

ASHLEY WOHLRAB

BUSINESS STUDENT AT
MARIST COLLEGE

PROFILE

Undergraduate student studying business administration, human resources and data science and analytics. Strengths include time-management, leadership experience, organizational skills, and dependability. Seeking internship for Summer 2019 session and aspires to help people through meaningful work and service.

CONTACT

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SOCIAL MEDIA

facebook: /ashley.wohlrab

linkedin: /in/ashley-wohlrab

WORK EXPERIENCE

BOOKKEEPING INTERN

A&T'S HOUSE OF BOUNCE | MAY 2018 - AUG 2018

- Tracked Finances of a smaller business and compiled into interactive spreadsheets.
- Kept information organized and accessible.

CREW TRAINER

MODENA TRAVEL PLAZA | JUN 2015 - PRESENT

- Maintain high standards of customer service during high-volume, fast-paced operations
- Cross-training and taking initiative to find extra tasks when scheduled duties are completed.

EDUCATION

BACHELOR OF SCIENCE, MAJOR IN BUSINESS ADMINISTRATION

MARIST COLLEGE | AUG 2016 - MAY 2020

ACTIVITIES: MARIST COLLEGE BAND, RED INK ART CLUB, NATIONAL SOCIETY FOR LEADERSHIP AND SUCCESS, BROTHER OF KAPPA KAPPA PSI - NATIONAL HONORARY BAND SERVICE FRATERNITY.

SKILLS

Proficient in Microsoft Office,
including Excel and Powerpoint
Experience in Event Planning
Strong leadership and delegation
skills
Bookkeeping Experience

- Effective time management and organizational skills
- Communication skills
- Creative problem solving
- Willingness to learn
- Passionate and devoted

AFFILIATIONS

KAPPA KAPPA PSI - NATIONAL HONORARY BAND SERVICE FRATERNITY

CHAPTER SECRETARY AND SERVICE CHAIR
FEB 2018 - PRESENT

NATIONAL SOCIETY FOR LEADERSHIP AND SUCCESS MEMBER

APRIL 2017 - PRESENT

SOCIETY OF HUMAN RESOURCE MANAGEMENT

MARIST COLLEGE CHAPTER MEMBER
OCTOBER 2018 - PRESENT