# Title: Meeting Summary

## **Groups Involved:**

- o Group 7
- o Group 1

Purpose of Meeting: To help the other group understand how to structure their midterm draft better and to share ideas for improving their project. It was also to explore other methodologies that might benefit us or we might be overlooking.

#### **Attendees:**

- o From Your Group: Nachiketh J
- From the Other Group: Jingpen Chen, Pratik Srivastava, Suriyan Raja Kottai, Tejas Bhatnagar, Žan Breskvar, Zidian Chen

### **Summary of Proceedings:**

We met to help the other group with their questions about the layout and organization of their midterm paper. Here's what we discussed:

- 1. Explaining the Structure of the Paper:
  - From Other Group: They showed us their draft and asked for help with organizing it correctly according to the project guidelines.
  - To Other Group: I gave them tips on how to arrange the sections of their paper, make the ideas flow better, and make sure their content met the project requirements.
- 2. Talking About Their Progress and Project Topic:
  - From Other Group: They mentioned they hadn't started putting their project into action yet and were focusing on getting the draft ready. They also shared that their project is about questions and showed me some of their data. They asked for ideas on how to analyze and find connections in their data.
  - To Other Group: I suggested ways they could manage their time to start working on the project itself while also finishing their paper. I also gave some initial thoughts on potential analytical methods they could use to examine their data, like looking for patterns or using statistical tools to see how different parts of their data are related.
- 3. Suggestions for Improvement:
  - I gave them advice on what to add to their draft to make it stronger, like including more research and clear arguments. I also encouraged them to think about how they could clearly present the analysis they plan to do on the questions in their project.

#### **Conclusions:**

The meeting was helpful for both sides. The other group now understands better how to organize their draft. They seem more ready to move forward with their project and have some new ideas for analysing their data. We hope to meet again to talk about more ideas and how to put their plan into action.

Signatures	from	Your	Group:
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Nachiketh

Nachiketh J

Signatures from other Group:

Jingpen Chen

Jingpeng CHEN.

Pratik Srivastava

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Suriyan Raja Kottai

Tejas Bhatnagar

Žan Breskvar

Zidian Chen

ZIDIAN CHEN