a team must:

- VIII. Have a minimum of 12 registered players.
- IX. Have a maximum of 18 registered players and not more.
- X. Have a minimum of 5 continuing students as registered players.
- XI. Have officials serving as:
 - a. President (Club Representative)
 - b. Manager
 - c. Disciplinary Representative
 - d. Finance Committee Head
 - e. Medical Committee Head
 - f. Operations Committee Head
 - g. Data Collector
 - h. Social Media Officer
 - i. Scout Committee Head and Transfer Personnel

NB: To participate in the league, the above positions need to be filled up.

- XII. Have paid all their registration fees (GH¢ 50) to the A.F.A. before the beginning of the season.
- XIII. Have no more than four players from a particular class group.



XIV. Comply with all rules and regulations set by the A.F.A.

To dissolve, a team must:

- V. Have the consent of at least two official representatives and 80% percent of the players.
- VI. Provide a consent document signed by players and officials and an official one-page letter stating the reasons for the dissolution.
- VII. Submit this letter to the A.F.A. on the said date provided by the A.F.A.
- VIII. Note that the team **cannot** dissolve during the season.

Management and team players who did not follow the correct procedures to register a team cannot participate in any A.F.A. competition for a year.

Failure to follow the correct procedure for dissolution will lead to the following punishments:

- Not more than five players or members from dissolve teams can play together in other teams until after two seasons from when the team dissolved.
- Management and team players who do not follow the correct procedure cannot participate in any A.F.A. competition for a year.

Section VI – Duties

A team must ensure that:

- i. They arrive promptly at the match venue with a minimum of 5 outfield players and one goalkeeper. (NB: The team should meet the minimum requirement to start the match at the set time; otherwise, the team would be fined).

A *GHC 50* fine will be placed on the team if they are 5 minutes later than the set match time.

- j. Its chosen representative attends General Assembly meetings.
- k. Player and team registrations are completed before the start of the league.
- l. Each player has paid the dues of *GHC 10* before the league commences.
- m. All players come prepared with the correct footwear and appropriate kit.
- n. It has its own working Executive Committee all year round.



Article XI – Team Representatives

- a. Every team is entitled to one team representative on the General Assembly
- b. The Team Representative is chosen by the team and can carry any other position within the team.
- c. **Duties**

The representative shall:

- a. Serve as a team's sole representative on the General Assembly
- b. Be responsible for ensuring that their team is informed about all General Assembly and Executive Committee activities that concern them.

Article XII - Players

Section I – Registration

Only players in good standing with the league can participate in games.

- a. A player in good standing in the league is one who:
 - i. Is currently a student at Ashesi University.
 - ii. Is currently not serving a suspension from the university
 - iii. Has paid his player registration fees.

Section II – Duties

Each player:

- a. Must ensure that he/she submits a printed document of all personal medical conditions and afflictions to the nurse before the beginning of the season.
- b. Must act in a manner befitting an Ashesi student on the field of play.
- c. Must have the required team kit and footwear.
- d. Must have paid their dues of ***GHC 10 (player dues)***

Section III – Transfer Window

- There would be four transfer windows.



- **First Transfer Window (At the beginning of the Fall Semester).**
- **Second Transfer Window (During the Mid Semester Break of the Fall Semester).**
- **Third Transfer Window (At the beginning of the Spring Semester).**
- **Fourth Transfer Window (During the Mid Semester Break of the Spring Semester).**
- All close of Transfer Window Date would be communicated by the A.F.A. **at least 24 hours** before their closure.
- All transfers must be made with the A.F.A. transfer contracts.
- All transfer contracts must be renewed **yearly**.
- All freshmen can be scouted through the A.F. A's trial matches.
- No transfers **must be made after the transfer window has been closed**, except the transfer of free agents who have not yet participated in the league.
- A player may be loaned to another club based on a written agreement between him and the clubs concerned. Any such loan is subject to the same rules as players' transfer, including the provisions on training compensation and the solidarity mechanism.
- The minimum loan period shall be the time between two transfer windows.
- The team that has accepted a player on a loan basis is not entitled to transfer him to a third club without the written authorization of the club that released the player on loan and the player concerned.
- A contract between a player and a team may only be terminated upon the expiry of the term of the contract or by mutual agreement.
- A contract cannot be unilaterally terminated during a season.
- A player with a terminated contract would have to sit out on their former team's third fixture to get a transfer to another team.

