**Use Case Document**

**<Project Name>**

**Company Name**

**Street Address**

**City, State Zip Code**

**Date**

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# Introduction

# Explanation of Use Case Contents

# Use Case

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Use Case:** |  | | | |
| **Created By:** |  | | **Last Updated By:** |  |
| **Date Created:** |  | | **Last Revision Date:** |  |
|  | |  | | |
| **Description:** | |  | | |
| **Actors:** | |  | | |
| **Preconditions:** | |  | | |
| **Post-conditions:** | |  | | |
| **Flow:** | |  | | |
| **Alternative Flows:** | |  | | |
| **Exceptions:** | |  | | |
| **Requirements:** | |  | | |

Sponsor Acceptance

Approved by the Project Sponsor:

Date:

<Project Sponsor>

<Project Sponsor Title>

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