Event Card

Pick up at the end of day

Event Card

Pick up at the end of day

9

10

Event Card

Pick up at the end of day

Event Card

Pick up at the end of day

12

Event Card

Pick up at the end of day

Event Card

Pick up at the end of day

13

14

Did you remember to pull to replenish to WIP limits, and update the Day Ready on any new stories?

Have the CFD and Control Chart Trackers updated their charts?

Don't forget about the Fixed Delivery Date stories!

Good luck!

Hold a **quick** retrospective. What's working well? What could be improved?

Do all of the stories in the Ready column have their Day Ready field updated?

Financial Analyst: this is the end of a billing cycle, remember to do your financial summary.

A serious defect has been raised on the first Standard story in the Test column.

Put a pink "Blocked" sticky on the first Standard story in Test. No further testing can be done on this story until the defect has been resolved. The dots on the sticky represent development work (blue dice count for double face value). Once resolved, any leftover development work may be spent in the Development column. Other stories may pass the blocked story.

How are the roles working out - Project Manager, Financial Analyst, Chart Trackers?

Change roles if anyone is having difficulty.

Remember that story F1 is due by end of day 15

Alison, the CEO, has hired a new Test Manager, named Carlos.

Carlos sets a new policy, that from now on:

- Only Testers may do testing work (neither Designers nor Developers may assist), and
- 2. Testers are not to work on anything but testing.

Alison has told us to respect Carlos' position, and follow his policy.

Trackers annotate your charts to indicate this event.

Event Card

Pick up at the end of day

Event Card

Pick up at the end of day

15

16

Event Card

Pick up at the end of day

Event Card

Pick up at the end of day

7

18

Event Card

Pick up at the end of day

Event Card

Pick up at the end of day

9

20

Carlos believes that his Testers are not as focused on their work as they should be. He requires that each Tester do their best, follow the testing process he has defined, and aim to roll at least a 5 on their die every day. He will be monitoring individual performance.

Carlos hasn't heard of quality guru, W. Edwards Deming, have you?

There is nothing to do for this event, but look up Deming later if you don't know about him.

Ernie from BigCo has asked that we urgently tailor our product for his intranet. He has some OpEx budget that he has to spend before the end of the financial year, which is three days from now. If we have the work completed by close of business on day 21, he will pay us \$5,000. If we don't have it completed by then, he will pay nothing.

There is an Expedite story at the back of the deck of Standard stories. Put it in the Expedite lane at Design Doing. This lane can exceed WIP limits. Expedite items do not have to wait in queues.

Financial Analyst: this is the end of a billing cycle, remember to do your financial summary.

Analyse your charts. Can you see the impact of the following changes:

- Carlos' policy came into effect at the end of day 13.
- At the end of day 17 Carlos' policy was revoked and a new Tester hired.
- The WIP limit on the Ready queue was reduced from 6 to 3 at the end of day 15.

Hold a quick retrospective.

Notice that the Ready queue is never fully depleted. Ask your facilitator to update the Ready queue WIP limit to 3. Do not remove existing stories from the queue, just honor the new WIP limit from now on.

What impact do you predict this will have on cycle time?

Trackers annotate your charts.

Financial Analyst: this is the end of a billing cycle, remember to do your financial summary.

Alison notices that testing has become a bottleneck. She tells Carlos to drop his policy, and collaborate when necessary. Carlos refuses and starts yelling about being undermined and having to work with lazy staff.

Alison fires him on the spot, and hires an additional Tester in his place.

Carlos' policy is revoked.

Ask for another orange die. Trackers annotate your charts.

If we have finished all three Intangible stories, the quality of our product has improved significantly. It is now faster to develop on, and we are finding fewer defects. Reduce the Dev work by 2 and the Test work by 1 on all remaining stories.

If we have not completed the Intangible stories yet, we may apply this reduction once we have completed them.

Event Card

Pick up at the end of day

Ready (3)

Clear Tote Bag:

Event cards, sorted: Day 9 - 21 Story cards, cleaned and sorted:

Contents

F1-2, I1-3, S1-30, E1

6 cloths

Dry-erase markers:

3 Black 1 Green

2 Brown 1 Red

1 Purple 1 Blue

1 Orange

Dice:

2 Red

3 Blue

2 Orange (return one to facilitator)

Pink Blocker stickies Green Sleeve:

Game board **CFD Chart** Control Chart Financial Summaries

Daily Steps 3 Instruction Sheets

Return to Facilitator:

1 Orange die Ready WIP limit update

1. Standup Meeting

PM facilitate: Briefly review board and decide strategy for the day.

2. Play Board

Team: Declare dice, reduce work, pull stories, update Day Ready, Day Deployed, Cycle Time.

6. Event Card

PM: Pick up end of day Event Card, read aloud, action if necessary, and place card at back of deck.

(The Project Manager's Guide)

3. Sanity Check

PM, check that:

- WIP limits are honored
- Day Ready is updated on any new stories
- Day Deployed and Cycle Time are updated on any deployed stories.

5. Day Complete / **Financial Summary**

Financial Analyst: Tick off day as complete.

If end of a billing cycle, complete financial summary, gather deployed stories and set aside. Notify facilitator of gross profit.

