<u>June 2021.</u>

1. It is compulsory for all the students with a valid semester registration (regular, prorata or repeat) to sit for the final examination of February - June semester 2021.

Before the Examinations

- 2. Please refer to the faculty notices for more information regarding the type of assessment given for the Final Examination.
- The latest updated timetables are available on CourseWeb under the below link.
 https://courseweb.sliit.lk/course/view.php?id=295
- 4. The registration numbers of students who are eligible to sit for the final examinations are available on https://courseweb.sliit.lk/mod/folder/view.php?id=15903
- 5. It is the responsibility of the student to check the eligibility list to see if his/her name appears in **all the subjects** registered. As stated in the notices, any registration issue or examination clashes must have been informed **on or before 20**th **May 2021**.
- 6. If the student has not checked his/her eligibility as explained in item 5, no request to check or add his/her name to the eligibility list will be accommodated during the exam duration.
- 7. Students are not allowed to change their allocated session for the examination.
- 8. Students should check their login by visiting https://courseweb.sliit.lk/ and sort any issues before 2 June 2021.
 - To reset Office365 password, please visit the student portal. https://study.sliit.lk:600/

- Students must raise their issues through https://support.sliit.lk/
- Minimal support will be given for student login issues during the exam.
- 9. The "Lockdown Browser" is used for some examinations. Therefore, please ensure that the device you are using has the "Lockdown Browser" installed.

The link to download Lockdown Browser can be found in

• Download Lockdown Browser

You can find more details of the Lockdown Browser in the links given below:

- o Lockdown Browser
- o Lockdown Browser FAQ

A practice Test to check your device compatibility for online examinations is available at https://netexam.sliit.lk/login/index.php

- 10. **Year 3 and Year 4 students** must use the LockDown Browser and Respondus Monitor when facing final examinations. More details on how to use the Respondus Monitor is given in <u>Respondus Monitor</u>.
- 11. If there are concerns on student answers, module level viva exams will be held regardless of using LockDown Browser or Respondus Monitor as the exam setting.
- 12. Please note that it is the responsibility of the student to foresee possible shortfalls in taking an online examination and make sure to avoid evitable circumstances.

During the Examination

13. To access the examination, visit

https://courseweb.sliit.lk/

Click on the relevant module code to connect to the examination server. Your domain username and password are required to login.

e.g

Username: IT19400398

Password: domain password or O365 password

14. If you are experiencing any technical issues, please raise your issue through

https://support.sliit.lk/

15. If your name appears on the eligibility list and if you are unable to login, please contact

the FOC Examination Division: 0117544781 or 0117544791

16. For any other issues, please contact Academic Affairs Hotline: 0117544910

Request for IC Status

17. A student who is unable to take the final exam due to a medical reason or who faces

a technical or communication difficulty during the exam (ex: loss of internet

connectivity, laptop breakdown, power failure etc.) must follow the process given in

the link IC Request Process Link

18. A student who is absent for a final examination without submitting valid evidence as

per the methods mentioned above will be given zero marks for the final examination

and the next attempt will be taken as a repeat.

3