

Agenda

Thursday, September 4th 2025, 12:00 – 14:00

Lab D-243

Agenda

1. Approval of the Agenda
2. Approval of the Minutes
3. Announcements
 - a. None
4. Businesses
 - a. Discussion and confirmation of the client
 - i. Discussion of what is the problem that the client needs fixed
 - b. Discussion of who is going to be in charge of the front-end, back-end and database
 - c. Deciding the time of our meeting outside of class time
5. Varia
 - a. None
6. Adjournment and Next Meeting

Minutes Taker: Aaron

Future minutes: Aaron

Meeting participants: Aaron, Hélène, Said, Abdulmajeed

Agenda

Thursday, September 5th 2025, 8:30 – 11:30

Lab D-243

Agenda

1. Approval of the Agenda
2. Approval of the Minutes
3. Announcements
 - a. None
4. Businesses
 - a. Finishing the Deliverable 1
 - i. Making the project plan
 - ii. Writing the executive overview
 - iii. Writing the policies and communications
5. Varia
 - a. None
6. Adjournment and Next Meeting

Minutes Taker: Aaron

Future minutes: Aaron

Meeting participants: Aaron, Hélène, Said, Abdulmajeed