Tech Fee Committee Weekly Report

Date: 09/18/2024

Chairperson: Ash Greer
Vice Chair: Javelia (Graphics Design Subcommittee Lead)
Software Projects Subcommittee Lead: Josh
Meeting Summary:
An unofficial meeting was held at 7:30 PM in MC 207. Quorum was not met, and as a result, the meeting focused on discussing ongoing objectives and upcoming initiatives that require committee input and volunteer involvement. A formal meeting will be scheduled once quorum is achieved.
Additionally, a virtual meeting was conducted today at 5:00 PM to plan the scheduling of official meetings. It was decided that official meetings will be held on Tuesdays from 7:00 PM to 8:00 PM. During this virtual session, it was also discussed that new members recommended by Vice Chair Javelia will undergo a vetting process to ensure they meet the committee's requirements and can contribute effectively to our initiatives.
Key Objectives Discussed:
Volunteer Group for MN-ITS Chatbot Testing:
The ITS department has developed a Chatbot for the student portal and is seeking volunteers to test its functionality. Interested committee members or other students are encouraged to participate.
Increasing TFC Involvement with Husky Tech:
The committee discussed the importance of raising awareness about the Tech Fee Committee and Husky Tech's contributions. Events aimed at promoting these initiatives will be organized once voting members are stabilized, and quorum is reached.
Student Focus Group for ITS:
ITS has expressed interest in gathering feedback from students about classroom technology. The committee's responsibility is to recruit students for this focus group.
Subject Matter Experts Presenting to TFC:
Arrangements need to be made for subject matter experts to present to the committee in the near future. This will provide insights and updates relevant to ongoing projects and initiatives.
Current Action Items:
Loaner Laptop Program:
The committee is considering whether to continue pursuing the loaner laptop program or to officially discontinue this initiative. A formal decision will be made during the next official meeting.
Cybersecurity Awareness Advocacy:

Discussion centered around partnering with student organizations, such as the Cybersecurity and Information Assurance (CSIA) Club and the Computer Science Club, to promote cybersecurity awareness. The committee will explore potential collaborations to raise awareness across the campus community.

Creation of the Graphics Design Subcommittee:

With Javelia assuming the role of Vice Chair, she will also be leading the newly established Graphics Design Subcommittee. More details will follow in future meetings regarding the direction and responsibilities of this subcommittee.

Gaining Quorum:

The committee must prioritize securing enough voting members to reach quorum, allowing official meetings and votes to proceed. I am actively working on recruiting new members and encourage current members to assist in identifying potential candidates.

Next Steps:

Efforts to stabilize the voting membership will continue, with the goal of scheduling the first official meeting as soon as possible. Once quorum is achieved, the committee will move forward with discussions and voting on the key objectives outlined above. The new official meeting time on Tuesdays from 7:00 PM to 8:00 PM will commence once quorum is met.

Committee members are reminded to reach out to me with any potential contacts for new members or if they are interested in volunteering for upcoming initiatives.

Additionally, I will be vetting all new member recommendations provided by Vice Chair Javelia to ensure a strong and effective committee.