**Statement of Work (SOW)**

**PlanAI**

**Team 1**

**St. Charles Community College**

**4601 Mid Rivers Mall**

**Cottleville, Mo**

**63376**

**February 7, 2025**

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# Introduction/Background Team 1 will design an innovative to-do list that helps the user prioritize their list and suggest tasks based off of their routine.

# Scope of Work To develop and configure backend and frontend code to successfully implement this to-do list.

# Period of Performance This project will take place from the start date of February 1, 202 and end on May 12, 2025.

# Place of Performance Work will take place on our desktops at home, during scheduled meetings on Monday afternoons in person, and on Thursday evenings via zoom.

# Work Requirements All team members will participate in the development of the web-based application with our personal computers.

# Schedule/Milestones 1. Form team to begin project- Start Date 01/30/2025 End Date- 02/01/2025 Deliverable- Team formed

# 2. Finish phase 1 and turn it in- Start date 02/03/2025 End date- 02/09/2025 Deliverable- completion of phase 1

# 3. Finish phase 2 and turn it in Start date- 02/09/2025 End date- 03/09/2025 Deliverable- Completion of phase 2

# 4. Finish phase 3 and turn it in Start date- 03/09/2025 End date- 03/13/2025 Deliverable- Completion of phase 3

# 5. Finish phase 4 and turn it in Start date- 03/13/2025 End date- 04/13/2025 Deliverable- Completion of phase 4

# 6. Complete the project- Start date- 04/13/2025 End date- 05/04/2025 Deliverable- Finish the project

# 7. Present the project- Start date- 05/042025 End date- 05/12/2025 Deliverable- Final presentation

# Acceptance Criteria All team members will review the work and make comments when needed. The project manager will finalize and review and accept all work before the deadline and communicate as needed.

# Other Requirements All team members must meet at scheduled meetings and have their portion of the work turned in. As well as spend the necessary time to self-learn to complete the project.

**Acceptance**

Approved by:

Date:

<Faculty Name>

<Faculty Title>