Article XIII – Playing Rules

- A fourth substitute would be allowed in tournament matches heading to extra time.
- **Cooling breaks** last three minutes in duration and are then implemented by the referee at approximately 30 minutes into the run-of-play in both halves of the match (i.e.,



around the 30th minute and 75th minute, respectively). Three minutes will be added to stoppage time at the end of each half only when the temperature exceeds 31 °C.

Section I – Framework of Competition (The Male League)

- a. The league shall offer competition during a yearlong season.
- b. The Executive Committee shall arrange the league's match schedule as it deems appropriate to offer good competition to member teams.
- c. The Executive Committee shall arrange the league schedules as it deems appropriate to make good and beneficial use of available playing fields, promote soccer growth, and avoid conflicts with academic activities.
- d. The number of teams in the league should be an even number with a minimum of four teams.
- e. The league standings shall be computed as follows:
 - i. Win = three points
 - ii. Draw = one point
 - iii. Loss = no points.
- f. The league champions shall be the team(s) with the highest point total(s) at the end of a season. If there is a tie in first place points totals, there shall be a playoff by the League Playing Rules to determine the first-place finisher(s). In the event of ties in point totals for any other positions in the league or division standings, the ties shall be broken in favor of:
 - The team with the highest goal differential for matches against the team(s) tied with it.
 - The team with the best regular season records against the team(s) with which it is tied.
 - The team with the highest goal differential for the regular season.
 - The team with the lowest number of goals scored against it for the regular season.
- g. All players are required to respect every decision of the referees.



- h. All bookings are meted with an infringement fee of ***GHC 10*** for a yellow card and ***GHC 20*** for a red card and missing the next league match.
- i. A match would be 35 minutes per half.
- j. Three substitutes per team in a league match.
- k. Players and teams who fail to respect the referees' decision will face the following punishments: **(Referee's discretion)**
 - The player misses two matches.
 - The team loses 1 to 3 points at the referees' discretion.

Section II – Framework of Competition (The Female League)

- l. The league shall offer competition during a yearlong season.
- m. The Executive Committee shall arrange the league's match schedule as it deems appropriate to offer good competition to member teams.
- n. The Executive Committee shall arrange the league schedules as it deems appropriate to make good and beneficial use of available playing fields, promote soccer's growth, and avoid conflicts with academic activities.
- o. The number of teams in the league should be an even number with a minimum of four teams.
- p. The league standings shall be computed as follows:

- i. Win = three points
 - ii. Draw = one point
 - iii. Loss = no points.
- q. The league champions shall be the team(s) with the highest point total(s) at the end of a season. If there is a tie in first place points totals, there shall be a playoff by the League Playing Rules to determine the first-place finisher(s). In the event of ties in point totals for any other positions in the league or division standings, the ties shall be broken in favor of:
- The team with the highest goal differential for matches against the team(s) tied with it.
 - The team with the best regular season records against the team(s) with which it is tied.
 - The team with the highest goal differential for the entire regular season.
 - The team with the lowest number of goals scored against it for the entire regular season.
- r. All players are required to respect every decision of the referees.
- s. All bookings are meted with an infringement fee of **GHC 10** for a yellow card and **GHC 20** for a red card and missing the next league match.
- t. A match would be 25 minutes per half.
- u. Three substitutes per team in a league match.
- v. Players and teams who fail to respect the referees' decision will face the following punishments: **(Referee's discretion)**
- The player misses two matches.
 - The team loses 1 to 3 points at the referees' discretion.



