

# Minutes of Meeting

## PRI Project Status Meeting – 07 October 2017

Location	Sergic Residence
Time	14h30 -15h30
Attendees	Asheeth Manu (AM), Matthews Jose (MJ), Mike Fatso (MF), Prateek Khajuria (PK)

### Agenda

Update on status and next steps

### Points Discussed

1. Github contributor access provided to all team members
2. **Matthews** demonstrated the schema prepared so far.
3. **Asheeth** did a walkthrough of the User Signup and User Login process flows.
4. **Matthews** installed required components on laptops – Android Studio, Node.js and Cordova – which are to be used on this Project.
5. Recurrent Saturday meetings set up for the next 20 weeks, and invites sent to all team members.

### Decisions Taken

1. Since we have Semaine Enterprise next week, it was decided that deliverables for next week are to be postponed to Saturday, October 21, 2017.
2. Meeting planned for Saturday, October 14, 2017 to be preponed/postponed to Friday/Sunday based on team availability as Asheeth and Mike are unavailable on the 14<sup>th</sup>.
3. **Asheeth** to finalize on the basic overall workflow by EOD Monday, October 8, 2017.
4. **Asheeth** to finalize the UI for the basic User Signup, User Login, Splash Page and Dashboard by EOD Monday, October 8, 2017 ( To be finalized by Saturday, October 21, 2017)
5. **Prateek** to finalize CSS for User Signup, User Login, Splash Page and Dashboard by EOD Wednesday, October 10, 2017
6. Stripe to be used as the preferred payment gateway.
7. Google maps to be used for the GPS/mapping api.
8. **Matthews** and **Mike** to complete background setup work by Saturday, October 21, 2017.
9. User-wise data requirements to be tabulated in an Excel sheet by **Asheeth** by Saturday, October 14, 2017.
- 10.

### Action Points

Sno	Action Item	Owner	Date
1.	Finalize basic workflow	AM	08/10/2017
2.	Finalize UI for User Signup, Login, Splash Page and Dashboard	AM	08/10/2017
3.	Finalize CSS for User Signup, Login, Splash Page and Dashboard	PK	10/10/2017
4.	Complete background setups	MJ/MF	21/10/2017
5.	Tabulate user-wise data fields required	AM	14/10/2017