

# Zachary Goldman

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## EDUCATION

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**University of Maryland**, College Park  
College of Behavioral and Social Sciences, Bachelor of Arts  
Economics Major – Leadership Studies Minor

May 2017

## PROFESSIONAL EXPERIENCE

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**Maxim Healthcare Services**, Columbia, MD  
HR Specialist Intern

June 2016 – August 2016

- Supported Benefits, Employee Relations and Talent Resources departments
- Recruited and interviewed experienced candidates
- Helped implement a business deal with Lifetime Fitness
- Used Microsoft Excel and company software to organize data; trained employees on software usage

**Facilities, Operations and Events**, College Park, MD  
Operations Supervisor

October 2013 – Present

- Execute new tactics to increase efficiency
- Lead groups of 3 to 6 people to prepare athletic facilities for events
- Divide coworkers amongst different tasks and periodically check on their progress
- Greet customers as they enter athletic facilities and handle complaints

**Aflac**, Silver Spring, MD  
Insurance Agent Intern

June 2015 – August 2015

- Pursued prospective clients by connecting with key executives and HR personnel
- Prepared notes during potential client meetings
- Sourced employees with qualified marketing/business backgrounds
- Earned Maryland Accident and Health Insurance License

**Fund for the Public Interest**, Hartford, CT  
Canvasser

June 2014 – August 2014

- Raised an average of \$550 dollars a week from donations
- Presented campaign to an average of 30 households per day
- Shadowed by new employees

## LEADERSHIP TRAINING

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**Phi Sigma Kappa Fraternity**, College Park, MD  
Vice President

January 2015 – May 2015

- Ensured that 22 committee chairmen were working towards goals I set forth
- Worked weekly with fellow executive board members to improve our organization
- Implemented a new system to provide networking opportunities

**Phi Sigma Kappa Fraternity**, College Park, MD  
Philanthropy/Community Service Chair

September 2014 – December 2014

- Planned an event with over 100 attendees, which raised over \$6000
- Contacted local business owners to receive donations for the event
- Organized multiple trips of more than 20 students to volunteer at Special Olympics events

**Shonk Undergraduate Leadership School**, Indianapolis, IN

August 2014

- Selected to represent the UMD Phi Sigma Kappa Chapter to attend the national Phi Sigma Kappa leadership school
- Attended lectures, workshops and networking sessions on ways to improve recruitment, organization and budget
- Implemented new methods of recruitment and organization to improve the chapter during the 2014-2015 Academic Year