

# Ashley Pavlock

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## EDUCATION

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**Bachelor of Business Administration in Management Information Systems** December 2026 (Anticipated Graduation)  
*Sam Houston State University, Huntsville, TX*  
Bachelor of Business Administration in Management Information Systems (4.0 GPA)

## EXPERIENCE

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**Volunteer** January 2025 – Present

*Center for Innovation, Technology, and Entrepreneurship, Huntsville, TX*

- Collaborating with interdisciplinary teams to generate product concepts
- Utilizing laser engraving and 3D printing to customize products in the manufacturing process
- Independently researching and developing lists of recommended products for events and building improvements
- Using 3-D scanning and modeling to create digital renderings of objects
- Cataloging inventory in Microsoft Access to improve inventory tracking and record completeness

**Systems Designer** August 2025 – December 2025

*Sam Houston State University, Huntsville, TX*

- Collaborated with a team of five people to customize a point-of-sale system for clients
- Used BPMN, UML, and ERD diagrams to design an appointment tracking application
- Developed service listings for business clients
- Organized group meetings for collaborative work and maintained project schedules
- Used Microsoft Teams to share documents and communicate with team members
- Collaborated with team members to develop and refine a product presentation

**Technology Intern** May 2025 – August 2025

*Montgomery ISD, Montgomery, TX*

- Transported inventory between campuses
- Managed an ERP database system
- Used Google Sheets and Microsoft Excel for data management
- Installed hardware and software for enterprise systems
- Safely navigated active construction sites with proper PPE

## VOLUNTEER WORK

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**Brenham Nursing and Rehabilitation** January 2024 – May 2024  
*Brenham, TX*

- Provided prompt service to customers
- Engaged in conversation with individuals of different age groups in a professional manner

## SKILLS AND CERTIFICATIONS

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- Technology troubleshooting
- Microsoft Office Suite
- Windows 10 and 11 Operating Systems
- Python scripting language
- Structured Query Language (Certification anticipated in April 2026)
- Microsoft Azure SQL Database
- Autodesk Architectural Desktop