**Milestone List**

**Team 1**

**St. Charles Community College**

**4601 Mid Rivers Mall Drive**

**Cottleville, MO**

**63376**

**Date**

**March 1, 2025**

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| **Milestone List** | | | | |
| **Project: PlanAI** | | | **Date:** 03/01/2025 | |
| **Milestone No.** | **Milestone** | **Mandatory/Optional** | **Completion Date** | **Verification** |
| 1 | Form team | Mandatory | 02/01/2025 | Get the finalization email from Professor Wang |
| 2 | Assign team roles | Mandatory | 02/05/2025 | Everyone on team agrees |
| 3 | Turn in finalized phase 1 work | Mandatory | 02/09/2025 | Project manager makes sure all work is submitted |
| 4 | Present phase 1 work | Mandatory | 02/10/2025 | Presentation is completed |
| 5 | Team meeting for finalizing phase 2 work | Mandatory | 03/03/2025 | All team members show finished work to the rest of the team |
| 6 | Turn in phase 2 work | Mandatory | 03/09/2025 | Project manager makes sure all work is submitted |
| 7 | Present phase 2 | Mandatory | 03/10/2025 | Presentation is completed |
| 8 | Team meeting to discuss roles for phase 3 | Mandatory | 03/13/2025 | Everyone on team agrees |
| 9 | Team meeting to go over progress in phase 3 | Mandatory | 03/27/2025 | Work is discussed and code is checked for bugs and progress |
| 10 | Finalize work for phase 3 | Mandatory | 04/07/2025 | Work is checked for completion and any final details |
| 11 | Turn in phase 3 work | Mandatory | 04/13/2025 | Project manager makes sure all work is submitted |
| 12 | Present phase 3 | Mandatory | 04/14/2025 | Presentation is completed |
| 13 | Team meeting to discuss role for phase 4 | Mandatory | 04/17/2025 | Everyone on team agrees |
| 14 | Team meeting to discuss progress | Mandatory | 04/28/2025 | Work is discussed and progress is shown |
| 15 | Finalize work for phase 4 | Mandatory | 05/01/2025 | Work is reviewed and any final details are added |
| 16 | Phase 4 work is submitted | Mandatory | 05/04/2025 | Project manager makes sure all work is submitted |
| 17 | Present phase 4 | Mandatory | 05/05/2025 | Presentation is completed |
| 18 | Team meeting to finish any last details of project | Mandatory | 05/08/2025 | Work is discussed for any final details |
| 19 | Update and finalize all work | Mandatory | 05/11/2025 | Project manager checks all final documents are updated |
| 20 | Present the final project | Mandatory | 05/12//2025 | Final project is presented and closed |

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