

Yikai Xu

11338 Berger Terrace
Potomac, MD 20854
xuyikai95@gmail.com
(301) 825-4566

PROFILE

I'm a student at the University of Maryland studying Economics and Computer Science. I'm experienced in research and analysis in different settings and excel in both group and individual work environments. I have a strong interest in a management or financial consulting career and am looking to expand my knowledge in the business fields.

EDUCATION

Bachelor of Science in Economics, University of Maryland (UMD)

Minor in Computer Science

Expected Graduation: May 2017

WORK EXPERIENCE

Employer Assurance Solution (Broker)

May – July 2016

- Researched local businesses using Google and LinkedIn.
- Cold-called/emailed key employees to inform them of our product and set up in person meetings to discuss it.
- Accompanied supervisor to gain first-hand experience of the sale.

Green and Healthy Homes Initiative (Research Associate)

May – August 2015

- Worked with a team at Johns Hopkins to aggregate data and resources for in-need families in Maryland.
- Extensively used Microsoft Excel to organize and analyze the data.
- Published our final findings to a website.

University of Maryland Bookstore (Sales Clerk)

January – February 2015

- Fulfilled online book orders (pulling, processing, packing) for university students.
- Did a lot of alpha/numeric data entry for book titles, number, etc.
- Developed experience using IBM's cataloging system.

VOLUNTEER EXPERIENCE

Shady Grove Adventist Hospital

~100 Hours

- Managed and sorted patient medical records and assembled medical portfolios for nurses.
- Gained experience in a highly professional, incredibly high paced office environment.

Tzu Chi Foundation

~50 Hours

- Tutored underprivileged elementary school students in English and math.