Emmigrant/Employee Registration Through OEP Form

OEPE-RF-02

Bureau of Emigration & Overseas Employment Government of Pakistan

(Before filling out the form; Please read the instructions from the end of form)

BEOE

Computerized Registration # :
(Office Use Only)

PE Office :
(Office Use Only)

1. Date: ☐☐ - ☐☐ - ☐☐☐☐ (dd,mm,yyyy)

OEP Information

2. Name of OEP/Agency:

3. Licence No.:

4. Permission No: 5. Date: ☐☐ - ☐☐ - ☐☐☐☐ (dd/mm/yyyy)

Emigrant Personal Information:

6. Name:

7. Father's / Husband's Name:

8. Emigrant CNIC No:

9. Gender: ☐ Male   ☐ Female

Emigrant Contact Detail:

10. Cell No.

12. Address (In Pakistan):

13. City: 14. District of Domicile:

Educational Details:

16. Qualification:

Emigrant Passport Information:

17. Passport No.

18. Place of Issue   19. Date of Issue: ☐☐ - ☐☐ - ☐☐☐☐ (dd/mm/yyyy)

"Next of Kin" Information:

20. Name of Nominee:

22. Relationship

Fee Receipts Titles	Receipts Nos.	Bank/Location Name	Bank Branch Name / Branch Code	Date (dd/mm/yyyy)	Amount(RS)
23. NADRA / NICOP		NADRA			
24. Welfare Fund		NBP			
		NBP			
		NBP			
27. Bank Certificate/Service charges (OEP refundable)		ABL			
28. OEC	OEC FEE	NBP			
		NBP			

Terms and Conditions

Emigrant Job Detail:

* For job title and category see reference from the annexure-A.

30. *Skill Level:*

    (Office Use Only)

31. *Job Category:*

    (Office Use Only)

32. Job Title:

33. Salary Rate:

34. Period of Contract: [ ][ ] - [ ][ ] - [ ][ ]

    (Years-Months-Days)

35. Other:

    *Other fringes benefits are provided according to the local labour laws.

Employer Detail:

36. Company Name:

38. City:

Declaration:

1) The OEP shall be held responsible under Emigration Ordinance, 1979 and Rules made there under, if visa is false/forged or any terms/conditions varies/unsatisfied.
2) I (Emigrant) fully understand the terms and conditions of employer and agreed to the job as mentioned in agreement.
3) I (Emigrant) will abide the terms and conditions mentioned in contract.
4) I (Emigrant) fully understand the procedure and time limits to put my complaints against Employer / OEP.
5) We hereby declare that the information/documents/visa (copy of visa) that we provided is correct/genuine and for any wrong information or any documents found forged/bogus; we are responsible for that under relevant law and can't make any disciplinary/legal action on the behalf of my registration in Protectorate of Emigrant Office if the information provided is wrong.

Instructions:

-Please fill the form clearly and using BLOCK/CAPITAL LETTERS. No small letters accepted. It is preferred to accept the form filled using computer/typewriter, can also be downloaded from BEOE website (http://www.beoe.gov.pk/downloads/) - Please attach a passport size photograph of emigrant.

Signature / Stamp of OEP　　　　　　　　　**Signature of Emigrant / Employee**

(Office Use Only)

39. *Registration #:*

40. *Date:* [ ][ ] - [ ][ ] - [ ][ ][ ]　(dd,mm,yyyy)

Checklist:

1.	Selection made through advertisement/nomination	☐ Yes	☐ No
2.	Are passport/visa in order	☐ Yes	☐ No
3.	Fields from 23 to 28 are checked	☐ Yes	☐ No
4.	Are ☐ passport / ☐ visa in order	☐ Yes	☐ No
5.	Whether the emigrant properly briefed	☐ Yes	☐ No
6.	Genuineness of documents (ID,NICOP,4 Fee Receipts, Passport, Visa, Travel Documents) Attached	☐ Yes	☐ No

All documents and above mentioned formalities are checked by me and found correct, in order and allowed for registration. Further more the form should be forwarded to the IT Section for IT Operations.

Authorized Signature/ Stamp

Authorized Signature/ Stamp
>(IT Section)

Certified that both parties mentioned above are agreed with the contents of this document/contract and Emigrant is registered under the mentioned Registration No and Date.

Protector of Emigrant
>(Stamp & Signature)