# Grades 9–12

| Grade Level | Sentences | Note-Taking | SPO and Paragraph | Revising and Editing | Summaries | MPO and Compositions |
|---|---|---|---|---|---|---|
| **9 and 10** | Change fragments to sentences.<br><br>Unscramble sentences.<br><br>Use correct capitalization and punctuation.<br><br>Differentiate between sentence types.<br><br>Practice sentence expansion.<br><br>Develop questions.<br><br>Correct run-ons.<br><br>Use the basic conjunctions *because*, *but*, and *so*.<br><br>Use the subordinating conjunctions *After*, *Before*, *If*, *When*, *Even though*, *Whenever*, *Although*, *Since*, *While*, and *Unless*.<br><br>Combine three to five sentences.<br><br>Use transitions.<br><br>Use appositives. | Write key words, phrases, common abbreviations, and symbols on dotted lines. | Create SPOs for these text structures:<br>• narrative<br>• problem/solution<br>• cause/effect<br><br>Create separate pro SPOs and con SPOs.<br><br>Use SPO scaffolding activities:<br>• Create an SPO as a whole class.<br>• Distinguish a T.S. from details.<br>• Identify a T.S. and sequence details.<br>• Given a T.S., select relevant details from a list.<br>• Eliminate irrelevant detail(s) from a list or SPO.<br>• Given a T.S., generate details.<br>• Practice the three strategies for writing a T.S. or C.S.<br>• Given a topic/prompt, generate a T.S.<br>• Given a T.S. and details, generate C.S.<br>• Given a topic/prompt, construct an SPO independently.<br><br>Develop a paragraph based on an SPO. | Brainstorm more vivid or specific vocabulary for overused or vague words.<br><br>Improve given topic and concluding sentences.<br><br>Revise unelaborated paragraphs when given explicit and general instructions.<br><br>Revise a draft when given explicit and general instructions.<br><br>Proofread and edit for correct capitalization and punctuation.<br><br>Check for verb tense and number agreement.<br><br>Use sentence strategies when revising (e.g., transitions, appositives, subordinating conjunctions, sentence expansion).<br><br>Cite evidence from text using illustration transitions and direct or paraphrased quotations.<br><br>Use the Revise and Edit Checklist to check drafts. | Summary Sentence<br><br>SPO Summary | *Use the TO for students not ready for the MPO.*<br><br>Create an MPO as a whole class.<br><br>Introduce the general, specific, and thesis statement format for introductions for MPOs.<br><br>Introduce the thesis, specific, and general statement format for conclusions for MPOs.<br><br>Write introductions and conclusions independently for compositions from an MPO.<br><br>Develop a composition from an MPO.<br><br>Create MPOs for these text structures:<br>• narrative<br>• problem/solution<br>• compare and contrast<br>• cause/effect<br><br>Given a debatable topic, research both sides and develop a thesis statement for an argumentative essay.<br><br>Sequence claims and counterclaims for an argumentative composition.<br><br>Develop an argumentative composition from an MPO. |

# Grades 11 and 12

**Students should continue to practice all the sentence, note-taking, paragraph (SPO), revision, summary, and composition (MPO) activities introduced in grades 9 and 10. Remember that the rigor of the activities is driven by the content.**

In addition, students should be introduced to the research paper activities that follow.

The entire process for creating a research paper should first be modeled by the teacher and practiced as a whole class. Begin with a biographical model.

## PART 1: BACKGROUND ARTICLE, SOURCES, AND RESEARCH PLAN

- Read and annotate background article.
- Gather primary and secondary sources from academic databases.
- Underline key words and phrases in sources.
- Develop Works Cited page.
- Develop research plan and thesis statement.
- Take notes based on sources on index cards.
- Sequence index cards based on research plan.

## PART 2: PREPARE EXPANDED MPO ACCORDING TO RESEARCH PLAN

- Use notes from index cards to develop details for MPO.
- Draft research paper introduction.
- Convert the MPO into a research paper.

Practice the research paper process for the following models:

1. Biographical
2. Significant event
3. Problem or issue
4. Argumentative
5. Compare and contrast