

## Adib Haque

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### OBJECTIVE

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To obtain a professional and learning experience in a challenging environment that would further facilitate my personal development in the technology world, in particularly the Information Technology sector.

### EDUCATION

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**Passaic County Community College** Paterson, NJ  
Associates in Information Technology, May 2019

**New Jersey Institute of Technology** Newark, NJ  
Bachelors in Information Systems, May 2021

### TECHNICAL SKILLS

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Systems: Windows XP/Vista/7/8/8.1/10, Mac OS X, Linux, Windows Server  
Software: MS Office, Adobe Photoshop, Xcode, VMWare, MySQL, Active Directory  
Languages: Visual Basic, Python, Java, C++, HTML, SQL

### WORK EXPERIENCE

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**Kite+Key – Apple Campus Store, Rutgers Tech Store & Computer Repair** August 2017 – Present  
Assistant Manager & Administrators Assistant – Newark, New Jersey

- Coached staff on how to handle sales objections on a sale-by-sale basis
- Collaborated with finance, inventory, and institutional departments often to maintain company records
- Assist customers in finding the best possible solutions for all tech related questions and problems

**Friends of Khairullah** April 2017 – February 2018  
Website Developer/Data Entry – Prospect Park, New Jersey

- Responsible for designing, coding, and modifying [www.mayorkhairullah.com](http://www.mayorkhairullah.com)
- Responsible for entering subscriber information into system for mailing lists

**Councilman Anand Shah** November 2016 – January 2018  
Consultant – Prospect Park, New Jersey

- Offered advice and expertise in Public Relations Department
- Built brand awareness and managed and moderated all social media accounts

### VOLUNTEER EXPERIENCE

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Prospect Park Campaign Managers Assistant June 2016 & June 2017  
100+ hours of collective community service 2017 – 2018

### LEADERSHIP/MEMBERSHIPS

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Founder, Alpha Phi Delta National Fraternity, Beta Xi Chapter April 2016  
President, Alpha Phi Delta National Fraternity, Beta Xi Chapter April 2016 – May 2017  
Philanthropy Chair, Alpha Phi Delta National Fraternity, Beta Xi Chapter April 2016 – January 2018

### SPECIAL SKILLS

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Proficient: Collecting data, writing memos, and graphics design capabilities  
Bilingual: Fluent in English and Bengali, knowledge in Spanish  
Leadership: Assumed many professional leadership roles  
Communication: Networking, researching and planning