Ash [Surname]

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Portfolio: ¡your-github-pages-url¿ — Discord: @ash_handle

Profile

Early-career events and community support professional with hands-on experience across pop-culture conventions and grassroots esports. Strengths in Canva-based visual production, light stall/display design, basic media asset management, tournament admin/game hosting, and on-ground coordination. Comfortable working to briefs and supporting senior organizers with clear communications and tidy deliverables.

Core Skills

- Canva design (stall art, cards, posters, social tiles); print-ready exports and layout consistency
- Event support (queue flow, runner coordination, vendor/stall liaison, signage/layout tweaks)
- Media management (collecting/selecting photos/clips, naming/labeling, handoff for posts)
- Esports operations (lobby hosting, Captains Mode basics, results screenshots, bracket updates)
- Communication & tools: Discord admin flow, Google Forms/Sheets, basic video handling

Experience

Event Support (Minor) — MazeCity Comic Con Bangladesh   2024

Design & Operations Support (part-time/volunteer)
- Assisted with display design: signage and light layout tweaks for stalls and stage backdrops.
- Supported event organization: queue flow, runner coordination, attendee guidance on show floor.
- Helped with media management: collected clips/photos, labeled assets, forwarded selects for same-day social posts.
- Context: fan-focused pop-culture convention with cosplay runway, artist alley, gaming corners, panels, and photo zones.

Tournament Ops — "Summersoul Season 2" Dota 2   Sep 2025

Tournament Management, Game Hosting, Planning, Post Design Support
- Structured nightly fixture windows (10:00 PM–12:00 AM) and coordinated teams via Discord to avoid schedule clashes.
- Hosted lobbies (Captains Mode), handled side/pick procedures, recorded results/screenshots, and advanced brackets.
- Consolidated rules: team of 5 (+1 sub optional), total MMR cap 22,500 (top 5 MMRs count if sub present), verification and anti-smurf checks.
- Produced/assisted Canva posts for registration, verification reminders, brackets, and match announcements.
- References: Registration Google Form — Discord Server Invite; Prize Pool 20,000 BDT; 16-team bracket.

Event Support (Minor) — Dhaka Comic Con [Year]

Stall Art & Cards (Canva)
- Created stall artwork and branded cards/handouts in Canva; ensured legible typography, color consistency, and correct print sizing.
- Provided limited on-ground support for booth readiness and quick turnaround edits to assets when required.
- Event page: facebook.com/DhakaComicon

Promotional/Design Work

- Canva-based presentations, posters, and social media artwork for small teams and student/community events.
- Focus on clean hierarchy, export specs (print/web), and file organization for handoff.

Education

INTI International University & Colleges (Malaysia) Mar 2023 — Present
B.A. (Hons) in Mass Communication — Major: Public Relations; Minor: Marketing

Manarat International Completed 2017
Higher Secondary/Schooling

Freelance

- Canva design tasks for foreign clients: social tiles, posters, one-page sheets, simple presentation decks.
- Ad-hoc assignments: resizing/adaptation to platform specs, brand color alignment, export packaging.

Selected Links & Portfolio

- Portfolio site (events, images, videos, PDFs): ¡your-github-pages-url¿
- Dhaka Comic Con: facebook.com/DhakaComicon
- Dota 2 Tournament (Summersoul S2): Registration Form — Discord

Notes

Detailed photo/video evidence, QR codes (event links), and a fuller bio are available on the portfolio homepage. Assets and responsibilities listed above reflect minor/supporting contributions where specified.