

VERIFIER'S RECORD

Chair: Kim Nolle

Recorder: Benika Yadav

Accountant: Ramya Viswanath

Ambassador: Nachiketh Janapareddy

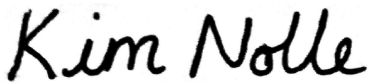


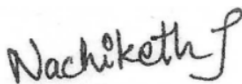


Monitor: Ashiqur Rahman Habeeb Rahuman

Verifier: Rupali Singh

Meeting Date	Comments
26-01-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, organised and chaired them, and sent an e-mail with the group roles to the professor. Benika took the meeting minutes and shared them online with the group. As this was the first meeting Ramya did not need to ask what we had done during the previous week Being the first week, the ambassador - Nachiketh, can skip other group meetings. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
28-01-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, organised and chaired them, and sent e-mails with the group's project preferences and questions about the project to the professor. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Being early stages of the project and needing more time to work on our project, the ambassador did not attend another group's meeting. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
02-02-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, and organised and chaired them. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Being early stages of the project and needing more time to work on our project, the ambassador did not attend another group's meeting. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
09-02-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, organised and chaired them, and sent an e-mail with the group's interpretation of the project to the professor. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Being early stages of the project and needing more time to work on our project, the ambassador did not attend another group's meeting. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
16-02-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, and organised and chaired them. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Nachiketh was involved in a meeting with group 3 and later discussed the learnings. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.

23-02-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, organised and chaired them, and sent an e-mail to the professor with questions about the mid-term report. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Nachiketh was involved in a meeting with group 1 and later discussed the learnings. • The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
27-02-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, and organised and chaired them. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Nachiketh was involved in a meeting with group and later discussed the learnings. • The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
01-03-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, and organised and chaired them. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Nachiketh was involved in a meeting with group 3 and later discussed the learnings. • The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
08-03-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, and organised and chaired them. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings. • The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
15-03-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, and organised and chaired them. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings.
22-03-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, and organised and chaired them. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings. • The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
29-03-2024	<ul style="list-style-type: none"> • Kim set the agendas for meetings, and organised and chaired them. • Benika took the meeting minutes and shared them online with the group. • Ramya Maintained time sheet And recorded the time spent by individual members for the week. • Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings.

	<ul style="list-style-type: none"> The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
05-04-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, and organised and chaired them. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
09-04-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, and organised and chaired them. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.
12-04-2024	<ul style="list-style-type: none"> Kim set the agendas for meetings, organised and chaired them, and sent an e-mail to the professor with questions about the final project submission. Benika took the meeting minutes and shared them online with the group. Ramya Maintained time sheet And recorded the time spent by individual members for the week. Since we had already consulted with a few groups, we were sure of our methodology and implementation. Hence Nachiketh, the ambassador, did not go to other groups' meetings. The monitor took note of each group member's weekly proceedings and literature reviews that were relevant to the research paper.

 Kim Nolle	 Benika Yadav
 Ramya Viswanath	 Nachiketh Janapareddy
 Ashiqur Rahman Habeeb Rahuman	 Rupali Singh