

demo company name

Invoice

123 your street

24 April 2023

Your town

Invoice #2334889

Address Line 3

PO 456001200

(123) 456 789

Att: Ms. Jane Doe

email@yourcompany.com

Client Company Name

Dear Ms. Jane Doe

Please find below a cost-breakdown for the recent work completed. Please make payment at your earliest convenience, and do not hesitate to contact me with any questions.

Many Thanks

Your Name

#	Item Description	Quantity	Unit price (₹)	Line Total
1	item	1	100	₹ 100
Sub Total				₹ 100
Tax Name		20%		₹ 20
Total				₹ 120

Many thanks! I look forward to doing business with you again in due course.

Payment terms: to be received within 60 days.