

Wave- Online Accounting Tool

1. Sign in to your Wave account. Record these transactions to continue the last week's practical.
2. You pay the rest of the amount owing to Kamal on 15.10.2018 by cash.
3. New customer Saman asked for an Estimate for buying 3 mobile phones. Create an estimate valid for the month of October, including VAT. Effective date- 18.10.2018.
4. Export the PDF of the estimate. You have to submit it as a part of the assignment. Saman accepted the estimate.
5. Convert the estimate to an invoice and sell 3 mobile phones. Saman paid by cash on 20.10.2018

Download the balance sheet from Reports and upload it to the VLE once you have finished. The PDF has to be renamed with your index number. Upload the downloaded estimate as well, renamed "<indexNo>estimate.pdf"