III Framework of Competition (The Mixed Tournament)

- a. The mixed tournament shall offer competition at a set date within the yearlong season.
- b. A team is required to have an equal number of males and females.
- c. A team must have a minimum of 16 players and a maximum of 24 players.
- d. The registration fee to enter this competition is **GHC 20** per team.
- e. Each team should have these requirements:
 - A Team Name and Distinct Color.
 - A Manager.
 - A Team Representative.
 - At least four freshmen, four sophomores, four juniors, and four seniors.
- f. The Executive Committee shall arrange the mixed tournament's match schedule in a **draw to the general public** as it deems appropriate to offer good competition to member teams.
- g. The Executive Committee shall arrange the mixed tournament schedules as it deems appropriate to make good and beneficial use of available playing fields, promote soccer growth, and avoid conflicts with academic activities.
- h. The number of teams in the mixed tournament should be an even number with a minimum of eight teams.
- i. The mixed tournament shall be a knockout phase only.
- j. All players are required to respect every decision of the referees.
- k. All bookings made in this tournament remain in this tournament till the next one.
- l. All bookings are meted with an infringement fee of **GHC 10** for a yellow card and **GHC 20** for a red card.
- m. Players and teams who fail to respect the referees' decision will face the following punishments: **(Referee's discretion)**
 - The player misses 1 match.
 - The team would be disqualified.



IV

Framework of Competition (The Male Inter Class Tournament)

- a. The inter-class tournament shall offer competition at a set date within the yearlong season.
- b. A class must have a minimum of 16 players and a maximum of 24 players.
- c. The registration fee to enter this competition is **GHC 50** per class.
- d. Each class should have these requirements:
 - A Team Name and Distinct Color.
 - A Manager.
 - A Team Representative.
- ii. The Executive Committee shall arrange the inter-class tournament's match schedule in a **draw to the general public** as it deems appropriate to offer good competition to member teams.
- iii. The Executive Committee shall arrange the inter-class tournament schedules as it deems appropriate to make good and beneficial use of available playing fields, promote soccer growth, and avoid conflicts with academic activities.
- iv. The inter-class tournament shall have a league phase.
- v. Six matches would be played in this tournament.
- vi. All players are required to respect every decision of the referees.
- vii. All bookings made in this tournament remain in this tournament till the next one.
- viii. All bookings are meted with an infringement fee of **GHC 10** for a yellow card and **GHC 20** for a red card.
- ix. Players and teams who fail to respect the referees' decision will face the following punishments: **(Referee's discretion)**
 - The player misses 1 match.
 - The team would be disqualified.



V Framework of Competition (The Female Inter Class Tournament)

- a. The inter-class tournament shall offer competition at a set date within the yearlong season.
- b. A class must have a minimum of 10 players and a maximum of 20 players.
- c. The registration fee to enter this competition is **GHC 50** per class.
- d. Each class should have these requirements:
 - A Team Name and Distinct Color.
 - A Manager.
 - A Team Representative.
- e. The Executive Committee shall arrange the inter-class tournament's match schedule in a **draw to the general public** as it deems appropriate to offer good competition to member teams.
- f. The Executive Committee shall arrange the inter-class tournament schedules as it deems appropriate to make good and beneficial use of available playing fields, promote soccer growth, and avoid conflicts with academic activities.
- g. The inter-class tournament shall have a league phase.
- h. Six matches would be played in this tournament.
- i. All players are required to respect every decision of the referees.
- j. All bookings made in this tournament remain in this tournament till the next one.
- k. All bookings are meted with an infringement fee of **GHC 10** for a yellow card and **GHC 20** for a red card.
- l. Players and teams who fail to respect the referees' decision will face the following punishments: **(Referee's discretion)**
 - The player misses 1 match.
 - The team would be disqualified.



VI– Framework of Competition (The International Tournament)

- a. The international tournament shall offer competition at a set date within the yearlong season.
- b. An international team must have a minimum of 16 players and a maximum of 24 players (NB:

It can be a mix of nationalities representing one nationality)

- c. The registration fee to enter this competition is **GHC 50** per class.
- d. Each class should have these requirements:
 - A Team Name and Distinct Color.
 - A Manager.
 - A National Team Representative.
- e. The Executive Committee shall arrange the international tournament's match schedule in a **draw to the general public** as it deems appropriate to offer good competition to member teams.
- f. The Executive Committee shall arrange the international tournament schedules as it deems appropriate to make good and beneficial use of available playing fields, promote soccer growth, and avoid conflicts with academic activities.
 - i. The international tournament shall have a league phase.
 - ii. All players are required to respect every decision of the referees.
 - iii. All bookings made in this tournament remain in this tournament till the next one.
 - iv. All bookings are meted with an infringement fee of **GHC 10** for a yellow card and **GHC 20** for a red card.
 - v. Players and teams who fail to respect the referees' decision will face the following punishments: **(Referee's discretion)**
 - The player misses 1 match.
 - The team would be disqualified.



