

Pratik Sawant

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SUMMARY

A detail-oriented Business Analyst with 2 years of proven experience in analytics and reporting. Strong skills in time management, team leadership, cross-functional collaborations, documentation and critical thinking seeking a career in Business Analytics

EDUCATION

Masters in Information Management & CAS in Data Science Syracuse University, Syracuse, NY [GPA 3.90] July 2014- May 2016

Courses: Enterprise Risk Management, Information Systems Analysis, Project Management, Lean Six Sigma, Business Analytics

Bachelor of Information Technology, University of Mumbai, Mumbai, India [GPA 3.50] June 2008- May 2012

Courses: Financial Accounting & Management, Database Management Systems, Information Technology for Management of Enterprise

PROFESSIONAL EXPERIENCE

Process Improvement Analyst Intern, City of Syracuse, Syracuse, New York Jan 2016- May 2016

- Captured voice of customers (VOC) by interacting with stakeholders to identify scope and gather requirements for project initiation
- Translated VOC into Critical to Quality Customer(CTQC) requirements to identify process improvement areas and non-value added steps
- Conducted gap analysis to compare performance of current system with future system for optimum distribution of resources
- Identified the bottleneck with pareto charts and removed them which accounted for reduction of total processing time by 45%

Business Analyst, 4Beauty Aesthetics, Miami, Florida Jun 2015- Jan 2016

- Elicited functional and non-functional requirements from business stakeholders to optimize design of BI reports and deliverables
- Designed and built a reporting framework in Tableau to visualize sales KPIs on a weekly basis for making smarter business decisions
- Created geographical segmentation of customers for marketing team to increase customer acquisition and improve retention by 8%

Business Analyst, Matoshree Bakery, Mumbai, India May 2013-May 2014

- Prepared operational and statistical reports using excel pivot tables to assist the project manager in effective decision making process
- Performed root cause analysis on the existing systems and designed data and process flow models to integrate business operations
- Analysed customer behaviour based on website usage using google analytics to advocate changes in the business pricing model

Analyst, Matoshree Bakery, Mumbai, India Jul 2012-April 2013

- Generated SQL queries to analyse the various customer segments, based on buying patterns and enhance the inventory control system
- Investigated, monitored finance data and created dashboards using excel to ensure that the project stays within the annual budget plan
- Streamlined the business processes using UML flow diagrams to organize the work flow and increase the efficiency by 10%

ACADEMIC PROJECTS

Risk Analyst, St. Joseph's Hospital Health Centre Sep 2015- Dec 2015

- Assessed the risk culture, organizational structure, existing risk infrastructure and business process to identify the top 5 risks and threats
- Identified crucial business process via Failure Mode and Effects Analysis (FMEA) to eliminate the risk exposure to potential disasters
- Prioritized & plotted risks on the risk map, planned for contingency and mitigation of risks and reduced the business risk exposure

Project Manager, Syracuse University Jan 2015- May 2015

- Translated business needs into technical terms, prepared WBS and instilled shared accountability for achieving project milestone
- Articulated project goals and scope, created a project charter and a project schedule using MS Project to better assign resources
- Assessed business implications for each project phase and monitored progress to meet deadlines, standards and cost targets

Business Data Analyst, Recruiting Strategy Development System Jan 2015- May 2015

- Monitored and segmented student GMAT scores to devise recruiting strategy for school of management within budget of \$100,000
- Analyzed the historical data using analysis toolpak in Microsoft excel to optimize time and resources used by the recruiting team units
- Formulated internet marketing strategy using google analytics to reduce cost by 14.57% and improved overall productivity by 12%

Business Analyst, Pharma Care Ltd Sep 2014-Dec 2014

- Served as a liaison between clients to assemble and document client specific requirements, workflow data and reporting specifications
- Engineered processes using swim-lane diagrams and organized work-flow practices to translate business specifications into deliverables
- Implemented feasibility study to forecast the operational, economic, technical, and legal feasibility of the proposed system
- Conducted cost benefit breakdown and SWOT analysis to identify and prioritize risks using risk register and probability impact matrix

SKILLS

- **Data Visualization:** Tableau, Power BI, Watson Analytics **Tools:** MS Visio, R-Studio, ForeUI, MS Project, MS PowerPoint, MS Word
- **Database:** MS SQL, MS Access, MySQL; **Data Analytics:** MS Excel, Google Analytics, SSIS; **Statistical Analysis:** SPSS, Minitab, R

LEADERSHIP EXPERIENCE

Lecturer, Pune Vidyarthi Griha's College of Science and Technology, Mumbai, India July 2012- May 2014

- Mentored and provided individualized instruction to students for goal development, critical thinking and time management

Public Relations Team, Nanhi Kali, Syracuse University, Syracuse, NY Aug 2014- May 2016

- Planned the publicity of fund raising events and collected over \$1000 to help educate underprivileged girls in India