

 <b>Vopak</b> <small>PT Vopak Terminal Merak</small>	<h2>Pre-Qualification Questionnaire Form</h2>	<b>Doc no : FM-PRO-05</b> <b>Page : 6</b> <b>Date : 17 Sep 2020</b> <b>Rev No : 2</b>
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We would like to consider your company for one of our future projects. Before we can officially add you to our list of qualified bidders we need to determine if you meet certain criteria. Please review and answer the list of questions below. Please check whether or not you will be able to meet each requirement. Please make sure you provide the necessary copies of the following required documentation as per requested.

1.2	<b>PROJECT STANDARDS AND PRACTICES</b>			
		Yes/No/NA <small>(Vendor use only)</small>	Please specify reason (if "NO")	Rating <small>(Internal use only)</small>
	Does your company have its own standards and practices on engineering and design, specifications, drawings, cost estimating and document control?	YES		
	Does your company have a software to carry out Engineering works, Planning, Scheduling? <small>If "YES". Please list down the software.</small>	---		
	Does your company able to provide the progress report regular interval and as and when requested?	YES		
	Do your company have incoming, in-process and out going inspection and shop testing witnessing organized? <small>(add as attachment 7)</small>	---		
	Is your company prepared to give client rights to perform quality audits at contractor's offices / factories and at subcontractor's including inspection agencies?	---		
	Do your company normally retain quality records after project completion / delivery? <small>If "YES", How long?</small>	---		

<b>E.</b>	<b>OTHER INFORMATION</b>	
	<b>GENERAL</b>	<b>Remarks</b>
	Other relevant Information ?	

<b>F</b>	<b>Category Specific Questions</b>		
<u>Please provide copies of the following documents:</u>			
No.	Attachments	Attached	
		Yes	No
1	Organisation chart of the relevant Business Units	YES	
2A	Annual/ financial report over the last 2 years	YES	
2B	Insurance coverage		Not Applicable
3A	Safety performance		Not Applicable
3B	Safety policy/ procedures		Not Applicable
3C	Work Practice		---
3D	SHE Training Matrix and Record		---
3E	Regulations and safety rules		---
3F	procedures related to SHE & Security		---
3G	contractor management procedure		---
4A	ISO certificates		Not Applicable
4B	ISO14001 and/or OHSAS18001 or other equivalent management system certificates		Not Applicable
4C	Risk Assessment register		Not Applicable
5A	Environmental Management System template		Not Applicable
6A	Updated Standard Operation Procuredure (SOP)	YES	
6B	Lessons learned + brief Project Execution Plan		---
7	Quality process and inspection		---

I / we declare that the above statements are correct and hereby authorize you to make all investigations necessary for this pre-qualification exercise.

19 Juni 2024

Date

Signature of Company Representative

Mutia Farida