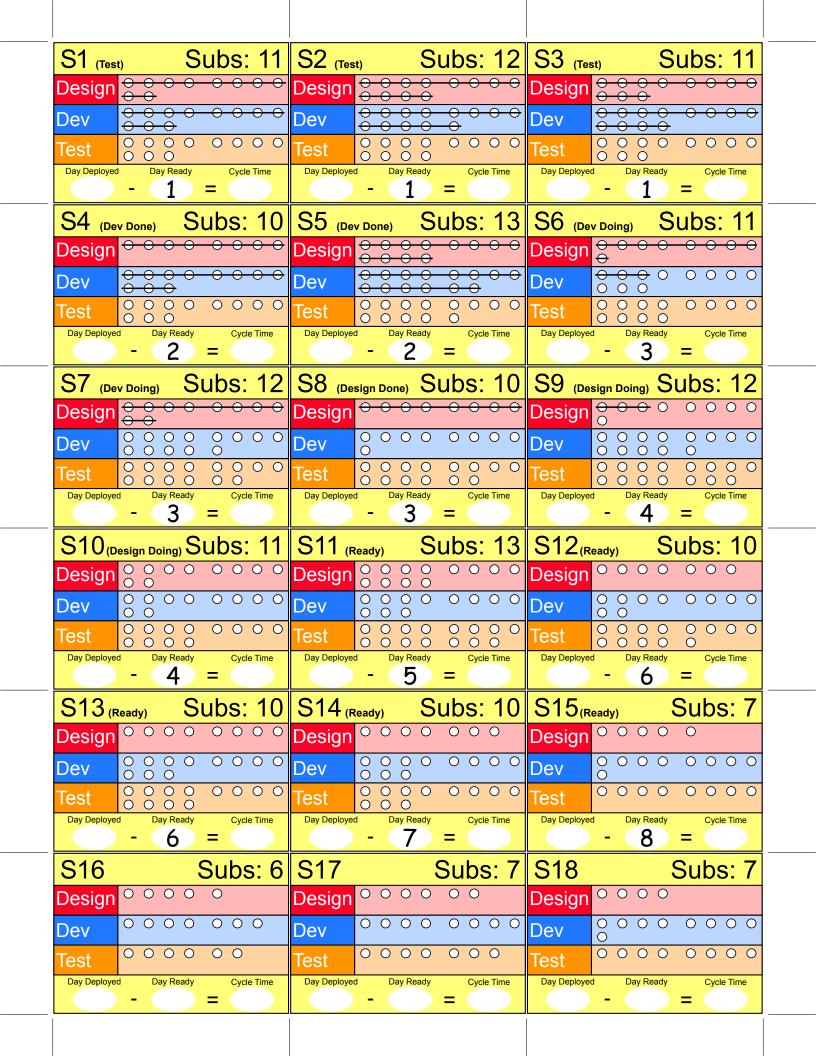
4. Track Charts

Trackers: Complete charts -Cumulative Flow Diagram, **Control Chart.**

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	We made it! This is the end of the game. Control Chart Tracker: track an approximate 3-point moving average line through the data points for Standard stories on your chart to show any trends over time. Financial Analyst: please complete your final financial summary.
	Project Manager: divide the story cards among the team, wipe clean, and sort into order. (Have a sheet of paper under the cards when wiping clean to avoid leaving a mess.) Keep the charts for discussion. Put the remaining items away in the bags provided.

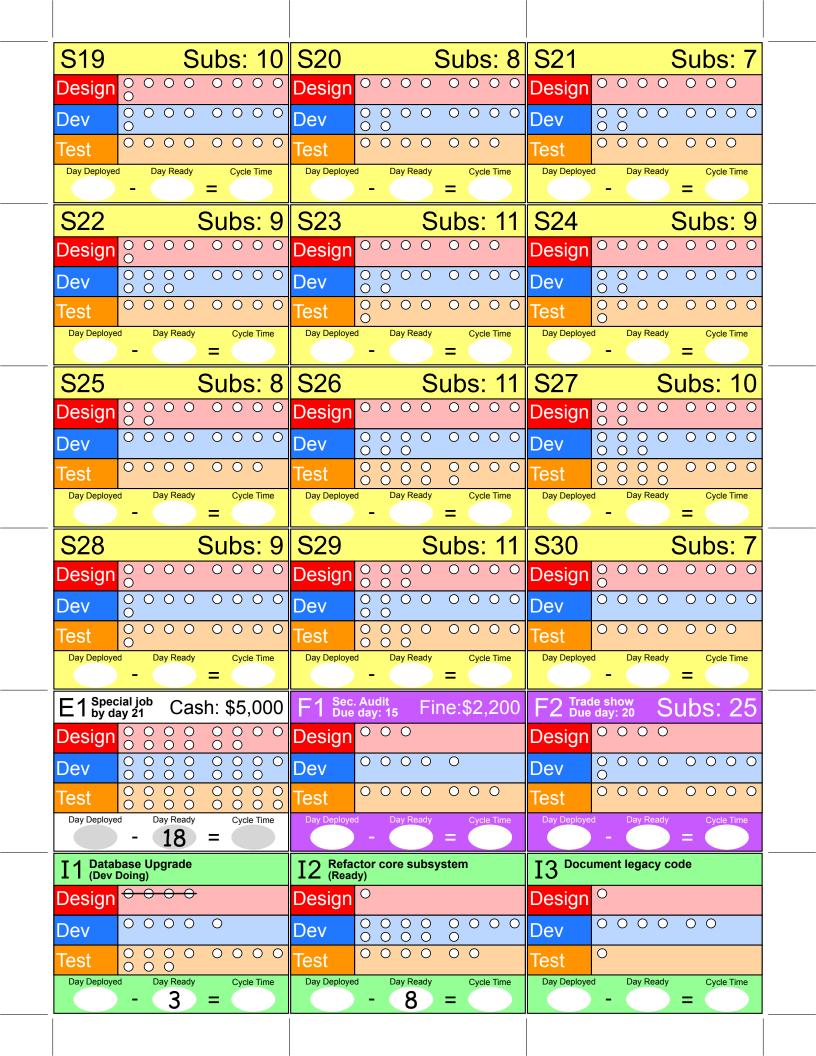


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