NB: All competitions held by the A.F.A. have awards for the winners and outstanding players and managers at the end of the year. (Awards Night would be held at the end of the Footballing Calendar).

VII – School Team Selection

- The Data Collector is to provide the team of the week: such team would represent the school football team in competitions or friendlies.
- The appointed coaches would select the befitting players to represent the school in any foreign competition.

Section VIII – Referees

- a. Referees and linesmen shall be assigned to matches and paid by the league at the direction of the Executive Committee.
- b. Referees shall have the power to stop matches for the following reasons:
 - i. Weather conditions that threaten player safety.
 - ii. Continuing violent player behavior.
 - iii. Excessive, ongoing interference from managers or spectators.
 - iv. Failure of one or both teams to have the minimum number of players at kick-off.
- c. If a match is stopped for any of the above reasons, the match may only continue from when it was halted, and possession settled via drop ball. This is only under the condition that:
 - i. The referee deems conditions fit enough to continue,
 - ii. Less than an hour of play has elapsed
- d. If neither condition is met, the match shall be summarily scrapped and rescheduled by the A.F.A.
- e. Suppose no referee is present to officiate a scheduled league match, in that case, an A.F.A. official present can, with the consent of opposing Team Managers, conscript

available team players or league officers not involved with the current match and are not included in a future qualifying match to act in their stead.

Article XIV – Miscellaneous

Section I – Amendments and Bylaws

- a. The General Assembly shall have the power to amend the league's constitution by a 3/4 vote of the entire General Assembly.
- b. The General Assembly shall have the power to make and/or amend By-Laws and Playing Rules for the league by a 2/3 vote, provided a quorum is present
- c. The General Assembly shall be the body tasked with matters of interpretation arising from the application or implementation of this constitution. Its interpretation on any section(s) or clause(s) or article(s) remains final and uncontested.
- d. Where there is a conflict of interest between or among the General Assembly to interpret any section(s) or clause(s), or article(s) of this constitution, the Ashesi Judicial Council (A.J.C.) or the Dean of Students shall be co-opted to superintend.
- e. The Transfer Policy, Match Day Rules & Regulations, and The A.F.A. Disciplinary Code of Conduct shall be instituted as mandatory bylaws to this constitution.

Section II – Miscellaneous

- a. A Quorum shall consist of at least half (1/2) of the members of the General Assembly.

Rules for Yellow cards and Red cards

1. If a player receives two yellow cards during the exact match, he receives an indirect red card. This means he misses the rest of that match and the next match.
2. If a player receives two yellow cards in two separate matches of the same A.F.A. tournament, he misses the next match.



3. Players who receive direct red cards will face the following punishments:

- Miss one match for denying the opposing team a goal-scoring opportunity
- Miss two matches for serious foul play
- Miss three matches for assaulting opponents and other persons
- Miss the rest of the season for assaulting referees.

NB: Players can appeal after a hearing.

Yearly Review

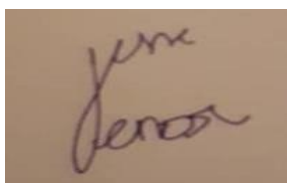
- The constitution should be reviewed at least once a year and amended when necessary.

Schedule II: Second Constitution Review Committee

Without prejudice to the constituted powers vested in us, we, the under listed students, upon the call for an amendment of the amendment section of the constitution and a review of the entire document by the student body, do now this day date revise the said document subject to the student body's approval to serve as the OFFICIAL SUPREME DOCUMENT to guide the A.F.A.

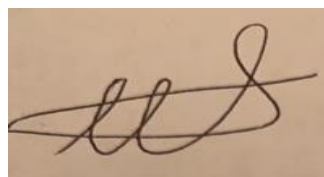
Signed by:





Jesse Tetteh Ayenor (President)

M.I.S., 2020



Erin Owusu (Vice President)

BA , 2022



Philip Akwei (Medical Officer)

BA , 2022



Albert Essilfie (Operations Officer)

CS, 2020



Yaw Mpeani (Disciplinary Chairperson)

