

APPENDIX 1

STUDENT RECORD MANAGEMENT SYSTEM

END TERM REPORT

by

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L OVELY
P ROFESSIONAL
U NIVERSITY

Transforming Education Transforming India

DEPARTMENT OF INTELLIGENT SYSTEMS.

SCHOOL OF COMPUTER SCIENCE ENGINEERING.

LOVELYPROFESSIONAL UNIVERSITY, JALANDHAR.

(APRIL -2020).

APPENDIX 2

STUDENT DECLARATION

This is to declare that this report has been written by me/us. No part of the report is copied from other sources. All information included from other sources have been duly acknowledged. I/We aver that if any part of the report is found to be copied, I/we are shall take full responsibility for it.

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BONAFIDE CERTIFICATE

Certified that this project report “STUDENT MANAGEMENT RECORD SYSTEM” is the bonafide work of “ASHISH LAL, ANIKET KAR, ADITYENDRA SRIVASTAVA” who carried out the project work under my supervision.

<<Signature of the Supervisor>>

<<Name of supervisor>>

<<Academic Designation>>

<<ID of Supervisor>>

<<Department of Supervisor>>

DESCRIPTION OF THE PROJECT

Student Records management, also known as **student records and information management**, is an organizational function devoted to the management of information in an organization throughout its life cycle, from the time of creation or inscription to its eventual disposition. This includes identifying, classifying, storing, securing, retrieving, tracking and destroying or permanently preserving records.^[1] The standard defines *records management* as "[the] field of management responsible for the efficient and systematic control of the creation, receipt, maintenance, use and disposition of records, including the processes for capturing and maintaining evidence of and information about business activities and transactions in the form of records".¹

An organization's records preserve aspects of institutional memory. In determining how long to retain records, their capacity for re-use is important. Many are kept as evidence of activities, transactions, and decisions. Others document what happened and why.^[2] The purpose of records management is part of an organization's broader function of Governance, risk management, and compliance and is primarily concerned with managing the evidence of an organization's activities as well as the reduction or mitigation of risk associated with it.¹

This system saves the time of the student and of the administrator. It includes process like registration of the student's details, assigning the department based on their course and maintenance of the re

CODE WE USED-

[illegible]

<td> PROJECT </td>

<td> MALE </td>

<td> 2018</td>

</center>

<input align="right" type="button" value="ADD STUDENTS" id="btn" /><P ></P>

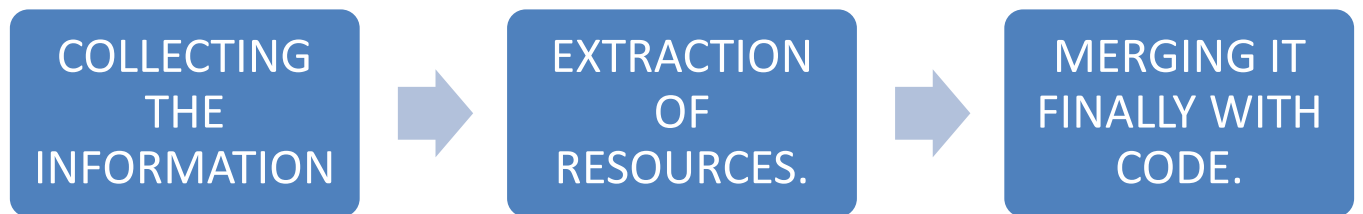
<input type="button" value="VIEW" id="btn" />

<input type="button" value="EDIT" id="btn" />

<input type="button" value="DELETE" id="btn" />

</html>cord. This system reduces the cost and workforce required for this job.

METHODLOGY



DESCRIPTION OF WORK IN TERMS OF ROLES AMONG STUDENTS-:

NAME

ROLE

ASHISH LAL

HELPED IN CODING AND EXTRACTING INFORMATION

ANIKET KAR

MADE REPORT AND HELPED IN CODING

ADITYENDRA SRIVASTVA

MADE REPORT AND EXTRACTED INFORMATION

SWOT ANALYSIS-:

STRENGTHS-:

We came to know that we are good in our *planning*.
As we have developed this website, we came to know that we can design its layout easily.

We came to know that we are *good team-workers*.
As, we have supported each other and helped each other Whenever needed.

Weakness-:

We are restricted to only one language in our coding of our website.
We can manage our time in making this website more wisely.

Opportunities-:

We got opportunity to enhance our skills in developing website.
We got a handful knowledge that a live project in industry would have given us.
We got know more about the templates and things we could use enhance our work.

THERATS-:

We faced a bit shortage of time, the only threat was the time management on which surely we will work upon.

END OF REPORT

